



524 4th St South, Sauk Centre, MN 56378
 Phone: (320) 352-2231 Fax: (320) 352-6455
 Visit us online at: www.srwdmn.org

DRAFT AGENDA

Sauk River Watershed District Regular Meeting
 Tuesday, January 17, 2012

7:00 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre, MN

FYI ITEM IN PACKET-NO REPORT

After the Fact Approvals due to year end.

- 7:00 1. Call To Order & Pledge of Allegiance-*President Todd Foster*
- 7:01 2. Additions/or corrections to the agenda items-*President Todd Foster*
- 7:05 3. Consent Agenda (*approved by one motion*)-*President Todd Foster*
 - a. December 1-31, 2011 Financial Report
 - 1. Cost Share Funds Log Report
 - 2. Loan Funds Log Report
 - 3. Check Register for General Fund 101
 - b. December 13, 2011 Board Meeting Minutes
 - c. Permits recommended for approval-None
 - d. Grant Applications for Approval-
 - (1) MPCA Mill Creek Water Quality Protection Project
 - (2) Lower Sauk-Metro Area Water Quality Protection Project
 - (3) Sauk River Watershed Wide Protection Project
 - e. Resolutions for Approval-

47-11	Lower Sauk-Metro Area Protection Project Resolution
48-11	Mill Creek Water Quality Protection Project Resolution
49-11	Sauk River Watershed-Wide Protection Project
01-12	Approve Annual Meeting Items

f. Board Action Items for Approval-

01-12	Approve Lake Association Contracts through the District
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g. Loans, Grants, Appropriations

• Grants-

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required</u>	<u>Amount Encumbered /Paid:</u>	<u>Fund Code:</u>	<u>Pay to:</u>
Jerry Wenner	Shore land restoration	After the fact payment approval	\$18,500	310	Anything Outdoors
Jerry Wenner	Shore land Restoration	After the fact payment approval	\$2,186.69	326	Anything Outdoors

• Loans-

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required:</u>	<u>Amount Encumbe</u>	<u>Fund Code:</u>	<u>Pay To:</u>
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All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.



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			<u>red/Paid:</u>		
Tim and Rebecca Krueger	Septic System	Payment	\$2,985	224	Kraemer Trucking and Excavating
Tim and Rebecca Krueger	Septic System	Payment	\$4,40.90	224	Ilgen Excavating, Inc.

• Appropriations

1.	Health Partners	Premium Payment	\$1,542.50	General Fund (GF)
2.	Wenck	CD 15 & 26 Wetland Work	\$2,308.57	CD15/26 In last board packet but amount did not get listed in appropriation approval.
3.	Wenck	P8 Training	\$1,266.98	Grant
4.	Wenck	Backyard BMP	\$2,281.00	Grant
5.	Wenck	CD15 & 26	\$634.00	CD15 & 26
6.	Rinke Noonan	General legal	\$1,519.50	GF
7.	Rinke Noonan	Weed Harvester Project	\$340.50	Weed Harvester Fund

7:10 4. Old Business

- (a) Policy Updates-Manager Lunsford/Administrator Kovarik
- (b) Stony Creek MRBI project discussion

7:20 5. New Business

- (a) 2011 Monitoring Program Report-Presentation by Heather Lehmkuhl
- (b) Annual Report Draft (A draft of the Annual Report will be handed out at the board meeting)

7:35 6. (a) Reports

a. Administrator's Report-Administrator Kovarik

- 1. Overall Plan
 - (a) Project with St. Cloud State Students
- 2. Training Plan/Budget-(handed out at meeting)
- 3. Legacy Forum Meeting

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4. Employee Contract updates
5. LMCIT Dividend Payment \$2,071 for 2011
6. E-link Reporting/year end reporting
7. Draft Year End Financials
8. MDA grant application
9. RIM/WRP grant application
10. MRBI Applications
11. Health Insurance and Benefits Policy updates
12. Staff Team Building Workshop
13. Legislative Breakfast
14. 2011 Education Report - to be presented at February meeting.

- 8:15 b. **Attorney's Report**—*John Kolb*
1. County Assessment Fees
 2. Memorandum regarding potential refund of project assessments for weed harvester project (*handed out at the December board meeting.*)
- 8:30 c. **Ditch/Permit Inspector Report**-*Mike Hayman*
- (1) Permits
 - (a) 12-01 Highway 15 Interchange
 - (b) 12-02 Osakis Creamery
 - (c) Getty Wind Farm
 - (2) Ditches
 - County Ditch 24 Stabilization
 - County Ditch 24 Payment to Anything Outdoors \$3,000 hydro mulch and seeding
 - (3) Assessments progress
- d. **Calendar Items:** *Approve current bills, approve minutes, approve annual dues, staff team building workshop, review year-end and preliminary financial reports, expenditure reports due to MPCA, Equipment purchases, review draft annual report, plan legislative breakfast, year end reports/W2s and 1099s, seasonal staffing discussion and position posting, discuss volunteer training program, 2011 education program report, other reports.*
- 9:00 e. **Board Member Meeting Reports**
- 9:15 f. **Open Discussion for the Public**
7. **Items for Next Meeting Agenda**
- 9:30 8. **Adjourn**

NEXT MEETING: Regular Meeting– February 21, 2012 (Tuesday) - Sauk River Watershed District Office Sauk Centre MN

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