

Sauk River Watershed District

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Regular Meeting
Approved
January 7, 2008

President Kutter called the meeting to order. Managers present: Coughlin, Hetland, Hensley, Kuseske, Kutter Rettig, Robinson and Mostad. Manager absent: Kral, Also present: Ron Shelito, BWSR; Bob and Jan Bork, BSLA; Gene Waldorf, BBLA; Attorney, Jerry VonKorff; Lowell Enerson, Administrator; Heather Lehmkuhl, Assistant Technician; Adam Hjelm, Education Coordinator, Lynn Nelson, BMP Coordinator and Starla Arceneau, Recording Secretary.

The Board recited the Pledge of Allegiance.

The proposed agenda was reviewed. A motion was made by Manager Robinson to approve the agenda with additions. Manager Coughlin seconded it. The motion passed with all in favor.

The minutes of the December 18th meeting were reviewed. Manager Rettig made a motion to approve the December 18th minutes with corrections. Manager Robinson seconded it. The motion passed with all in favor.

President Kutter mentioned for the record that Brian Sanoski has declined the District's health Insurance plan.

The board reviewed the treasurer's report. Manager Kuseske made a motion to approve checks 17078 thru 17124. Manager Hetland seconded it. The motion passed with all in favor.

Administrator Enerson informed the Managers that the performance evaluation report will be an open meeting instead of a closed meeting.

Sharon Klumpp from Springstead Inc. reviewed her findings in a two part performance evaluation report. The first report was a public report where Klumpp defined several findings such as the Boards role on Governance and Leadership. There was discussion on the size of the board and if the Managers should look into decreasing the size of the board. Manager Hensley made a motion to put a committee together to meet with all the County Commissioners to explore going to a 7 or 5 member board. Manager Coughlin seconded it. Ron Shelito suggested that the Attorney and Administrator research this further or have a Representative from the Board of Water and Soil Resources attend a meeting to review the process of decreasing the size of the board. The motion was amended to allow the Administrator and Attorney to work with the BWSR and bring a report back at the next regular meeting. The motion passed with all in favor. Part two of her report was private and was handed out to the Board of Managers. Klumpp suggested establishing an annual work plan to give the Administrator direction on what the Administrator's role is. Manager Mostad made a motion to have the Administrator complete a draft annual work plan to be reviewed at the February 5th regular meeting. Manager Robinson seconded it. The motion passed with all in favor. Manager Coughlin suggested that Klumpp give the district a cost estimate on

developing an action plan. The board thanked Klumpp for her time and a well put together evaluation. Manager Coughlin asked if the personal document needed to be returned. Attorney VonKorf-f said the document needs to stay confidential but the board could keep i.. to review. Managers Coughlin and Hetland returned their copies.

The Activity Report was reviewed. Administrator Enerson mentioned the new Federal mileage rate as of January 1, 2008 is 50.50 per mile.

Administrator Enerson reviewed a letter of support for the Sauk River Chain of Lakes. Manager Rettig made a motion to approve the letter of support. Manager Coughlin seconded it. The motion passed with all in favor.

The Assistant Administrator reviewed a resolution to hire a shredding company to shred documents that have reached the retention period. Manager Coughlin made a motion to approve resolution 2008-01 to shred the documents as long as the proper laws are followed. Manager Hetland seconded it. The motion passed with all in favor.

No Budget Committee Report.

No Nominating Committee Report

Personnel and Salary Committee Report. President Kutter suggested Manager Hetland be put on the Personnel and Salary Committee. Manager Mostad made a motion to appoint Manager Hetland to the Personnel and Salary Committee. Manager Robinson seconded it. The motion passed with all in favor.

Manager Mostad suggested the board reconsider Administrator Enerson's proposal to hire Adam Hjelm as the Education Coordinator, Brian Sanoski as the Monitoring Coordinator and Heather Lehmkuhl as the Ditch Inspector., Manager Mostad then made a motion to hire Lehmkuhl and Hjelm as full-time Employees. Manager Rettig seconded it. After discussion Manager Coughlin made a motion to table the motion until more information can be distributed to the full Board. Manager Hensley seconded it. The motion passed with Managers Mostad and Robinson against. Manager Coughlin then made a motion to continue the temporary positions for another 60 days to gather all the information. Manager Mostad seconded it. The motion passed with all in favor.

Manager Kuseske gave the Rules Committee Report. There was discussion to put the rules on hold until further notice. After considerable discussion the rules committee will continue to work on the rules and Manager Hetland and Coughlin will contact the Cities, Townships to encourage them to turn in their matrix rules.

Weed Harvest Committee Report. The board thanked the staff for the update on the Phosphorus removed from Sauk Lake.

TMDLIWater Quality Committee Report. Manager Rettig will attend the Water Quality Trading Workshop in Redwood Falls and if any other Managers are interested they should let the staff know.

No Professional Services Committee Report.

Administrator Enerson mentioned that Chris Meehan 's father-in-law passed away suddenly and that the District sent a sympathy card.

Manager Hetland suggested trying a consent agenda for a few months to see how it goes. Manager Hetland then made a motion to try the consent agenda. Manager Robinson seconded it. The motion passed with a.. in favor.

There was discussion again on pay equity and comparable worth. Manager Coughlin made a motion to direct staff to get a quote from Kathleen Murphy to complete a pay equity and comparable worth study to bring back to the next meeting. Manager Rettig seconded it. The motion passed with all in favor.

President Kutter asked that County Ditches 26 and 15 be added to the next agenda.

President Kutter mentioned that she is stepping down as the President and has asked the nominating committee to meet and nominate a new President before the next board meeting.

The meeting was adjourned.

Secretary, Virgil Rettig
Recording Secretary, Starla Arceneau