



Regular Meeting_**REVISED** **Agenda**
Tuesday, October 15 2013
Located at: SRWD Office at 6:00 p.m.
Agenda Codes: BA-Board Action I-Information

		<u>Packet</u>	<u>BA/I</u>
6:00	1. Call To Order & Pledge of Allegiance- <i>President Kuseske</i>	<u>Page</u>	
	6:00 PM meeting called to order by President Larry Kuseske, on October 15, 2013 at the SRWD Office, Sauk Centre, MN.		
6:05	2. Additions/or corrections to the agenda items- <i>President Kuseske</i>		BA
	Additional items or corrections to be added to the agenda for action or information.		
6:05	3. Consent Agenda (approved by one motion)- <i>President Kuseske</i>		BA
	a. <u>September 1-30, 2013 Financial Report/Meeting Minutes</u>		
	1. Check Register for General Fund 101	1	BA
	2. Revenue Guideline	3	BA
	3. Expenditure Report	10	BA
	4. September Meeting Minutes	43	BA
	5. Special Meeting Minutes, September 25 th , 2013	52	BA
	6. Special Meeting Minutes, September 30 th , 2013	55	BA
	b. <u>Contracts for Approval-NONE</u>		
	c. <u>Permits Recommended for Approval-NONE</u>		
	d. <u>Grant Applications for Approval</u>		
	e. <u>Resolutions for Approval-None</u>		
	27-13 Watershed Boundary Corrections	57	
	28-13 Watershed District Project Levy Authority	61	
	f. <u>Board Action Items for Approval-None</u>		
	37-13 City of Cold Spring CSAH 50 Infiltration Project – for additional projects		
	g. <u>Loans, Grants, Appropriations-</u>		



• **Grants Project Approvals**

<i>Landowner:</i>	<i>Project Installed:</i>	<i>Amount to Encumber</i>	<i>Fund Code:</i>
City of Cold Spring	Stormwater Infiltration Practice	\$100,000	332
Gerry Winter	Shoreline Project	\$3,000	331

• **Grant Payment Approvals-**

<i>Landowner:</i>	<i>Project Installed:</i>	<i>Amount to Pay</i>	<i>Fund Code:</i>	<i>Pay to:</i>	<i>Partnered with:</i>
	SRWD Watershed-Wide Modeling	\$1,972	329-1100-43030	Wenck Associates	

• **Loan Project Approvals-**

<i>Landowner:</i>	<i>Project Installed:</i>	<i>Amount to Encumber</i>	<i>Fund Code:</i>	<i>Partnered with:</i>
Howard Burg	Septic System Upgrade	\$8,000	SRF 0241 (221)	

• **Loan Payment Approvals-None**

<i>Landowner:</i>	<i>Project Installed:</i>	<i>Amount to Pay</i>	<i>Fund Code:</i>	<i>Pay to:</i>
Jamie Schramel	Septic System Upgrade	\$ 9,000	222	Steve's Excavation
Jason & Kim Speidel	Stormwater Management Project	\$ 6,232.27	223	Tree Top Nursery & Landscaping
Karla & Scott Edenloff	Stormwater Diversion Berm	\$900.00	223	Scott & Karla Edenloff
Jim & Shirley Fuchs	Septic System	\$95.00	224	Bueckers Recycling Services Inc.
Jim & Shirley Fuchs	Septic System	\$2640	224	Bitz Plumbing & Heating Services Inc.
Jim & Shirley Fuchs	Septic System	\$4564.40	224	Bill Kemper Trucking & Excavating
RESPEC	Technical Assistance	\$2113.25	333	RESPEC Consulting & Services

BA

• **Appropriations**

	<i>Payee</i>	<i>Description of Payment</i>	<i>Amount</i>	<i>Payment Code</i>



**SAUK RIVER WATERSHED DISTRICT
BOARD OF MANAGERS**
524 4th St South, Sauk Centre, MN 56378
Phone: (320) 352-2231 Fax: (320) 352-6455

1.	Glacial Ridge Computing	Down payment for new computers/Server	\$16,000	101
2.	Houston Engineering	SRWD Website Redesign	\$3,514.00	101
3.	Houston Engineering	Incentive Database	9,616.25	101
4.	Wenck	CD 51	\$787.20	555
5.	Wenck	2013 Inspection Assistance	\$6,468.55	101
6.	Wenck	CD 15 & 26	\$2,385.00	560
7.	Wenck	CD 51	\$405.00	555
8.	Wenck	CD 15 & 26	\$8,483.00	560
9.	Wenck	CD 15 & 26	\$182.80	560
10.	Wenck	CD 51 Zimmerman	\$3077.50	555
11.	Wenck	General Engineering	\$1,519.50	101
12.	Wenck	2013 Permits	\$285.00	101
13.	Rinke Noonan	Retainer Fee	\$600.00	101
14.	Rinke Noonan	Weed Harvester Project	\$762.10	572
15.	Rinke Noonan	General	\$2457.00	101
16.	Rinke Noonan	CD 15 & 26	\$2,474.00	560
17.	Rinke Noonan	DNR Block Grant	\$245.70	335
18.	Rinke Noonan	CD 51 Zimmerman	\$340.20	555
19.	Rinke Noonan	Litigation Advice	\$100.00	101

6:15 4. **Open Discussion from the Public**

Opportunity for the public to address the SRWD Board of Managers.

6:30 5. **Old Business**

a.) **Roofing Contractor Selection**

Update on the status of the roofing project.

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7:00 b.) **SRWD Aquatic Habitat DNR Grant 2013-2014 Public Hearing**

Hearing to consider and take comments on the 2013 DNR Block Grant Project. Grant is in the amount of \$25,000 being provided by the state, with a matching contribution from the SRWD for \$8,333.

64

BA

7:10 c.) **Stearns County Ditch 51 Improvement Petition Public Hearing**

Preliminary hearing to consider and take comments on the petition to improve a portion of CD 51 pursuant to MN Statute 103E.261.

65

BA

7:20 d.) **Thelen Advertising Campaign**

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Update on the status of the project.

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| 7:30 | <p>6. New Business</p> <p>a.) <u>BWSR Presentation: Board Requested Training</u> I
 <i>BWSR representative will be available to offer guidance on roles of Managers and relationships between Board and District staff.</i></p> |
| 8:00 | <p>b.) <u>2013 MAWD Annual Meeting & Trade Show</u> 86 I
 <i>MAWD Conference will be held December 5-7, 2013 at Arrowwood Conference Center in Alexandria MN. Registration is due November 20, 2013.</i></p> <p>c.) <u>BWSR Academy Annual Conference</u> BA
 <i>BWSR Academy will host its annual training conference on October 28-30, 2013. At least three staff would like to attend the training.</i></p> <p>d.) <u>Clean Water Fund Grant Projects Discussion</u> BA
 <i>An update on the status of current CWF grant applications and options for continuation / discontinuation during reorganization period.</i>
 1.) <i>Municipal Stormwater Project</i>
 2.) <i>Conservation Drainage Project</i></p> <p>e.) <u>Wenck Scope of Services</u> 87 BA
 <i>To approve requested scope of services for permit and ditch engineering assistance during transition.</i></p> |
| 8:30 | <p>7. Reports</p> |



- a. **Administrator's Report-Interim Administrator Roelike**
 - 1. **Hearing Notice: Sauk Centre Proposed Assessment** – to discuss a proposed assessment for City of Sauk Centre 4th street stormwater improvement project in the amount of \$3,758.62. 90 I
 - 2. **November Board Meeting Date** I
- b. **Attorney's Report** I
- c. **Engineer's Report** I
- d. **Permit/Tara Ostendorf Program Report**
 - 1. **12-025 Biolife Plasma Services – Surety Release** BA
 - 2. **13-030 Wobegon Trail Substation (Xcel Energy)** BA
- e. **Calendar Items:** Melissa Roelike Anniversary – 16 years, October 1st – scheduled monitoring ends, discuss MAWD Conference and who will attend, discuss MAWD booth, discuss BWSR Academy attendance, quarterly payroll reports due, SRF certification of assessments to counties due, drainage assessments certification to counties. I

f. Board Member Meeting Reports:

8. Items for Next Meeting Agenda

Managers and staff can suggest items for discussion for the next board meeting.

9. Upcoming Meetings to Be Announced I

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
11-20-13	SRWD Board Meeting	SRWD office	6:00 p.m.

9:00 **11. Adjourn**

All Sauk River Watershed District meetings are handicap accessible.
An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.