

524 4th St South, Sauk Centre, MN 56378
 Phone: (320) 352-2231 Fax: (320) 352-6455
 Visit us online at: www.srwdmn.org

DRAFT AGENDA

**Sauk River Watershed District Regular Meeting
 Tuesday, October 18, 2011**

7:00 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre, MN

FYI ITEM IN PACKET-NO REPORT

- 7:00 1. **Call To Order & Pledge of Allegiance-*President Todd Foster***
- 7:01 2. **Additions/or corrections to the agenda items-*President Todd Foster***
- 7:05 3. **Consent Agenda (*approved by one motion*)-*President Todd Foster***
- a. September 1-30, 2011 Financial Report
 - 1. Cost Share Funds Log
 - 2. Loan Funds Log
 - 3. Check Register for General Fund 101
 - b. September 20, 2011 Board Meeting Minutes
 - c. **Permits recommended for approval-None**
 - d. **Contracts for Approval-**
 (1) MPCA Loan Agreement # SRF0197 extension for 203 days
 (Contract new end date: August 31, 2012)
 - e. **Resolutions for Approval –None**
 - f. **Board Action Items for Approval-None**
 - g. **Loans, Grants, Appropriations**

• **Loans-**

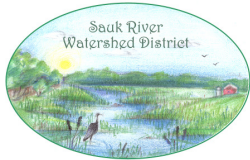
<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required</u>	<u>Amount Encumbered/ Paid:</u>	<u>Fund Code:</u>
Patrick Henry	Septic System Upgrade	Contract Approval	\$5,000	224
Robert Guggenberger	Septic System Upgrade	Payment Request	\$11,000	224

• **Grants-**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required:</u>	<u>Amount Encumbe red/Paid:</u>	<u>Fund Code:</u>	<u>Pay To:</u>
Ronald Traulich	Manure Pit Closure	Payment Request	\$3,618.00	315	Tad Berg Excavating
Doug Bice (Blacks Channel)	Shoreline Restoration	Payment Request	\$2,161.50	315	Heartland Landscaping Inc.
Doug Bice (Blacks Channel)	Shoreline Restoration	Payment Request	\$4,323.00	308	Heartland Landscaping Inc.
Dean Meyer	Engineering Services for stacking slab,	Payment request	\$1,235	323	Michael M. Mayer P.E.

All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.



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	earthen diversion, concrete curb, and milk house drain				
Charles Schroers	Shoreline Restoration	Payment request	\$1,465.50	323	Eleven Landscaping
Charles Schroers	Shoreline Restoration	Payment request	\$4,384.50	315	Eleven Landscaping
William Schroers	Shoreline Restoration	Payment request	\$2,067.50	323	Eleven Landscaping
William Schroers	Shoreline Restoration	Payment request	\$4,135.00	315	Eleven Landscaping
Robert Peterson	Shoreline Restoration	Payment Request	\$2,478.75	323	Eleven Landscaping
Robert Peterson	Shoreline Restoration	Payment Request	\$2,550.00	315	Eleven Landscaping
David Messner	Shoreline Restoration	Payment Request	\$4,091.25	323	Eleven Landscaping
David Messner	Shoreline Restoration	Payment Request	\$3,112.50	315	Eleven Landscaping
Mike Vadine	Shoreline Restoration	Payment Request	\$5,392.00	322	Minnesota Native Landscapes
Mike Vadine	Shoreline Restoration	Payment Request	\$2,696.00	326	Minnesota Native Landscapes
Bonnie Maloney	Shoreline Restoration & Rain garden	Payment Request	\$7,500	310	Anything Outdoors
Bonnie Maloney	Shoreline Rest. & Rain garden	Payment Request	\$1,595.25	323	Anything Outdoors
Pete Ruegemer	Manure Pit Closure	Payment Request	\$3,019.88	323	MBC Drainage LLC
Todd Foster	Shoreline Restoration	Payment Request	\$555.00	322	Prairie Restoration Inc
Todd Foster	Shoreline Restoration	Payment Request	\$3,436.03	322	Prairie Restoration Inc
Cold Spring Rain Garden Project @ Blue Heron Kathy Stang	Rain Garden	Payment Request	\$2,767.25	326	Anything Outdoors
Leroy & RoseAnn Hemmesch	Underground stormwater storage system	Contract Approval	\$3,200	325	NA

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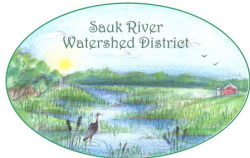
City of Richmond	16 french drains and storm drain inlet protection	Contract Approval	\$37,500	325	NA
Tim Lunsford	Shoreline	Contract Approval	\$4,000	310	NA
Tim Lunsford	Rain garden	Contract Approval	\$3,500	310	NA
Kelly & Misti Charles	Rain garden	Contract Approval	\$2,500	322	NA
Creekview Townhomes -additional	Rain gardens and stormwater project	Contract Approval	\$10,500	322	NA
Jeff Johnson	Shoreline Restoration	Contract Approval	\$7,500 \$7,500	310, 325	NA
Gwen and Al Seitz	Shoreline Restoration	Contract Approval	\$6,000 \$3,000	323 325	NA
Greg Haider	Shoreline Restoration Project	Payment Request	\$2,411 \$589.66 \$3,500	315 308 322	Greg Haider-contractor already paid

• **Appropriations**

1.	Health Partners	Premium Payment	\$2,008.30	General Fund (GF)
2.	Rinke-Noonan	General ditch expense-for work on construction contract	\$2,312.50	All ditches
3.	Rinke-Noonan	Retainer-Legal	\$600.00	101-GF
4.	Rinke-Noonan	SRF Contract Matter	\$345.50	101-GF
5.	Rinke-Noonan	Big Fish	\$248.00	101-GF
6.	Rinke-Noonan	CD15 & 26	\$483.50	CD15&26
7.	Rinke-Noonan	Ecosystem Services	\$2,590.00	314-Grant
8.	Rinke-Noonan	CWP project	\$166.50	101-GF
9.	Graphic Edge	WF T-Shirts	\$4,204.57	161
10.	Wenck	Overall Plan	\$9,580.40	172
11.	Marco	Alchemy	\$1,720.00	101-GF
12.	Star Publications	Annual Report	\$3,963.81	101-GF
13.	Prairie Moon Nursery	Battlepoint Park Maintenance	855.00	315-Grant

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7:10 **4. Old Business**

- 7:15 (a) 2012 Calendar Year Budget Hearing
- 7:15 (b) Ditch Assessments
- 7:45 (c) Project Assessments
- 7:50 (d) Jesse Haggemier Project
- (e) Big Fish
- (f) Steffenson/Shriver/Haust's Project

8:00 **5. New Business**

- (a) MAWD Annual Convention
- (b) Resolutions: (Handed Out at the Meeting)

Heiko Schoenfuss Resolution
Approval of MAWD Project of the Year and Program of the Year submittals
MPCA Loan Agreement # SRF0197 extension for 203 days (Contract new end date: August 31, 2012)

- (c) Stearns County Assessment Fees

8:10 **6. (a) Reports**

a. Administrator's Report-Administrator Kovarik

1. Leer Communication and Consultants
2. SHRM Certification Courses for 2012
3. Hydrology Course Work
4. Stearns County Emergency Management Meeting
5. Overall Plan
6. Weed Harvester Public Input Meeting
7. Commissioner/SWCD Meeting Updates
8. Manager Workshop Schedule for November
9. Annual Performance Review for Administrator set for November Board Meeting
10. Financial Reporting

8:30

b. Attorney's Report—John Kolb

8:45

c. Ditch/Permit Inspector Report-Mike Hayman

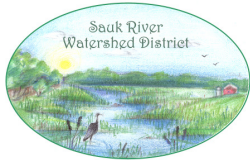
- (1) Permits
- (2) Ditches

d. Calendar Items: Melissa Roelike Anniversary Date of Employment (14 years), Monitoring ends, MAWD Conference Discussion, BWSR Academy, NALMS Conference Discussion, Open House Discussion

9:00

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e. Board Member Meeting Reports

9:15

f. Open Discussion for the Public

7. Items for Next Meeting Agenda

9:30 **8. Adjourn**

**NEXT MEETING: Regular Meeting– November 15, 2011 (Tuesday) - Sauk River
Watershed District Office Sauk Centre MN**

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