



524 4th St South, Sauk Centre, MN 56378
 Phone: (320) 352-2231 Fax: (320) 352-6455
 Visit us online at: www.srwdmn.org

DRAFT AGENDA

**Sauk River Watershed District Regular Meeting
 Tuesday, November 15, 2011**

7:00 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre, MN

FYI ITEM IN PACKET-NO REPORT

- 7:00 1. **Call To Order & Pledge of Allegiance-*President Todd Foster***
- 7:01 2. **Additions/or corrections to the agenda items-*President Todd Foster***
- 7:05 3. **Consent Agenda (*approved by one motion*)-*President Todd Foster***
- a. **October 1-31, 2011 Financial Report**
 - 1. Cost Share Funds Log
 - 2. Loan Funds Log
 - 3. Check Register for General Fund 101
 - b. **October 18, 2011 Board Meeting Minutes**
 - c. **Permits recommended for approval-None**
 - d. **Contracts for Approval-**
(1) None
 - e. **Resolutions for Approval –None**
 - f. **Board Action Items for Approval-None**
 - g. **Loans, Grants, Appropriations**

• **Loans-**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required</u>	<u>Amount Encumbered/ Paid:</u>	<u>Fund Code:</u>
Dianne and Bob Guggenberger	Septic	Payment Request	\$9,223.00	224
Diane and Bob Guggenberger	Septic	Payment Request	\$1,604.97	224
Tim Krueger	Septic	Contract Approval	\$15,500	223
Mary Herzog	Septic	Contract Approval	\$10,000	224
Dwyane Skuza	Septic	Payment Approval	\$9,737.00	243
Stacy Tamm	Septic	Payment Approval	\$15,000	207
Eric Leither	Shoreline Restoration	Contract Approval	\$3,500	223

• **Grants-**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required:</u>	<u>Amount Encumbered/ Paid:</u>	<u>Fund Code:</u>	<u>Pay To:</u>
Jeff Johnson	Shoreline Project	Payment Request	\$9.875	310	Anything Outdoors
Jeff Johnson	Shoreline	Payment	\$10,702.5	325	Anything

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An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.



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	Project	Request	0		Outdoors
Lerton Zander	Shoreline Project	Payment Request	\$4,405.50	308	Lerton Zander
Pete & Pattie Rothfork	Shoreline Project	Payment Request	\$675.51	323	Tree Top Nursery
Pete & Pattie Rothfork	Shoreline Project	Payment Request	\$1,000	326	Tree Top Nursery
Tom & Judy Dehmer	Shoreline Project	Payment Request	\$400.00	323	Mid-Minnesota Excavating
Tom & Judy Dehmer	Shoreline Project	Payment Request	\$1,250	315	Mid Minnesota Excavating
Daniel & Nancy Walters	Shoreline Project	Payment Request	\$1,317.50	323	Mid Minnesota Excavating
Thomas and Margo O'Malley	Storm water project and rain garden	Contract amendment	\$6,500 Additional	310/326	
Thomas and Margo O'Malley	Rain Garden project	Payment request	\$6,500	326	Braun Excavating
Thomas and Margo O'Malley	Rain garden project	Payment Request	\$1,391.48	310	Braun Excavating
Osakis High School	Storm water project	Payment Request	\$1,134.34	315	Tree Top Nursery
Osakis High School	Storm water project	Payment Request	\$3,403.02	325	Tree Top Nursery
Stearns SWCD	MRBI Technical Assistance	Payment Request	\$17,219	327	
Raymond Prasch	Stormwater project	Payment Request	\$150.00	325	Raymond Prasch
Mike and Deborah Hofmann	Rain garden	Contract Amendment	\$300	310/326	
Gary Brown	Rain garden	Contract Amendment	\$1,300	310/326	
Theresa Palmer	Rain Garden	Contract Amendment	\$2,500	310/326	
Richard Bohannon	Rain Garden	Contract Amendment	\$10,750	310/326	
Kathy Stang	Rain Garden	Contract Amendment	\$9,500	310/326	
Geraldine Winter	Shoreline Restoration	Contract Approval	8,700.00	322/326	
Eric Leither	Shoreline Resotration	Contract Approval	\$10,500	326, 323,	

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• **Appropriations**

1.	Health Partners	Premium Payment	\$2,008.30	General Fund (GF)
2.	Rinke Noonan	Retainer/General Advice	\$1,665.00	GF
3.	Rinke Noonan	Weed Harvester	\$832.50	Weed Harvester
4.	Wenck	Overall Plan	\$14,917.76	GF

4. Old Business

- 7:10 (a) Assessments/Ditch Assessments/Project Assessments-More information will be handed out at the meeting.
- 7:15 (b) Weed Harvester Project
 (c) Steffenson/Shriver/Haust's Project
 (d) Big Fish
 (e) Stearns County Assessment Fees
 (f) Stearns County Emergency Management Discussions
- 7:45 (g) Hearing on Grants for Sauk River Major Watershed Project and Sauk River Watershed District Aquatic Habitat Grant Program
 (h) Heiko Schoenfuss Minnesota Water Resources Grant Submitted
 (i) MAWD Annual Convention

8:00 5. New Business

- (a) Mileage rate increase to 55.5 cents per mile
 (b) Clean Water Partnership Semi-Annual Payments-To be handed out at the meeting
- 8:15 (c) Policies-Presentation by *Tara Ostendorf*

8:30 6. (a) Reports

a. Administrator's Report-Administrator Kovarik

1. Payment Clarification on Teals Supermarket/Blue Heron
2. Overall Plan
3. Commissioner/SWCD Meeting Updates
4. Education Kits
5. Christmas Party Discussion
6. Update on Property Tax Hearing
7. Fund Policies
8. Battlepoint Park

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- 8:45 **b. Attorney's Report—*John Kolb***
- c. Ditch/Permit Inspector Report-*Mike Hayman***
 (1) Permits
 (2) Ditches
- d. Calendar Items:**
- e. Board Member Meeting Reports**
- 9:00 **f. Open Discussion for the Public**
- 9:15 **g. Closed Session for Annual Review of the Administrator-I will hand out my
 self assessment at the meeting.**
- 7. Items for Next Meeting Agenda**
- 9:45 **8. Adjourn**

**NEXT MEETING: Regular Meeting– December 20, 2011 (Tuesday) - Sauk River
Watershed District Office Sauk Centre MN**

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