



Regular Meeting Revised Agenda
December 17, 2013

Located at: SRWD Office at 1:00 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet</u> <u>Page</u>	<u>BA/</u> <u>D</u>										
1:00	1. Call to Order & Pledge of Allegiance – President Kuseske <i>1:00 PM meeting called to order by President Kuseske on 12/17/2013 at the District Office.</i>												
1:05	2. Additions or Corrections to the Agenda Items - President Kuseske <i>Additional items or correction to be added to the agenda for action or information.</i>		BA										
1:10	3. Consent Agenda (Approved by One Motion)		BA										
	a. <u>Financial Report / Meeting Minutes</u>												
	1. Check Register for General Fund 101	1											
	2. Revenue Guideline	3											
	3. Grant & Cost Share Logs	10											
	4. Expenditure Report	19											
	5. November Meeting Minutes	52											
	b. <u>Contracts for Approval</u>												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Contracted With</u></th> <th style="text-align: left;"><u>Project / Description</u></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> </tbody> </table>	<u>Contracted With</u>	<u>Project / Description</u>										
<u>Contracted With</u>	<u>Project / Description</u>												
	c. <u>Board Action Items for Approval</u>	59											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Grant #</u></th> <th style="text-align: left;"><u>Landowner / Project Name</u></th> <th style="text-align: left;"><u>\$ Amount</u></th> </tr> </thead> <tbody> <tr> <td>331</td> <td>38-13 Dual Monitors</td> <td>\$1,000</td> </tr> <tr style="color: red;"> <td>331</td> <td>39-13 Loggernet 4.2 – Software update</td> <td>\$650.00</td> </tr> </tbody> </table>	<u>Grant #</u>	<u>Landowner / Project Name</u>	<u>\$ Amount</u>	331	38-13 Dual Monitors	\$1,000	331	39-13 Loggernet 4.2 – Software update	\$650.00			
<u>Grant #</u>	<u>Landowner / Project Name</u>	<u>\$ Amount</u>											
331	38-13 Dual Monitors	\$1,000											
331	39-13 Loggernet 4.2 – Software update	\$650.00											
	d. <u>Resolutions for Approval</u>	60											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Resolution #</u></th> <th style="text-align: left;"><u>Title</u></th> </tr> </thead> <tbody> <tr> <td>30-13</td> <td>Contracting for Professional Services</td> </tr> </tbody> </table>	<u>Resolution #</u>	<u>Title</u>	30-13	Contracting for Professional Services								
<u>Resolution #</u>	<u>Title</u>												
30-13	Contracting for Professional Services												
	e. <u>Grant Application Approvals</u>												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Grant Number</u></th> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>\$ Amount</u></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Grant Number</u>	<u>Name</u>	<u>\$ Amount</u>									
<u>Grant Number</u>	<u>Name</u>	<u>\$ Amount</u>											
	f. <u>Grant Payment Approvals</u>												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Landowner / Project Name</u></th> <th style="text-align: left;"><u>Type</u></th> <th style="text-align: left;"><u>\$ Amount</u></th> <th style="text-align: left;"><u>Fund Code</u></th> <th style="text-align: left;"><u>Pay To</u></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Landowner / Project Name</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>							
<u>Landowner / Project Name</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>									
	g. <u>Loan Project Approvals</u>												

All Sauk River Watershed District meetings are handicap accessible.
 An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

<u>Landowner / Project Name</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>

h. Loan Payment Approvals

<u>Landowner / Project</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>
Karla & Scott Edenloff	Stormwater	\$850.00	223	Karla & Scott Edenloff

i. Appropriations

<u>Payee</u>	<u>Description of Payment</u>	<u>\$ Amount</u>	<u>Payment Code</u>
RESPEC	Runoff Rates and HSPF Management Scenarios	\$36,449.00	333
Wenck	CD 15 & 26 Construction Services	\$1891.52	560
Wenck	Supplemental Regulatory CD 15 & 26	\$330.00	560
Wenck	CD 51 Phase Extended Scope	\$907.10	555
Wenck	CD 51 Zimmerman	\$135.00	555
Wenck	2013 Permits	\$599.60	101
Wenck	CD 51 Bidding Documents	\$2,730.00	555
Wenck	2013 Inspection Assistance	\$453.20	101
Wenck	Conservation Drainage Grant	\$937.50	334
Wenck	General Engineering	\$960.00	101
Houston Engineering	Web Hosting & Tech Support Requests	\$3,796.25	101
Rinke Noonan	Retainer File	\$600.00	101
Rinke Noonan	Weed Harvester Project	\$113.40	572
Rinke Noonan	County Ditch 15 & 26	\$1,288.50	560
Rinke Noonan	Clean Water Fund	\$321.30	333
Rinke Noonan	CD 51 Repair	\$226.80	555

1:15 4. Open Discussion from the Public
Opportunity for the public to address the SRWD Board of Managers.

1:30 5. OLD BUSINESS

- a. Big Sauk Lake Aquatic Plant Management Project** **D**
- b. Grant Applications** **D**
- c. Search Committee Recommendations** **BA**

2:00 6. NEW BUSINESS

- a. Grant Administration Policy** **BA**

All Sauk River Watershed District meetings are handicap accessible.
 An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

- b. **Repair Order for CD 51** 61 BA
- c. **Award Bid for County Ditch 51 Repair** BA
- d. **Meetings with County Commissioners and Environmental Services** BA

2:40 7. Reports

- a. **Administrator’s Report – Melissa Roelike**
 - 1. Audit Scheduled D
 - 2. Hard drives updated
- b. **Attorney’s Report – John Kolb**
- c. **Engineer’s Report - Rebecca Kluckhohn**
- d. **Permit Program Report – Tara Ostendorf**
- e. **Calendar Items** - Review personnel policy handbook, approve calendar of events for 2014, approve Goals & Objectives for 2014, MAWD State Convention held, discuss Program Outcomes on 2014 Grants Received, discuss seasonal staffing, staff written reports, other reports, Holiday Party Board/Staff
- f. **Board Member Meeting Reports**

2:50 8. Items for Next Meeting Agenda

2:55 9. Upcoming Meetings to be Announced

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
Tuesday, January 21, 2014	Regular Board Meeting	District Office	6:00

3:00 10. Adjournment

All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.