



## REVISED 12/18/12

### Regular Meeting\_Draft Agenda

Tuesday, December 18, 2012

Located at: SRWD Office at 1:00 p.m.

*Holiday gathering for Board, Staff, and CAC will follow the meeting at the SRWD office.*

**Agenda Codes: BA-Board Action I-Information**

			<u>Packet</u>	<u>BA/I</u>												
Time	Item		<u>Page</u>													
1:00	1. <b>Call To Order &amp; Pledge of Allegiance</b> - <i>President Harren</i>	1:00 PM meeting called to order by President John Harren, on December 18, 2012 at the SRWD Office, Sauk Centre, MN.														
1:02	2. <b>Additions/or corrections to the agenda items</b> - <i>President Harren</i>	Additional items or corrections to be added to the agenda for action or information.		BA												
1:10	3. <b>Consent Agenda (<i>approved by one motion</i>)</b> - <i>President Harren</i>			BA												
	a. <b>November 1-30, 2012 Financial Report</b>			BA												
	1. Check Register for General Fund 101		1-2	BA												
	2. November Revenue Guideline		3-6	BA												
	3. November Expenditure Report		7-28	BA												
	4. October-November Cost Share & Loan Logs		29-37													
	b. <b>Contracts for Approval-NONE</b>															
	1. <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 5%; text-align: center;">1.</td><td style="width: 95%;"></td></tr></table>	1.														
1.																
	c. <b>Permits recommended for approval</b>															
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			39													
	d. <b>Grant Applications for Approval-NONE</b>															
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	e. <b>Resolutions for Approval-</b>			BA												
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			41													
			42-48													
			49-51													
			53-54													
			55-61													



	Objectives
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**f. Board Action Items for Approval-NONE**

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**g. Loans, Grants, Appropriations-**

**• Grants Project Approvals-NONE**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Encumber</u>	<u>Fund Code:</u>

**• Grant Payment Approvals-**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Pay</u>	<u>Fund Code:</u>	<u>Pay to:</u>
Eden Valley Elem.	Riparian Restoration	\$249.75	326	Glacial Ridge Growers
Eden Valley Elem.	Riparian Restoration.	\$270.39	326	MN DNR Forestry
Matt Hesse	Rain garden	\$1,490.00	325	Anything Outdoors.
Cold Spring Raingarden Phase II	Rain Gardens	\$1,131.25	325	Glacial Ridge Growers
City of Richmond	Storm water	\$37,500	325	City of Richmond
Uof M	TA for Stony Creek project	\$4,660.00	327	Regents of U of M
City of St. Cloud	Raingarden three parks	\$140.00	325	Hydro methods
City of Cold Spring	Stormwater	\$13,263.71	325	Anything Outdoors
City of Cold Spring	Stormwater	\$3,663.46	326	Anything Outdoors
City of Cold Spring	Stormwater	\$5,725.00	322	Anything Outdoors
City of Cold Spring	Stormwater	\$3,082.83	323	Anything Outdoors
Cold Spring Rain	Rain Garden	\$1,700.00	325	Anything Outdoors

BA



Garden Initiative Phase II				
Dave Sutherland	Shoreline Restoration	\$2,749.50	322	Anything Outdoors
Thelen	Public Outreach plan	\$1,750.00	329	Thelen

**• Loan Project Approvals-NONE**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Encumber</u>	<u>Fund Code:</u>	<u>Pay to:</u>

**• Loan Payment Approvals**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Pay</u>	<u>Fund Code:</u>	<u>Pay to:</u>
Jay and Emily Backowski	Septic	\$9,624.00	224	Ilgen Excavating
Dean Hultgren	Septic	\$600.08	221	CentraSota Electric
Dean Hultgren	Septic	\$8,795.00	221	PAZ Excavating

BA

**• Appropriations**

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code</u>
1.	Rinke Noonan	General Legal	\$776.70	101
2.	Rinke Noonan	CD11 Repair	\$75.60	CD11 Stearns
3.	Rinke Noonan	CD15/26 Red.	\$75.60	CD15/26 Red.
4.	Houston Engineering	Assessment project	\$806.44	CD6
5.	Houston Engineering	Assessment project	\$652.44	CD11 Pope
6.	Houston Eng.	Assessment project	\$1,537.94	CD26
7.	Houston Eng.	Assessment project	\$1,287.10	CD24
8.	Houston Eng.	Assessment project	\$498.44	CD15
9.	Houston Eng.	Assessment project	\$1,877.44	CD 51

BA



10.	Houston Eng	Assessment project	\$1,104.24	CD17
11.	Houston Eng	Assessment Project	\$1,328.82	Zion Munson
12.	Houston Eng	Assessment Project	\$1,319.19	JD1
13.	Wenck	CD15/26 Wetland permitting	\$12,433.62	CD15/26 Red.
14.	Wenck	Project engineering	\$2,738.71	325
15.	Wenck	General Engineering	\$2,594.84	101
16.	Wenck	CD 11 Stearns	\$12,131.13	CD11 Stearns
17.	Wenck	JD2 Pond clean out	\$1,059.05	JD2 Pond cleanout
18.	Wenck	CD 51 Public meeting	\$9,235.63	CD51
19.	Houston	Assessment project	\$5,479.25	CD9
20.	Houston	Assessment project	\$769.42	CD19
21	Wenck	Crooked Lake Project	\$1,456.40	327
22	Wenck	210 <sup>th</sup> St Project	\$1,240.76	325

1:15 4. **Open Discussion from the Public**  
*Opportunity for the public to address the SRWD Board of Managers.*

1:30 4. **Old Business**

a) **Performance Review and Assistance Program Update-Don Buckhout** I  
*A presentation will be made by Don Buckhout regarding the findings and recommendations of the PRAP process.*

2:00 b) **Sauk Lake Vegetation Survey Results-Tara Ostendorf/DNR Representatives** I

*A presentation will be made on the results of the vegetation survey conducted this summer. This presentation is being given for information purposes at this meeting and will supplement discussion on the Weed Harvester project and Sauk Lake Vegetation Management Plan that will be discussed in early 2013.* I

2:30 c) **JD2 Sediment Pond Project Update-Tara Ostendorf**



*The cleanout of the ponds was conducted. A presentation will be shared on the results of the clean out.* **I**

2:10      d) **MAWD Conference Update-** **I**  
*Discussion about the MAWD Conference from those who attended. Updates on information received.*

f) **County Assessment Fees** **I**  
*To provide an update to the board on assessment fees discussion with county.*

2:15      5.    **New Business**

a) **2013 Meeting Schedule** **BA**  
*To discuss the meeting time for 2013 for regular business meetings for the SRWD.*

b) **BWSR Clean Water Fund Update** **I**  
*To update the board on the 2013 Grant Funding Recommendations for the SRWD.*

c) **KDV Accounting Letter** **BA**  
*To authorize signature of the services agreement for the 2012 Audit.*

2:20      6.    **Reports**

a.    **Administrator's Report-Administrator Kovarik**

1. **Assessment Project** **I**  
*Ditches 9, Stearns 11, 17, 17, 19, 24, 15, 26, and Zion Munson were all certified to Stearns County. We will need to do some additional work on JD2 Sediment Pond Assessment. This will be discussed with the board. (Handout)* **BA**

2. **Staff Reviews** **BA**  

21-12	Staff Reviews and Recommendations
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3. **November 20, 2012 Meeting Minutes** **53-62**  
*The minutes will be handed out at the meeting.*

2:35      4. **Zimmerman Partial Abandonment Closeout**  
*For the board's information the final outcome of the JD1 Partial abandonment Proceeding.*



- 2:40                    **b. Attorney’s Report**—*John Kolb, Rinke Noonan* I
- c. Engineer’s Report**—*Rebecca Kluckhohn, Wenck* BA/  
I
- d. Calendar Items:** Holly Kovarik Anniversary date 4 years, Review of Personnel Policy Handbook, Approve Calendar of Events and Goals and Objectives for 2013, MAWD Conference, Discuss Program Outcomes on Grants Received, Discuss Seasonal Staffing, reports, Holiday Party, 2012 Monitoring Report BA

2:45                    **e. Board Member Meeting Reports**

**7. Items for Next Meeting Agenda**

Managers and staff can suggest items for discussion for the next board meeting.

**8. Upcoming Meetings to Be Announced** I

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
1-15-12	SRWD Regular Meeting	SRWD Office	6:00 p.m. Tentative

**9. INFORMATIONAL ITEMS ONLY:**

*(THESE ITEMS WILL NOT BE DISCUSSED UNLESS SPECIFICALLY ASKED. THEY ARE CONSIDERED INFORMATIONAL ONLY AND NO ACTION IS REQUIRED BY THE BOARD.)*

- **County Ditch 15/26:** Preliminary discussion from the Army Corps of Engineers is that the revised profile satisfies their questions raised at the last meeting between the SRWD and the ACOE. The District will be proceeding soon towards the finalized repair report and bidding for the work to be done in 2013.
- **County Ditch 51:** Survey work has been completed and a report will be presented on the repair in early 2013 to the board.
- **County Ditch 11:** Survey work has been completed and a report will be presented on the repair in early 2013 to the board.
- **County Ditch 9:** MBC Drainage conducted the work on CD9 for the minor repair. The work was completed and the area stabilized. This should satisfy the request for the work needed on CD9.
- **MPCA WRAP (Watershed Wide Project):** The amendment contract was received and signed by the chairman as directed by the board. The total contract amount is \$111,540.00. The amendment increased the project by \$50,000 and extended the



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BOARD OF MANAGERS**  
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length of the contract till June 30, 2014 (1 year longer). A copy is available if Managers have questions.

- **Pearl Lake, Mill Creek TMDL Approved by EPA**  
The TMDL has been approved by EPA.
- **Staff Reviews:** As of the meeting on December 18, 2012 all reviews have been conducted on staff. Recommendations will be included via a Resolution in this packet.
- **Environmental Quality Board Forum-**Lynn Nelson attended this meeting and has provided a brief memo on the details.

3:00 **10. Adjourn**

**All Sauk River Watershed District meetings are handicap accessible.**

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.