

Sauk River Watershed District

524 Fourth Street South

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Regular Meeting

Approved

December 2, 2008

President Kral called the meeting to order. Managers present: Coughlin, Kral, Kuseske, Kutter, Raeker, Rettig, Rothstein and Mostad. Manager absent: Hensley. Also present: Kay Cook, Citizens Advisory Committee; Holly Kovarik, Administrator; Starla Arceneau, Recording Secretary.

The Board recited the Pledge of Allegiance.

The proposed agenda was reviewed. A motion was made by Manager Kutter to approve the agenda. Manager Rothstein seconded it. The motion passed with all in favor.

After reviewing the items on the consent agenda, a motion was made by Manager Rothstein and seconded by Manager Rettig and carried unanimously to approve the following items on the said agenda: Treasurer's Report for December 2nd, 2008 and SRF Approval (08-23). The motion passed with all in favor.

The November 18th minutes were reviewed. Manager Rettig made a motion to approve the minutes to include the second and the actual vote on the rules that was missed. Manager Coughlin seconded it. The motion passed with all in favor.

The board tabled the credit card policy until Kovarik has an opportunity to review it.

Administrator Kovarik reviewed and requested approval of Resolution 08-01(Middle Sauk River Water Quality Restoration Clean Water Partnership Continuation Project) & Resolution 08-02(Restoring Water Resources of the Sauk River Chain of Lakes Clean Water Partnership Continuation Project). Manager Rothstein made a motion to approve Resolutions 08-01 and 08-02. Manager Kutter seconded it. The motion passed with all in favor.

The Activity Report was reviewed. The two candidates for the Permit/Ditch Coordinator have been notified that Administrator Kovarik will setup a second interview. President Kral and Administrator Kovarik will complete the interviews and bring their recommendations to the December 16th regular meeting. Manager Rothstein made a motion to approve the Activity Report. Manager Mostad seconded it. The motion passed with all in favor.

Kay Cook gave the Citizens Advisory Board Report. The committee made a motion to encourage the Managers to approve the budget as it was presented especially with the additional education dollars. The committee will meet quarterly and have requested more information on the Water Quality Trading, TMDL's & education. Manager Rothstein asked Cook if the Citizens Advisory Board has proposed a sewer system costing the landowners \$60,000 around Lake Osakis. Cook informed the board that the committee has never discussed this as a group.

Administrator Kovarik reviewed and requested approval of the Osakis Lake Enhancement Grant Agreements. Manager Coughlin made a motion to approve the Osakis Grant Agreement. Manager Kuseske seconded it. The motion passed with all in favor.

Administrator Kovarik reviewed the Corporation Resolution and Signature Card. Kovarik suggested that the District have two signatures when withdrawing instead of one signature. Manager Rettig made a motion to add Kovarik and to require two signatures for withdrawals and three signatures for Checking. Manager Kutter seconded it. The motion passed with all in favor.

The board reviewed the proposed budget. Manager Rettig made a motion to approve the budget. Manager Kutter seconded it. The motion passed with all in favor.

Manager Kuseske mentioned the District should look into purchasing office supplies thru Cooperative Purchasing Venture.

Administrator Kovarik reviewed two options to update the handicap accessibility of the district office. Manager Rothstein made a motion to approve *Option #1*

Exterior Back Door with panic bar	\$5,681.00
Interior Back Door without panic bar	\$5,546.00
Interior Hall Door & installation	\$ 818.71
Hallway flooring-tile& labor	\$1,510.00
	\$ 397.50
Electrical	\$ 350.00

BOTTOM LINE = \$14,303.21

Manager Kutter seconded it. The motion passed with all in favor.

Administrator Kovarik discussed setting up a tour for the Managers and staff to review the project sites. Manager Coughlin made a motion to have Administrator Kovarik set up a draft agenda for a tour by the next regular meeting. Manager Rothstein seconded it. The motion passed with all in favor.

Administrator Kovarik reviewed the Outreach and Education Program and how to get more information out to the public. Administrator Kovarik will check on sharing a newsletter with the local Soil and Water Conservation Districts and will continue to work with Manager Raeker and Adam Hjelm on submitting an article to the local papers highlighting the board actions after each regular board meetings.

On December 16th the staff will be presenting information on the Judicial Ditch 2 Sediment Ponds and the chemical analyses from the 2008 monitoring season on the Eden Valley sites.

The meeting was adjourned.

Secretary, Virgil Rettig
Recording Secretary, Starla Arceneau