



524 4th St South, Sauk Centre, MN 56378
Phone: (320) 352-2231 Fax: (320) 352-6455
Visit us online at: www.srwdmn.org

DRAFT AGENDA

Sauk River Watershed District Regular Meeting Tuesday, December 21, 2010

5:30 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre

FYI ITEM IN PACKET-NO REPORT

- 5:30 1. **Call To Order & Pledge of Allegiance**-*President Jim Rothstein*
- 5:31 2. **Additions/or corrections to the agenda items**-*President Jim Rothstein*
- 5:32 3. **Consent Agenda (approved by one motion)**-*President Jim Rothstein*
- a. November 16, 2010 Regular Meeting Minutes
 - b. October 1-31, 2010 Financial Report
 - c. November 1-30 Financial Report
 - d. Wenck Scope for modeling Brown, Mud, Eden Lake, City of Eden Valley, and Kinzer Creek Watersheds \$25,580
 - e. Wenck Scope for St. Martin Rain Garden Project \$3,500
 - f. Wenck Scope for Middle Sauk Municipal Stormwater BMP Plan \$24,000
 - g. To approve the January meeting for the public hearings on the various New Loan Funds & Public Notice or as soon as possible after contracts are received
 - h. To approve removal of the Graves Assessment from the Todd County certification listing due to issues with the assessment being double certified and to eliminate any additional payments assessed in future years
 - i. Resolutions for Approval –
 - 96-10 Budget Changes-elimination of Verizon plan
 - 97-10 YSI Repair
 - 98-10 2012 Calendar of Events
 - 99-10 2011 Goals and Objectives
 - 100-10 RFP for 2011 Lab Services
 - 101-10 Native Grasses Book
 - 102-10 2011 Interns
 - 103-10 Contractor Certification watershed wide partner with Shoreland Workshop offered by Stearns SWCD
 - 104-10 Stream Table Equipment Purchase
 - 105-10 Stearns County Shoreland, Erosion Control & Stormwater Training for Staff Attendance Request
 - 106-10 Marco Total Solutions Service Renewal
 - 107-10 Big Sauk Lake Vegetation Management Plan Request to be sent to DNR for One Year Extension

All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.



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108-10 Approval for Accounting Services in 2011

109-10 Approve Account Reconciliation Process

f. Loans, Grants, Appropriations

• **Loans**

- (1) Myron Messelt septic system \$6,000 Payment Reimbursement Request
- (2) Jane & Sam Salzl Ag Waste System \$77,000 Payment Reimbursement Request

• **Grants-**

- (1) City of Eden Valley ditch bank restoration \$7,500 Contract Approval
- (2) City of Richmond BMP Raingarden \$12,000 Contract Approval
- (3) Sharon and Leon Smiens Shoreland Restoration Project \$5,100.75

• **Appropriations**

1. Health Partners \$3,129.50 Premium Payment
2. Banyon WinPay/WinFund Modules \$1,561.20
3. Minnesota Science Museum \$1,370 Water Fest
4. Rinke Noonan SRF, Employee matters, CD11 &24, rules
5. Wenck Engineering \$466.40

4. Old Business

5:35 (a) CD 15 & 26 Updates Discussion about final draft/owners report (*Viewers Report Handed Out At Meeting*)

(b) Grants Awarded in 2010 (see attached sheet)

(c) Emerging Contaminants Discussion/MDH Grant Possibility

(d) MAWD Conference Updates

(e) Updates to job description for administrative personnel

5:55 **5. New Business**

(a) DNR Special Assessment-*Administrator Kovarik*

(b) New Appropriations for approval

(c) Unemployment Claim-(see attached cover letter)

6:05 **6. Reports**

a. Administrator's Report-Administrator Kovarik

1. PERA Clerical Issue

2. Appointment to Financial position outlined in Resolution 109-10

3. Banyon Invoice Function Purchase-(see cover letter)

4. Ecosystem Services New CIG Grant Application Commitment

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- 5. Signature Cards-(just need a signature)
 - 6. Building Site Visits-(see cover letter)

- 6:15 **b. Ditch/Permit Inspector Report-*Michael Hayman***
 - (1) Permit: Coborn's/Granite Landing
 - (2) CD 6 & 11

- 6:25 **c. Attorney's Report-*John Kolb***
 - (1) Separation Agreement

- d. Calendar Items:** Holly Kovarik 2 year anniversary date of hire, review of personnel policy handbook, approve calendar for 2011, MAWD State Convention

- 6:30 **e. Board Member Meeting Reports**

- 6:35 **f. Open Discussion for the Public**
- 6:50 **7. Items for Next Meeting Agenda**
- 6:50 **8. Adjourn**

NEXT MEETING: Regular Meeting– January 19th???(Wednesday)- Sauk River Watershed District Office Sauk Centre MN

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