



Regular Meeting Agenda February 18, 2014

Located at: Sauk River Watershed District Office at 6:00 p.m.
 Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet</u>	<u>Page</u>	<u>BA / D</u>											
6:00	1. Call to Order & Pledge of Allegiance – President Kuseske <i>6:00 PM meeting called to order by President Kuseske on 2/18/2014 at the District Office .</i>														
6:01	2. Additions or Corrections to the Agenda Items - President Kuseske <i>Additional items or correction to be added to the agenda for action or information.</i>			BA											
6:05	3. Consent Agenda (Approved by One Motion)			BA											
	a. <u>Financial Report / Meeting Minutes</u>														
	1. Check Register for General Fund 101		1												
	2. Revenue Guideline		3												
	3. Grant & Cost Share Logs		10												
	4. Expenditure Report		20												
	5. January 21st Meeting Minutes		54												
	b. <u>Contracts for Approval</u>														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Contracted With</u></th> <th style="text-align: left;"><u>Project / Description</u></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> </tbody> </table>	<u>Contracted With</u>	<u>Project / Description</u>												
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g. Loan Project Approvals

<i>Landowner / Project Name</i>	<i>Type</i>	<i>\$ Amount</i>	<i>Fund Code</i>	<i>Pay To</i>

h. Loan Payment Approvals

<i>Landowner / Project</i>	<i>Type</i>	<i>\$ Amount</i>	<i>Fund Code</i>	<i>Pay To</i>

i. Appropriations

<i>Payee</i>	<i>Description of Payment</i>	<i>\$ Amount</i>	<i>Payment Code</i>
Wenck	Technical Assistance - Consulting	\$4662.00	329
Wenck	CD 51 Phase Extended Scope	\$304.00	555
Wenck	General Engineering	\$856.00	101
Wenck	2013 Ditch & Permit Transition Support	\$255.50	101
Wenck	Supplemental Regulatory Cd 15 & 26	\$40.00	530
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Wenck	CD 51 Bidding Documents	\$688.00	555
Wenck	CD15 and 26 Construction Services		530
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Wenck	CD15 and 26 2014 Construction Support		530
Wenck	CD15 and 26 2014 Construction Support		550
Rinke Noonan	Employee Matters	\$440.70	101
Rinke Noonan	Retainer	\$600	101
Rinke Noonan	Weed Harvester Project	\$812.70	572
Rinke Noonan	State Revolving Fund Matter - Gary Brown	\$189.00	101
Rinke Noonan	CD 26	585.90	550
Rinke Noonan	CD 51 Repair	\$661.50	555
Rinke Noonan	Voss Litigation	\$1274.40	550
MAWD	MAWD Dues	\$3500.	101

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6:10	4. Open Discussion from the Public <i>Opportunity for the public to address the SRWD Board of Managers.</i>		
6:20	5. OLD BUSINESS		
	a. Overall Plan Update <i>Update on the upcoming BWSR hearing and discussion of attendance.</i>	64	D/BA
	b. Springstead Update <i>Discussion of the Administrator Position search. Please reference memo in packet.</i>	68	D
	c. Ditch & Permit Coordinator Position Update <i>Update on the position posting.</i>		D
	d. CD 51 Buffer Strip Acquisition – John Kolb <i>Adoption of order and guidance for property appraisal</i>	69	BA
	e. Presentation of MU Charges– Andrea Plevan, RESPEC <i>RESPEC representatives will give an update on the preliminary results of the effort to develop a framework for management unit charges.</i>		D
	f. Ditch Construction Project Bonding – John Kolb <i>Discussion of the status and process for bonding regarding the ditch projects.</i>	71	D
7:20	6. NEW BUSINESS		
	a. Award of CD 15 Bid <i>Review of bid tabulation and Board to award project.</i>		BA
	b. CWF Soil Erosion & Drainage Law Compliance – Presentation of Project Scope <i>A short presentation regarding the drainage database and inspection grant project. Scope of services for project approval.</i>	74	BA
	c. 2014 Calendar of Events and Goals & Objectives <i>Presentation of information for Board approval.</i>		
	d. SRF Loan Holder Bankruptcy Notice <i>Discussion on the implications of a landowner with SRF Funds from the SRWD filing for bankruptcy.</i>	85	D
8:15	7. Reports		
	a. Administrator’s Report – Interim Administrator Melissa Roelike		
	1. Direct Deposit for Payroll	87	BA
	b. Attorney’s Report – John Kolb		
	1. City of Osakis Attorney Letter (2) – JD2 Sediment Pond	91	

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2. Stearns CD 26: Getchell Lake – DNR Letter
- c. Engineer's Report - Rebecca Kluckhohn**
 1. CD 26 Phase I: Construction Update
 2. Update on anticipated construction start dates for CD 26 Phase II, CD 51 & CD 15.
- d. Permit Program Report – Tara Ostendorf**
 - 1.
- e. Calendar Items**
Sign up for MAWD Legislative Days, Discussion of Informational Presentations.
- f. Board Member Meeting Reports**

8:30 8. Items for Next Meeting Agenda

8:40 9. Upcoming Meetings to be Announced

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
Wed, February 19, 2014	Sauk Centre City Council – Weed Harvester Discussion	Sauk Centre City Hall	6:30 pm
Thurs, February 20, 2014	Overall Plan Final Hearing	Melrose City Center	5:30 pm
Fri, March 7, 2014	SRWD Personnel Committee – D/P Coordinator Evaluation	SRWD Office	9:00 am
March 4 – March 6, 2014	MECA Conference	Prior Lake, MN	-
Mon, March 24, 2014	MN Assoc. of Drainage Inspectors	Kandi Entertainment Center, Willmar	9:30-2:00 pm

10. FYI ITEMS

- *The meeting of the MN Association of Drainage Inspectors will be held March 24, 2014 in Willmar. The SRWD is currently a member of this organization. District staff is currently not planning on attending unless directed otherwise by the Board.*
- *The 2013 BWSR Annual Drainage Report has been submitted. A copy can be provided by request.*
- *Staff have been meeting with partners to discuss SRWD modeling efforts with RESPEC and gaining partner input. More information will be available at a later date.*

9:00 11. Adjournment

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