



524 4th St South, Sauk Centre, MN 56378
 Phone: (320) 352-2231 Fax: (320) 352-6455
 Visit us online at: www.srwdmn.org

DRAFT AGENDA

Sauk River Watershed District Regular Meeting
 Tuesday, February 21, 2012

6:00 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre, MN

FYI ITEM IN PACKET-NO REPORT

Items in Red were Tabled from January Meeting

- 6:00 1. Call To Order & Pledge of Allegiance-*President Todd Foster*
 6:01 2. Additions/or corrections to the agenda items-*President Todd Foster*
 6:05 3. Consent Agenda (*approved by one motion*)-*President Todd Foster*
- a. January 1-31, 2012 Financial Report
 1. Cost Share Funds Log Report
 2. Loan Funds Log Report
 3. Check Register for General Fund 101
 - b. December 31, 2011 Fixed Asset Schedule***Document 1. separate from packet.***
 - c. January 16, 2012 Board Meeting Minutes
 - d. Permits recommended for approval-None
 - e. Grant Applications for Approval-NONE
 - f. Resolutions for Approval-

02-12	<i>Personnel Policy Manual Updates February 2012 Revision- Tabled from January board meeting</i>
03-12	Viewers Association Membership
04-12	MAWD Annual Dues
05-12	Douglas County Kids Groundwater Festival Donation
06-12	<i>Training Plan & Budget- Tabled from January Meeting</i> <i>**Document 2. separate from packet.**</i>
07-12	2012 Scholarship Program
08-12	Donation of Stream Tables to Cold Spring Elementary

g. Board Action Items for Approval-

03-12	Monitoring Equipment Purchase
04-12	Tentative Education Calendar

h. Loans, Grants, Appropriations

• Grants-

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required</u>	<u>Amount Encumbered/Paid:</u>	<u>Fund Code:</u>	<u>Pay to:</u>
Osakis Creamery	Swale and Basin	Contract Approval	\$50,000	325	
Tim Scheck	Riparian Restoration	Payment Request	\$5,070	326	Ilgen Excavating

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Paul and Mary Herzog	New well	Payment Request	\$308.75	324	Atkinson Well and Pump
Paul and Mary Herzog	New Well and Septic	Payment Request	\$85.00	324	Rodney Atkinson

• Loans-

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Action Required:</u>	<u>Amount Encumbe red/Paid:</u>	<u>Fund Code:</u>	<u>Pay To:</u>
Bob and Nancy Anderson	Septic System	Payment Request	\$6,450	222	Kraemer Trucking & Excavating
Paul and Mary Herzog	Septic System	Payment Request	\$449.25	224	Oak Electric Service Inc
Paul and Mary Herzog	New well	Payment Request	\$5,688.80	224	Atkinson Well and Pump
Paul and Mary Herzog	New well and septic	Payment Request	\$215.00	224	Rodney Atkinson
Paul and Mary Herzog	New septic and well	Payment Request	\$400	224	Herb Gerads

• Appropriations

1.	Health Partners	Premium Payment	\$1,170.00	General Fund (GF)
2.	KDV	Year End Consulting	\$2,227.50	GF
3.	Houston Engineering	Drainage Records Modernization	\$2,588.00	GF
4.	Wenck	Lower Sauk Grant	\$4,020.00	322
5.	Wenck	Back Yard BMPS	\$207.50	325
6.	Wenck	CD15/26 Wetland	\$1,018.00	560
7.	Wenck	BWSR Storm water Initiative	\$955.50	325
8.	Stearns Co. Envir Services	Local Match for ISTS inspections of Sauk River and Lake Maria	\$3,125	324
9.	Stearns Co. Env. Services	Local Match for ISTS Inspections of Sauk River and Lake Maria	\$1,000	315
10	Stearns Co. Env. Services	Local Match for ISTS Inspections of Sauk River and Lake Maria	\$875	322

6:10 4. Old Business

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- (a) *Stony Creek MRBI project discussion-Tabled from January meeting*
 - (b) Board meeting time discussion/possible quarterly meeting held during the day
 - (c) Drainage Records Modernization Grant Final Report
 - (d) Interactive Mapping Application
- 6:20 5. New Business
- (a) 2011 Education Program Report-Presentation by *Adam Hjelm*
 - 6:35 (b) 2012 Survey results for JD2 Sediment Ponds-*Adam Hjelm*
 - 6:45 (c) Insurance Renewal
 - (d) *Annual Report Draft ***IN PACKET***Tabled from January Meeting*
Document 3. separate from packet.
 - (e) CMWEA Donation Request
 - (f) St. Cloud Rain garden Initiative RFP
Document 4. separate from packet.
 - (g) Weed Harvester Project Vegetation Survey RFP
Document 5. separate from packet.
- 7:00 6. (a) Reports
- a. *Administrator's Report-Administrator Kovarik*
 - 1. *Overall Plan-Tabled from January Mtg*
 - (a) *Project with St. Cloud State Students*
 - 2. *Legacy Forum Meeting-Tabled from January Mtg*
 - 3. Building Discussion
 - 4. *E-link Reporting/year end reporting-Tabled from January Mtg*
 - 5. *Draft Year End Financials-Tabled from January Mtg. In the middle of the audit will be provided at March mtg.*
 - 6. *MDA grant application-Tabled from January Mtg*
 - 7. *RIM/WRP grant application-Tabled from January Mtg.*
 - 8. MRBI Applications updates
 - 9. 2012 Legislative Breakfast updates-*Schedule will be handed out at the meeting.*
 - 10. County Fees
 - 11. Position Discussion-*Status of research*
 - 12. 210th St Ravine Discussion
 - 13. Water Quality Certification Program
 - 14. Vidyo Conferencing Equipment
 - 15. File Cabinets
 - 16. Budget/Chart of Account-*to be distributed at the meeting.*
 - 17. Civic Engagement Training
 - 18. SHRM Coursework
 - 19. Website
 - 20. Logo

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21. Interactive Map demo March meeting
22. Activity Report-This will be handed out at the meeting.
- 7:30
- b. Attorney's Report—*John Kolb*
- 7:40
- c. Ditch/Permit Inspector Report-*Administrator Kovarik*
- (1) Permits
- (a) 12-01 Highway 15 Interchange-*Tabled from January Mtg.*
- (b) Getty Wind Farm
- (c) Other
- (2) Ditches
- County Ditch 24 Additional Work Mackareth Excavating
- County Ditch 15 & 26 Wetland Impacts
- (3) Assessments progress- On hold till we have someone in the position to finish the work.
- 7:50
- d. Calendar Items:
- 8:00
- e. Board Member Meeting Reports
- f. Open Discussion for the Public
- 8:15 7. Items for Next Meeting Agenda
- 8:30 8. Adjourn
- NEXT MEETING: Regular Meeting– March 20, 2012 (Tuesday) - Sauk River
Watershed District Office Sauk Centre MN

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