

**Regular Watershed District Meeting  
Draft Agenda  
April 21, 2015**

Located at: Sauk River Watershed District Office at 6 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

<u>Time</u>		<u>Packet Page</u>	<u>BA / D / I</u>
6:00	1. <b>Call to Order &amp; Pledge of Allegiance – President Willenbring</b> <i>6 PM meeting called to order by President Willenbring on 4/21/2015 at the Sauk River Watershed District Office.</i>		
6:02	2. <b>Additions/corrections to the agenda items</b>		
6:05	3. <b>Consent Agenda (Approved by One Motion)</b>		<b>BA</b>
	a. <b><u>Financial Report / Meeting Minutes</u></b>		
	1. Check Register for General Fund 101	1-2	
	2. Deposit Receipts	3	
	3. Revenue Guideline	4	
	4. Grant, Loan & Cost Share Logs	5-12	
	5. Expenditure Report	13-17	
	6. Fund Balances	18-19	
	7. March 17, 2015, Regular Board Meeting Minutes	20-25	

**b. Appropriations**

<u>Payee</u>	<u>Description of Payment</u>	<u>\$ Amount</u>	<u>Payment Code</u>
Rinke Noonan	Retainer	\$600.00	101
Rinke Noonan	Administrative Rules	\$94.50	101
Rinke Noonan	Data Request Policy	245.70	101
Rinke Noonan	Weed Harvester Project	\$56.70	572
Rinke Noonan	Lower Sauk Study	\$52.00	319
Rinke Noonan	Drainage Policy	\$56.70	101
Rinke Noonan	CWP Projects	\$415.80	??
Rinke Noonan	CD 51 Repair	\$26.00	555
Rinke Noonan	Hagemeier Bankruptcy	\$264.60	101
KDV	Joe Rigdon's Services, Interim Audit Billing	\$16,500.00	101
Stearns SWCD	Project Inspection and Oversight	\$31,347.10	334

**All Sauk River Watershed District meetings are handicap accessible.**

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

Wenck	Cd 15 & 26 Construction Support	\$4,376.15	530/550
Wenck	2014 Permit Review	\$288.40	101
Wenck	2014 General Engineering	\$1,784.70	101

**6:15 4. Open Discussion from the Public**

*Opportunity for the public to address the SRWD Board of Managers. Each individual addressing the Board shall keep their comments to a minimum and are limited to 4 minutes.*

**7:00 5. New Business**

- a. Public Hearing on Modification of Project 2003-1, Big Sauk Lake Weed Harvest – 7:00 p.m. 26-27 **BA**
- b. Public Hearing on Establishing Project #337, Osakis Lake Nutrient Reduction - Crooked Lake – 7:15 p.m. 28-31 **BA**

**6:30 6. Reports**

- a. Administrator’s Report - *Administrator Scott Henderson*
  - 1. Job Descriptions Separate packet **BA**
  - 2. Lower Sauk Petition – Resolution #09-15 32-34 **BA**
  - 3. Contracts for Outside Services – CWRD, Todd and Stearns AIS funding 35-51 **BA**
  - 4. MAWD Legislative Update 52-56 **I**
  - 5. MAWD Summer Tour 57-62 **I/BA**
  - 6. Liability Coverage – League of MN Cities 63-69 **BA**
  - 7. Office Hours – Resolution #10-15 70-71 **BA**

**7:20 7. Items for Next Meeting Agenda**

- a. Review of Administrative Policies (computer use, fleet fuel cards, etc.)
- b. Salary Survey
- c. Middle Sauk Hayed Buffer Policy 72-80 **I**

**7:25 8. Upcoming Meetings to be Announced**

- a. Regular Board Meetings
  - 1. Tuesday, May 19<sup>th</sup>, 2015 6:00 pm **I**
  - 2. Tuesday, June 16<sup>th</sup>, 2015 6:00 pm **I**
- b. Other Meetings
  - 1. Upcoming Education Events – various dates/times 81 **I**

**7:30 9. Adjournment of Regular Board Meeting**

**Regular Drainage Authority Meeting  
Draft Agenda  
April 21, 2015**

Located at: Sauk River Watershed District Office  
Immediately following the Regular Watershed District Meeting  
Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

<u>Time</u>		<u>Packet Page</u>	<u>BA / D / I</u>
7:40	1. <b>Call to Order Watershed District as Drainage Authority –</b> <i>President Willenbring</i>		
7:42	2. <b>Additions/corrections to the agenda items</b>		
7:45	3. <b>Open Discussion from the Public</b> <i>Opportunity for the public to address the Drainage Authority. Each individual addressing the Drainage Authority shall keep their comments to a minimum and are limited to 4 minutes.</i>		
7:55	4. <b>Reports</b>		
	a. District Administrator’s Report		
	1. Regular Meeting Schedule – Resolution DA 01-15	82-83	<b>BA</b>
	2. CD 17 MS4 Application	84-86	<b>BA</b>
	b. Attorney’s Report		
	1. CD 51 judgement – What this means moving forward.	87-104	<b>I</b>
	c. Engineer’s Report – <i>Rebecca Kluckhohn, Wenck Associates, Inc.</i>		
	1. CD 26 Phase 2 – DNR meeting discussion points	105-107	<b>BA</b>
	d. Ditch Program – <i>Zach Gutknecht</i>		
	1. CD 9 – Tile Repair	108-109	<b>BA</b>
	2. Pope CD 11 – Surveying	110-111	<b>BA</b>
	3. CD 19 – Utilizing grant funds (#334)	112-113	<b>BA</b>
8:40	5. <b>Items for Next Meeting Agenda</b>		
	a. Ditch Assessment Resolutions		
8:50	6. <b>Adjournment of Drainage Authority Meeting</b>		