

**Regular Watershed District Meeting
Draft Agenda
July 21, 2015**

Located at: Sauk River Watershed District Office at 6 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

<u>Time</u>		<u>Packet Page</u>	<u>BA / D / I</u>
6:00	1. Call to Order & Pledge of Allegiance – President Willenbring <i>6 PM meeting called to order by President Willenbring on 7/21/2015 at the Sauk River Watershed District Office.</i>		
6:02	2. Oath of Offices / Bond for Appointed Managers – <i>Managers will read and sign oath of office and Manager’s Bond</i> a. Gary Barber – Todd County Manager b. Gary Rasmussen – Douglas County Manager c. Jason Scherping – Stearns County Manager	1-6	
6:10	3. Annual Election of Officers		BA
6:20	4. Additions/corrections to the agenda items		BA
6:25	5. Consent Agenda (Approved by One Motion)		BA
	a. <u>Financial Report / Meeting Minutes</u>		
	1. Check Register for General Fund 101	7-8	
	2. Deposit Receipts	9	
	3. Revenue Guideline	10	
	4. Grant, Loan & Cost Share Logs	11-12	
	5. Expenditure Report	13-17	
	6. Fund Balances	18-19	
	7. June 16, 2015, Regular Board Meeting Minutes	20-24	

b. Appropriations

<u>Payee</u>	<u>Description of Payment</u>	<u>\$ Amount</u>	<u>Payment Code</u>
Rinke Noonan	Retainer	\$189.00	101
Rinke Noonan	General Advice	\$434.70	101
Rinke Noonan	County Ditch 15 & 26	\$1,487.65	550

All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

Rinke Noonan	CD 11 Repair	\$56.70	525
Wenck	General Engineering	\$2,046.10	101
Wenck	CD 11 Phase Extended Scope	\$3,735.30	525
Wenck	CD 26 Construction Support	\$728.40	550
Wenck	CD 15 Construction Support	\$1,778.40	530
Wenck	CD 51 Phase Extended Scope	\$474.80	555

6:35 6. Open Discussion from the Public

Opportunity for the public to address the SRWD Board of Managers. Each individual addressing the Board shall keep their comments to a minimum and are limited to 4 minutes.

6:45 7. Reports

a. Administrator's Report - Administrator Scott Henderson

- | | | |
|--|--------|------|
| 1. Preliminary 2016 Budget | 25-33 | BA |
| 2. Draft Annual Report | 34-47 | BA |
| 3. Request for Quotes – Professional Services (Engineering and Accounting) | 48 | BA |
| 4. Grant Approvals | 49-73 | BA |
| 5. Hiring a District Technician | Verbal | D/BA |

b. Permit Coordinator's Report – Ditch and Permit Coordinator Zach Gutknecht

- | | | |
|------------------|-------|----|
| 1. River's Ridge | 74-76 | BA |
|------------------|-------|----|

c. Board of Manager's Report

- | | | |
|-------------------------|-------|----|
| 1. Manager Compensation | 77-81 | BA |
|-------------------------|-------|----|

7:25 8. Items for Next Meeting Agenda

- a. Public Hearing – CWP Grant and Loan
- b. Public Hearing – Final 2016 Budget, including assessing of public ditch systems

7:30 9. Upcoming Meetings to be Announced

- a. Regular Board Meetings
 1. Tuesday, August 18th, 2015 6:00 pm I
 2. Tuesday, September 15th, 2015 6:00 pm I
- b. Other Meetings
 1. Ag Drainage Water Management - Webinar Series 9:00 am I

7:35 10. Adjournment of Regular Board Meeting

**Regular Drainage Authority Meeting
Draft Agenda
July 21, 2015**

Located at: Sauk River Watershed District Office
Immediately following the Regular Watershed District Meeting
Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

<u>Time</u>		<u>Packet Page</u>	<u>BA / D / I</u>
7:40	1. Call to Order – President Willenbring		
7:42	2. Additions/corrections to the agenda items		
7:45	3. Open Discussion from the Public <i>Opportunity for the public to address the Drainage Authority. Each individual addressing the Drainage Authority shall keep their comments to a minimum and are limited to 4 minutes.</i>		
8:00	4. Reports		
	a. District Administrator’s Report		
	1. Petition for maintenance and cleanout of JD1	83-84	BA
	b. Attorney’s Report		
	1. CD 51 Buffer Strip Acquisition Appeal	Verbal	I
	c. Ditch Program – Zach Gutknecht		
	1. CD 15 Culvert discussion continued	85	BA
	2. CD 9 Inspection	86-91	D/BA
	3. CD 17 Inspection	Verbal	D/BA
	4. JD 1 – CD 6 Inspection	92-101	D/BA
	5. Pope CD 11 Survey	102-105	BA
8:45	5. Items for Next Meeting Agenda		
8:50	6. Adjournment of Drainage Authority Meeting		