



Regular Meeting MINUTES
Tuesday, December 20, 2016
Located at: Sauk River Watershed District Office 3:00 p.m.

Managers Present:	Lee Bautch, Tyler Carlson, Gary Barber, Gene Rasmusen, Dennis Ritter, John Magedanz, Duane Willenbring, Jason Scherping
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Jon Roeschlein, Ditch & Permit Coordinator
Guests Present:	Cody Rogahn, Randy Neumann
Manager's Absent:	

1. **The meeting was called to order by President Ritter at 3:00 p.m. and the Pledge of Allegiance was recited.**

2. **Additions/corrections to the agenda items** – President Ritter asked for corrections or additions to the agenda. Administrator Henderson stated that he received a technical memo regarding Osakis Lake that will be discussed along with the Crooked Lake Project. **Manager Carlson made a motion to approve the consent agenda as presented. The motion was seconded by Manager Magedanz. The motion passed with all in favor.**

3. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. **Checks for November**
 2. **Receipt Book**
 3. **Revenue Guideline**
 4. **Cash Balances**
 5. **Grants/Loan**
 6. **Expenditure Report**
 7. **November 15, 2016, Regular Board Meeting Minutes**

b. Appropriations

<i>Payee</i>	<i>Description of Payment</i>	<i>\$ Amount</i>	<i>Fund</i>
Rinke Noonan	Retainer	\$600.00	101
Rinke Noonan	Stearns CD 51 Repair	\$189.00	555
Rinke Noonan	Stearns CD 9 Repair	\$151.00	520
HEI	PTMApp Analysis	\$5,316.50	341



Wenck	Stearns CD 11 Phase Extended Scope	\$54.00	525
Wenck	Stearns CD 15 Construction Support	\$36.00	530
Wenck	Stearns CD 26 Phase II	\$1,344.03	550
Wenck	Crooked Lake 2016	\$3,114.00	337
Wenck	Stearns CD 51 Phase Extended Scope	\$1,638.00	555
Wenck	2015/2016 Permit Review	\$216.00	101

c. District Permits – None

Manager Willenbring made a motion to approve the consent agenda. The motion was seconded by Manager Bautch. The motion passed with all in favor.

4. Open Discussion from the Public – None

5. Reports

a. Administrator’s Report – *Administrator Scott Henderson*

1. Pope County Manager – Administrator Henderson informed the board that the Pope County Auditor has posted for the vacant manager position.

2. JD 2/Crooked Lake Project – Administrator Henderson spoke to the board about the funding options available to do a larger scale project in the Crooked Lake area, such as the sediment pond expansion and alum dosing. There are grant and loan dollars available currently. **Manager Carlson made a motion to utilize SRF Funds with a repayment option of Statute 103D905 subdivision 9. The motion was seconded by Manager Bautch. The motion passed with majority in favor, Manager Scherping opposed.**

3. Campaign Finance and Public Disclosure Board – Administrator Henderson asked the board if they had any questions or concerns with the Statement of Economic Interest forms they are required to fill out for the State of Minnesota. There was some discussion on the information requested on the forms.

b. Manager’s Report

1. MAWD Annual Meeting Discussions – Manager Bautch said that he attended the Saturday morning meeting and all of the resolutions passed. Manager Willenbring spoke about the meeting he attended in regards to



preparing for the upcoming transitions MAWD. Willenbring also informed the board that Henderson is on a couple committees for the ADA and will be planning the summer tour.

2. Manager Carlson spoke on the Green Lands Blue Waters Conference he attended in Missouri.

6. **Items for Next Meeting Agenda**
 - a. **JD 2/ Crooked Lake Project**
7. **Upcoming Meetings to be Announced**
 - a. **Regular Board Meetings**
 1. Tuesday, January 17, 2017 at 6:00 pm. – Regular Meeting
 2. Tuesday, February 21, 2017 at 6:00 p.m. – Regular Meeting
 3. Thursday, February 16, 2017 – Frozen Fest, St. Ben’s Field House
8. **Adjourn Regular Board Meeting – Manager Willenbring made a motion to adjourn the regular meeting at 3:51 p.m. The motion was seconded by Manager Barber. The motion passed with all in favor.**

Drainage Meeting MINUTES

1. **The Drainage Authority meeting was called to order by President Ritter at 3:51 p.m.**
2. **Additions/corrections to the agenda item – President Ritter asked if there were changes or additions to the agenda. There were no additions. Manager Scherping made a motion to approve the agenda as presented. The motion was seconded by Manager Carlson. Motion passed with all in favor.**
3. **Open Discussion from the Public – None**
4. **Reports**
 - a. **Stearns CD 19 –**
 1. **Draft Redetermination of Benefits –** Jon Roeschlein, Ditch & Permit Coordinator, presented the draft Benefits and Damage Statement for the Redetermination of Benefits for CD 19. Roeschlein gave a timeline of the project moving forward following approval of the draft report. **Manager Magedanz made a motion to approve the draft Benefits and Damage Statement for the Redetermination of Benefits for Stearns CD 19. The motion was seconded by Manager Willenbring. The motion passed with all in favor, Manager Bautch abstaining.**
 - b. **Stearns Zion Munson –**



**SAUK RIVER WATERSHED DISTRICT
BOARD OF MANAGERS**

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1. **Draft Redetermination of Benefits** – Roeschlein presented the draft Benefits and Damage Statement for the Redetermination of Benefits for Stearns Zion-Munson. **Manager Willenbring made a motion to approve the draft Benefits and Damage Statement for the Redetermination of Benefits for Stearns Zion-Munson Ditch. The motion was seconded by Manager Carlson. The motion passed with all in favor.**
 - c. **Stearns/Pope JD1, CD 6, Pope CD 11**
 1. **Repair Report** – Administrator Henderson facilitated discussion on a redetermination of benefits and consolidating JD 1, CD 6 and Pope CD 11. **Manager Carlson made a motion to authorize Attorney Kolb to draft a Resolution of Intent to consolidate ditches JD1, CD 6 and Pope CD 11. The motion was seconded by Manager Willenbring. The motion passed with all in favor.**
 - d. **2017 Ditch Assessments** – Administrator Henderson & Jon Roeschlein presented a spreadsheet listing recommended assessments for the drainage ditches under the District jurisdiction based on each ditch’s current activities, proposed repairs and/or redetermination of benefits. **Manager Carlson made a motion approve the assessments as presented. The motion was seconded by Manager Bautch. The motion passed with all in favor.**
 - e. **Ditch/Permit Coordinator** – Roeschlein notified the board that a one-year extension was allowed for the Drainage Ditch inventory grant. He also stated that he was working on a Drainage policy as per the grant work plan. He hopes to have a draft report ready for the board to review at the January meeting. He also plans to develop an inspection protocol to be utilized in the spring.
5. **Items for Next Meeting Agenda** –
 - a. **Final Viewers Report for CD 19 and Zion Munson**
 - b. **Resolution of Intent to Consolidate Stearns/Pope JD 1, CD 6, and Pope CD 11**
 - c. **Repair Updates**
 - d. **Possible Grant Approval**
 6. **Upcoming Meetings to be Announced**
 - a. **Other Meetings**
 1. **Drainage and Wetland Conference, February 13th St. Cloud River Center**
 7. **Adjournment of Drainage Authority Meeting** – **Manager Carlson made a motion to adjourn the meeting at 4:48 p.m. The motion was seconded by Manager Scherping. The motion passed with all in favor.**