



Regular Meeting MINUTES
Tuesday, September 20, 2016
Located at: Sauk Centre City Hall at 6:00 p.m.

Managers Present:	Lee Bautch, Duane Willenbring, Tyler Carlson, Gary Barber, Gene Rasmusen, Dennis Ritter, Jason Scherping, John Magedanz
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney
Guests Present:	Jon Roeschlein, Steve Notch, Chris Otterness, Eric Dehmer, Allan Gregory, Joe Weber, Roger Weber, Dennis Primus, Arnold Soenneker, Jon & Gretchen Jennissen, Roger & Mary Kay Middendorf, Bob & Nancy Middendorf, Randy & Gloria Welle, Jeff Klaphake, Gary Munson
Manager's Absent:	Larry Kuseske

1. **The meeting was called to order by President Ritter at 6:00 p.m. and the Pledge of Allegiance was recited.**
2. **Oath of Office/Bond for Appointed Manager** – John Magedanz, Meeker County, read and signed the Oath of Office and Bond for his appointment as Manager to the Sauk River Watershed District.
3. **Additions/corrections to the agenda items** – President Ritter asked for corrections or additions to the agenda. Manager Barber asked to add Zebra Mussel discussion to the agenda. **Manager Bautch made a motion to approve the consent agenda with one addition. The motion was seconded by Manager Willenbring. The motion passed with all in favor.**
4. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. Checks for July
 2. Receipt Book
 3. Revenue Guideline
 4. Cash Balances
 5. Expenditure Report
 6. August 16, 2016, Regular Board Meeting Minutes

b. Appropriations

<i>Payee</i>	<i>Description of Payment</i>	<i>\$ Amount</i>	<i>Fund</i>
Wenck	2015/2016 Permit Review	\$7,810	101
Wenck	Crooked Lake 2016	\$5,298.00	337



Rinke Noonan	Retainer – 0049	\$600.00	101
Rinke Noonan	General Advice – 0084	\$94.50	101
Rinke Noonan	Permits – 0086	\$2,477.20	101
Rinke Noonan	Ditch 51 Court of Appeals – 0118	\$19.00	555
Rinke Noonan	Melrose Community, LLC BMP Contract Matter – 0121	\$630.50	101

c. District Permits – None

Manager Willenbring made a motion to approve the consent agenda. The motion was seconded by Manager Carlson. The motion passed with all in favor.

5. **Open Discussion from the Public** – Will Huston from Westwood Professional Services voiced his concerns regarding past permit issues.

6. Reports

a. Administrator’s Report – *Administrator Scott Henderson*

1. Contract Extension – Administrator Henderson informed the board that an extension was needed for a grant with the Board of Water and Soil Resources. Due to rainfall and higher water levels, the project in St. Cloud to remove a dam in the river could not be completed. The extension would allow an additional year to complete the removal. **Manager Barber made a motion to authorize a 1 year extension of the Grant with the Board of Water and Soil Resources (PO #3000002795). The motion was seconded by Manager Bautch. The motion passed with all in favor.**

2. MAWD Resolutions – Administrator Henderson informed the board that if the District was interested in submitting any resolutions to the MAWD Policy/Resolutions Committee that the deadline is October 14. Manager Willenbring stated that resolutions could also be presented at the MAWD Annual Meeting.

3. Ditch and Permit Coordinator Interviews – Administrator Henderson informed the board that the committee reviewed and interviewed candidates for the Ditch and Permit Coordinator position. The committee recommended hiring Jon Roeschlein for the position. Henderson provided a memo detailing the salary and benefits and stated the Roeschlein accepted the position. **Manager Willenbring made a motion to approve the hire of Jon Roeschlein with the salary and**



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benefits as listed in the memo. The motion was seconded by Manager Carlson. The motion passed with all in favor.

4. District Environmental Technician – Administrator Henderson told the board that Austin Van Beck, the temporary Environmental Project Technician, has submitted his letter of resignation, effective September 30, 2016. Henderson stated that Erin Nordquist, who was interviewed for the Ditch and Permit Coordinator Position would be a good candidate for this position. **Manager Carlson made a motion to hire Erin Nordquist as the temporary Environmental Project Technician. The motion was seconded by Manager Bautch. The motion passed with all in favor.**

5. YES! Coordination and Contract – Administrator Henderson informed the board of a possible collaboration with YES! to share an employment opportunity. He was hoping for a .5 FTE but what was sent was .25. Also a concern would be the travel to schools outside the District. **Manager Willenbring made a motion to table this until the October meeting since there is still ongoing discussion with YES!. The motion was seconded by Manager Barber. The motion passed with all in favor.**

6. Crooked Lake Progress – Administrator Henderson stated that there were meetings with 2 landowners, John Sword and Joe Guyette, to discuss projects to retain water on the landscape. He showed the board areas for potential projects.

b. Manager's Report

1. Zebra Mussels – Manager Barber informed the board that due to the amount of questions he's received, he coordinated a meeting with experts on Zebra Mussels at the VFW in Osakis on September 23rd.

7. Items for Next Meeting Agenda

a. MAWD Annual Meeting & Tradeshow

8. Upcoming Meetings to be Announced

a. Regular Board Meetings

1. Tuesday, October 25, 2016 at 6:00 p.m. – Regular Meeting
2. Tuesday, November 15, 2016 at 6:00 pm. – Regular Meeting

b. Other Meetings

1. SRWD 30th Anniversary Banquet, September 27th, Sartell at Resource Training Center.

9. Adjourn Regular Board Meeting – Manager Bautch made a motion to adjourn the regular meeting at 7:00 p.m. The motion was seconded by Manager Barber. The motion passed with all in favor.



Drainage Meeting MINUTES

1. The Drainage Authority meeting was called to order by President Ritter at 7:05 p.m.
2. **Additions/corrections to the agenda item** – President Ritter asked if there were changes or additions to the agenda. There were no additions to the agenda. **Manager Carlson made a motion to approve the agenda as presented. The motion was seconded by Manager Bautch. Motion passed with all in favor.**
3. **Open Discussion from the Public** – None
4. **Reports**
 - a. **Stearns CD 9** –
 1. **Preliminary Engineer’s Repair Report** – Chris Otterness and Gary Munson from Houston Engineering gave the Preliminary Engineer’s Report of Stearns CD 9. They also gave options for repairs. **Manager Willenbring tabled until the October Meeting. The motion was seconded by Manager Carlson. The motion passed with all in favor.**
 - b. **Stearns CD 11 – Public Hearing @ 7:30 p.m.**
 1. **Final Engineer’s Repair Report** – Attorney Kolb gave a brief history of the CD 11 project and went through the scope of repairs listed in the Engineer’s Repair Report. Kolb explained that there are landowners within the drainage area of the ditch who are not included in the most current list of benefited property owners. Given the significant difference, a redetermination of benefits may be required. The hearing was opened for public comment. There were many questions about the processes, costs, and abandonment of the ditch. **Manager Willenbring made a motion to close the public comment portion of the public hearing. The motion was seconded by Manager Carlson. The motion passed with all in favor. Manager Willenbring made a motion to proceed with the appointment of viewers and suspend the repair proceedings. The motion was seconded by Manager Carlson. The motion passed with all in favor.**
 - c. **Stearns CD 51**
 1. **Findings and Order for Removal of Property** – Administrator Henderson presented the Order for Removal of Property on Stearns County Ditch 51 from Orlin, Carol, and Larry Ladwig. **Manager Carlson made a motion to approve the Order for Removal of**



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Property. The motion was seconded by Manager Scherping. The motion passed with all in favor.

5. Items for Next Meeting Agenda –
 - a. Pope CD 6, CD 11, and Stearns/Pope JD 1 – Preliminary Engineering Report
 - b. Stearns CD 9
6. Upcoming Meetings to be Announced
 - a. Other Meetings
7. Adjournment of Drainage Authority Meeting – Manager Carlson made a motion to adjourn the meeting at 8:40 p.m. The motion was seconded by Manager Willenbring. The motion passed with all in favor.