

Sauk River Watershed District

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Regular Meeting

Approved

March 18, 2008

President Kral called the meeting to order. Managers present: Coughlin, Hensley, Kral, Kuseske, Kutter, Rettig, Robinson and Mostad. Also present: Jason Weirnerman, BWSR; Don Otte, Stearns County Commissioner and CAC member, Adam Hjelm, Education Coordinator; Brian Sanoski, Ditch Inspector, Lynn Nelson, BMP Coordinator, Melissa Roelike, Monitoring Coordinator, Heather Lehmkuhl, Monitoring Assistant and Starla Arceneau, Interim Administrator and Recording Secretary.

The Board recited the Pledge of Allegiance.

The proposed agenda was reviewed. A motion was made by Manager Kutter to approve the agenda with additions. Manager Kutter seconded it. The motion passed with all in favor.

After reviewing the items on the consent agenda, a motion was made by Manager Kuseske and seconded by Manager Hensley and carried unanimously to approve the following items on the said agenda: the minutes of March 4th, the Treasurer's Report to approve checks #17302-17333, and the Appropriations/Transfers/Purchase Requisitions.

The Activity Report was reviewed.

Arceneau requested that the temporary employees (Hjelm and Lehmkuhl) be allowed to work up to 40 hours per week due to the upcoming monitoring and education season. Manager Rettig made a motion to allow Hjelm and Lehmkuhl up to 40 hours per week. Manager Coughlin seconded it. The motion passed with all in favor.

Arceneau reviewed the insurance renewal for 2008. Manager Kutter made a motion to renew the insurance for 2008. Manager Mostad seconded it. Manager Hensley requested a usage explanation of why the insurance increase and a breakdown of the savings to the District since the Health Savings Account was established. The motion passed with all in favor.

The Board reviewed the invoices for the 2006-2007 fiscal year audit. Manager Rettig made a motion to pay \$8,100 for the 2006-2007 audit. Manager Mostad seconded it. The motion passed with all in favor.

The Stearns County Auditors office called Arceneau informing the District that an accidental overpayment of \$30,000 was added to a County Ditch 17 assessment. That the landowner assumed the cost was for an upcoming city water and sewer assessment and paid the assessment. Arceneau requested approval for reimbursement. Manager Kutter made a motion to reimburse the County Ditch

17 landowner the \$30,000 overpayment. Manager Hensley seconded it. The motion passed with all in favor.

The board reviewed the letter of resignation from Brian Sanoski. Manager Rettig made a motion approve Sanoski's resignation letter with regrets. Manager Kutter seconded it. The motion passed with all in favor.

The board reviewed the allocated State Revolving Funds. Manager Robinson made a motion to approve the allocated State Revolving Funds. Manager Mostad seconded it. The motion passed with all in favor.

Brian Sanoski gave a power point presentation on the 2008 Judicial Ditch 2 Sediment Pond Survey he completed with Stearns County SWCD employee's Nate Hylla and Ross Reiffenberger. The board thanked Sanoski for a very informative presentation and suggested that a press release be sent to the Osakis Review.

The Budget Committee Report was given by Manager Coughlin. The Annual Budget Priority Survey has been sent out with a due date of March 21st. Once the survey information is compiled the budget committee will meet on the upcoming 2009-2010 budget.

No Nominating Committee Report

No Personnel and Salary Committee Report

Manager Kuseske gave the Rules Committee Report. On March 19th The Rules Committee will meet with Douglas, Stearns, Todd, Meeker and Pope County Environmental Services.

No Professional Services Committee Report.

Manager Hensley asked if Manager Mostad could co-chair the Weed Harvest Project Committee. Manager Mostad will Co-Chair the committee with Manager Hensley.

No TMDL/Water Quality Committee Report.

The Attorney's Report was given by Attorney Kolb. Kolb suggested that he write a letter to HLB to send with their payment of \$8100. Manager Kutter made a motion to have Attorney Kolb write a letter to the auditing firm. Manager Robinson seconded it. The motion passed with all in favor. Kolb also discussed several focus points that will need to be addressed at the April 3rd meeting with Sharon Klumpp.

Manager Robinson gave an update on the Stearns County Commissioners meeting he attended earlier with the Interim Administrator, President Kral and Attorney Kolb. The Commissioners are extremely frustrated that Stearns County pays 89% of the levy and a majority of the work is completed in the Northwestern part of the District.

Managers Kuseske and Mostad gave a report on the Legislative Breakfast they attended on March 13th.

President Kral asked the staff if they had any questions or concerns they would like to address. Each employee had an opportunity to address their concerns.

Arceneau mentioned that this year's monitoring season is approaching extremely fast and with

Melissa Roelike going on maternity leave in April, Arceneau requested contracting former employee Amy Trisko at \$25 per hour to work with the Monitoring Assistant on completing the upcoming monitoring. Manager Rettig made a motion to allow the Interim Administrator to negotiate a contract with Amy Trisko for \$25 per hour. Manager Mostad seconded it. The motion passed with all in favor.

Arceneau also requested that the board consider a third intern to work with Hjelm on the District Education Program. Manager Rettig made a motion to add a third intern. Manager Kutter seconded it. The motion passed with all in favor.

The meeting was adjourned.

Secretary, Virgil Rettig
Recording Secretary, Starla Arceneau