



Regular Meeting **REVISED** Draft

Agenda

March 20, 2014

Located at: District Office at **5:00 p.m.**

Agenda Codes: BA-Board Action Required, D-Discussion Item

<i>Time</i>		<i>Packet Page</i>	<i>BA/D</i>								
5:00	1. Call to Order & Pledge of Allegiance – <i>President Kuseske</i> <i>6:00 PM meeting called to order by President Kuseske on 3/18/2014 at the District Office, Sauk Centre.</i>										
5:02	2. Additions or Corrections to the Agenda Items - <i>President Kuseske</i> <i>Additional items or correction to be added to the agenda for action or information.</i>		BA								
5:03	3. Consent Agenda (Approved by One Motion)		BA								
	a. Financial Report / Meeting Minutes										
	1. Check Register for General Fund 101	1									
	2. Revenue Guideline	3									
	3. Grant & Cost Share Logs	10									
	4. Expenditure Report	21									
	5. February 18 th Regular Meeting Minutes REVISED	S2-1									
	5. March 6th, 2014 Special Meeting Minutes - Plan										
	6. March 13 th , 2014 Special Meeting Minutes - Interviews	S-7									
	b. Contracts for Approval										
	<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><i>Contracted With</i></th> <th style="text-align: left; border-bottom: 1px solid black;"><i>Project / Description</i></th> </tr> </thead> <tbody> <tr> <td style="border-right: 1px solid black;">RMB Environmental Services, Inc</td> <td>2014 Laboratory Services Agreement</td> </tr> </tbody> </table>	<i>Contracted With</i>	<i>Project / Description</i>	RMB Environmental Services, Inc	2014 Laboratory Services Agreement						
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	f. Grant Payment Approvals										

All Sauk River Watershed District meetings are handicap accessible.
 An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

<i>Landowner / Project Name</i>	<i>Type</i>	<i>\$ Amount</i>	<i>Fund Code</i>	<i>Pay To</i>

g. Loan Project Approvals

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h. Loan Payment Approvals

<i>Landowner / Project</i>	<i>Type</i>	<i>\$ Amount</i>	<i>Fund Code</i>	<i>Pay To</i>

i. Appropriations

<i>Payee</i>	<i>Description of Payment</i>	<i>\$ Amount</i>	<i>Payment Code</i>
KDV	Consulting Services	\$ 2,497.50	101
RESPEC	Runoff Rates & HSPF Management Scenerios	5588.50	333
Wenck	SRWD Overall Plan	\$ 489.60	172
Wenck	CD 15 & 26 2014 Construction Support	\$ 4,436.04	550
Wenck	CD 26 Phase II	\$ 95.00	550
Wenck	CD 15 Construction Services	\$ 305.00	530
Wenck	General Engineering	\$ 1,796.00	101
Wenck	CD 51 Extended Scope	\$ 3,000.00	555
Wenck	Sauk River Major Watershed Restoration Plan	\$ 5,538.50	329
New Look Contracting	Stearns County Ditch 26 Repairs – Phase I Pmt #2	\$98,219.55	550
New Look Contracting	Stearns County Ditch 26 Repairs – Phase I Pmt #1	\$61,183.80	550
Rinke Noonan	Overall Plan	\$ 567.00	172
Rinke Noonan	JD2 Sediment Pons	\$ 226.80	571
Rinke Noonan	Weed Harvester	\$ 113.40	572
Rinke Noonan	CD 26	\$ 94.50	550
Rinke Noonan	CD 15	\$ 472.50	555
Rinke Noonan	Hagemeier Bankruptcy	\$ 382.10	101
Rinke Noonan	General Services – Retainer	\$ 600.00	101

5:10 4. Open Discussion from the Public

Opportunity for the public to address the SRWD Board of Managers.

5:20 5. OLD BUSINESS

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- | | | | |
|-------------|--|-----|-------------|
| | a. Ditch / Permit Coordinator Position Hire | | BA |
| | <i>Update on the offer to candidate.</i> | | |
| | b. Administrator Position – Springsted Update | | D/BA |
| | <i>Sharon Klumpp will give presentation of candidates for Administrator position.</i> | | |
| | c. CD 51 Appraisal Update | | D |
| | <i>An update on the progress of the appraisal for the CD51 buffer areas.</i> | | |
| | d. Update on status of Weed Harvester Agreement | 54 | D |
| | <i>Update of the finalization of the weed harvester agreement between the SRWD, BSLA and City of Sauk Centre.</i> | | |
| | e. Weed Harvester Equipment Liquidation | | BA |
| | <i>Discussion of the liquidation of all weed harvester equipment.</i> | | |
| | f. 2014 Plan of Operations / Calendar of Events | 57 | BA |
| | <i>Review and approval of 2014 Plan of Operations and 2014 Calendar of Events from the February 18th, meeting.</i> | | |
| | g. Drainage Project Bonding | | D |
| | <i>Discussion of the bonding status for CD 15, CD26, CD 51.</i> | | |
| | h. SRWD Boundary Adjustment | S-8 | D/BA |
| | <i>Discussion of the phase I for boundary and planning region data layer alignment under current grant projects.</i> | | |
| 7:45 | 6. NEW BUSINESS | | |
| | a. Personnel Framework Presentation | | D/BA |
| | <i>Presentation of the proposed personnel framework, salary adjustments and job description revisions presented to the Personnel Committee February 11th, 2014.</i> | | |
| | c. CD 15 / 26 Redetermination of Benefits – Fund Account Transfer | | BA |
| | <i>Fund account for the CD 15 / 26 redetermination of benefits needs to be divided between system accounts. A short presentation on formula to do this.</i> | | |
| 8:30 | 7. Reports | | |
| | a. Administrator’s Report – Interim Administrator Melissa Roelike | | |
| | 1. Health Insurance Premiums | | |
| | b. Attorney’s Report - John Kolb, Rinke-Noonan | | |
| | 1. SRF Loan holder bankruptcy proceeding update | | |
| | c. Engineer’s Report - Rebecca Kluckhohn, Wenck Assoc. | | |
| | 1. Update on CD 26 repair construction | | |

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- 2. **CD 26 Phase I Change Order**
- 3. Update on CD26 regulatory challenges

S-17 BA

d. Permit Program Report – Tara Ostendorf

- 1.

e. Calendar Items

Annual audit commences, review SRWD insurance policies, fill vacant Ditch/Permit Coordinator position, attend MAWD legislative days, interview / select internship candidates, finalize / approve SRWD Board 2013 annual report

f. Board Member Meeting Reports

8:55 8. Items for Next Meeting Agenda

9. Upcoming Meetings to be Announced

<i>Meeting Date</i>	<i>Meeting Description</i>	<i>Meeting Location</i>	<i>Meeting Time</i>
Wednesday, March 19 th – Thursday, March 20 th	MAWD Legislative Days	Capital	TBA
Wednesday, April 09, 2014	Overall Plan presented to BWSR Northern Region Committee		

10. FYI ITEMS

- Staff will be postponing the informational presentation on current projects due to the anticipated timeframe for this meeting. The Board can expect a presentation on those information items at the April meeting.
- Changes to the Comprehensive Plan based on the March 6th, 2014 Board meeting have been incorporated in the draft plan. The plan will be presented to the BWSR Northern Region committee on April 9th, 2014.
- At an upcoming meeting staff will be presenting various scenarios for drainage system buffer maintenance plans in conjunction with the ongoing repair projects. Staff have been discussing management practices with other drainage authorities in the state, as well as talking with consultants on bid items which would need to be addressed in future proposals.
- **Staff will be working with KDV for the annual audit process the week of March 24th.**

9:00 11. Adjournment

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