



REVISED

Regular Meeting_Draft Agenda

Tuesday, March 19, 2013

Located at: SRWD Office at 6:00 p.m.

Agenda Codes: BA-Board Action I-Information

		<u>Packet Page</u>	<u>BA/I</u>																				
6:00	1. Call To Order & Pledge of Allegiance-<i>President Harren</i> 6:00 PM meeting called to order by President John Harren, on February 19, 2013 at the SRWD Office, Sauk Centre, MN.																						
6:02	2. Additions/or corrections to the agenda items- <i>President Harren</i> Additional items or corrections to be added to the agenda for action or information.		BA																				
6:10	3. Consent Agenda (<i>approved by one motion</i>)-<i>President Harren</i>		BA																				
	a. <u>February 1-28 2013 Financial Report</u>																						
	1. Check Register for General Fund 101	1-2	BA																				
	2. Revenue Guideline	3-8	BA																				
	3. Expenditure Report	9-38	BA																				
	4. Cost Share & Loan Logs	39-53	BA																				
	b. <u>Contracts for Approval-NONE</u>																						
	1. <table border="1" style="width: 100%; height: 20px;"></table>																						
	c. <u>Permits recommended for approval-NONE</u>																						
	<table border="1" style="width: 100%; height: 20px;"></table>																						
	d. <u>Grant Applications for Approval</u>																						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">1.</td> <td style="width: 75%;">MPCA CWP Sauk River Sediment Reduction Protection Project</td> <td style="width: 15%;"></td> <td style="width: 5%;"></td> </tr> <tr> <td style="text-align: center;">2.</td> <td>MPCA CWP Grand Lake Water Quality Protection Project</td> <td style="text-align: center;">54-59</td> <td style="text-align: center;">BA</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>MPCA CWP Crooked Lake Basin Restoration Project</td> <td style="text-align: center;">60-65</td> <td style="text-align: center;">BA</td> </tr> <tr> <td style="text-align: center;">4.</td> <td>MPCA CWP Stony Creek Water Quality Enhancement Project</td> <td style="text-align: center;">66-72</td> <td style="text-align: center;">BA</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">73-79</td> <td style="text-align: center;">BA</td> </tr> </table>	1.	MPCA CWP Sauk River Sediment Reduction Protection Project			2.	MPCA CWP Grand Lake Water Quality Protection Project	54-59	BA	3.	MPCA CWP Crooked Lake Basin Restoration Project	60-65	BA	4.	MPCA CWP Stony Creek Water Quality Enhancement Project	66-72	BA			73-79	BA		
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	e. <u>Resolutions for Approval</u>																						
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07-13	MNDNR Amendment to Grant 35338	84-85	BA
08-13	Comprehensive Plan Outline Approval and submission to BWSR	86-89 1-3	BA

f. Board Action Items for Approval

04-13	To approve purchase of Septic System Owner's Guidebooks		BA
05-13	Monitoring Safety Jackets Purchase	90-92	
06-13	Monitoring Equipment Replacements		BA
07-13	Rainbarrel Purchase Approval	93-94	BA
08-13	CMWEA Waterfest Reimbursement	95-97 98-99	BA BA

g. Loans, Grants, Appropriations-

• Grants Project Approvals-NONE

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Encumber</u>	<u>Fund Code:</u>

• Grant Payment Approvals-

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Pay</u>	<u>Fund Code:</u>	<u>Pay to:</u>	<u>Partnered with:</u>

• Loan Project Approvals-NONE

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Encumber</u>	<u>Fund Code:</u>	<u>Pay to:</u>

• Loan Payment Approvals-None

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Pay</u>	<u>Fund Code:</u>	<u>Pay to:</u>	<u>Partnered with:</u>

• Appropriations-None

<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code</u>

100-
101

6:15 6. **Open Discussion from the Public**
Opportunity for the public to address the SRWD Board of Managers.



- | | | | |
|------|----|--|------------------|
| 6:30 | 7. | Old Business
a) <u>County Ditch 15 and 26 Repair Proceeding Update</u>
<i>An update on the repair report and project.</i> | I |
| | | b) <u>Overall Plan Update</u>
<i>An update on the overall plan status and next steps.</i> | I |
| | | c) <u>Minutes—included in revised packet</u>
<i>The minutes will be provided at the board meeting. Due to the timing of our audit and other workload they were not ready at the time that the packet went in the mail.</i> | 4-9
BA |
| | | d) <u>Year End Adjusting entries/Grants Closeouts/Reports</u>
<i>Discussion on year end adjusting entries, to address closeout of applicable grants, and final reports on grant projects that ended 12/31/12.</i> | 10-11
BA |
| | | | |
| 7:15 | 8. | New Business
a) <u>Staffing Discussion</u>
<i>A discussion about workload and staffing</i> | BA |
| | | | |
| 7:30 | 9. | Reports
a. Administrator's Report-Administrator Kovarik
1. <u>Legislative Reception updates</u>
<i>To provide an update on the legislative reception.</i> | 102-
104
I |
| | | 2. <u>Annual Report</u>
<i>To provide a status update on the annual report.</i> | I |
| | | 3. <u>PRAP Update</u>
<i>To provide an update and discuss the PRAP project and the request from BWSR.</i> | BA/
I |
| | | 4. <u>Wenck Invoices for approval</u> | 12- |
| | | 5. <u>Houston Web Hosting agreement</u> | 20 |
| | | 6. <u>Revised MPCA Workplan and Budget on WRAP</u> | BA |
| | | 7. <u>Eden Lake Dam Update</u> | BA
BA |



8. 2013 Lab Contracts

BA
BA
BA

b. Attorney's Report

c. Engineer's Report

d. Permits

1. Rockville County Park Phase One Improvements
2. Jon Roeschlein and Jeff Schrupp 21-22
3. Reconstruction on Main Street in Richmond
4. Osakis Skate Park 23-24
5. St. Cloud VA 25-29
6. Fichtinger Farm Project/CD26 Petition

e. **Calendar Items:** Review District Insurance Policy, 2012 Grant/Loan Program presentation, Attend township annual meetings, attend legislative meetings, interview internship candidates if applicable.

e. **Board Member Meeting Reports:**

10. Items for Next Meeting Agenda

Managers and staff can suggest items for discussion for the next board meeting.

11. Upcoming Meetings to Be Announced

I

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
4-16-13	SRWD Regular Meeting	SRWD Office	6:00 p.m.

12. INFORMATIONAL ITEMS ONLY:

(THESE ITEMS WILL NOT BE DISCUSSED UNLESS SPECIFICALLY ASKED. THEY ARE CONSIDERED INFORMATIONAL ONLY AND NO ACTION IS REQUIRED BY THE BOARD.)

- **Minnesota Ag Water Quality Certification Program:** 106
Included in your packet is a copy of the letter of support submitted for the project proposal submitted by the Stearns County Soil and Water Conservation District.
- **St. Cloud VA:** The SRWD staff is still working with the St. Cloud VA to complete their permit application for their upcoming project. At this time we are waiting for them to provide additional documentation to support the stormwater treatment plans they have submitted. The additional documentation needed was requested per Rebecca (Wenck) after her review of the project. The information we are requesting



**SAUK RIVER WATERSHED DISTRICT
BOARD OF MANAGERS**

524 4th St South, Sauk Centre, MN 56378

Phone: (320) 352-2231 Fax: (320) 352-6455

should prove that the proposed stormwater treatment plans will be successful in treating the required amount of stormwater. Staff is also working with the VA contact, Mary Wenck, to determine whether they could fall under our general permit. The permit has been tabled and the review process will resume once the necessary information has been received.

8:30 **13. Adjourn**

All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.