



Regular Meeting Draft Agenda
March 20, 2014

Located at: District Office at 6:00 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet</u>	<u>Page</u>	<u>BA / D</u>									
6:00	1. Call to Order & Pledge of Allegiance – President Kuseske <i>6:00 PM meeting called to order by President Kuseske on 3/18/2014 at the District Office, Sauk Centre .</i>												
6:02	2. Additions or Corrections to the Agenda Items - President Kuseske <i>Additional items or correction to be added to the agenda for action or information.</i>			BA									
6:03	3. Consent Agenda (Approved by One Motion)			BA									
	a. <u>Financial Report / Meeting Minutes</u>												
	1. Check Register for General Fund 101		1										
	2. Revenue Guideline		3										
	3. Grant & Cost Share Logs		10										
	4. Expenditure Report		21										
	5. February 18 th , 2014 Regular Meeting Minutes												
	6. March 6 th , 2014 Special Meeting Minutes												
	b. <u>Contracts for Approval</u>												
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	c. <u>Board Action Items for Approval</u>												
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	d. <u>Resolutions for Approval</u>												
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g. Loan Project Approvals

<u>Landowner / Project Name</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>

h. Loan Payment Approvals

<u>Landowner / Project</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>

i. Appropriations

<u>Payee</u>	<u>Description of Payment</u>	<u>\$ Amount</u>	<u>Payment Code</u>
KDV	Consulting Services	\$ 2,497.50	101
Wenck	SRWD Overall Plan	\$ 489.60	
Wenck	CD 15 & 26 2014 Construction Support	\$ 4,436.04	550
Wenck	CD 26 Phase II	\$ 95.00	550
Wenck	CD 15 Construction Services	\$ 305.00	530
Wenck	General Engineering	\$ 1,796.00	101
Wenck	CD 51 Extended Scope	\$ 3,000.00	555
Wenck	Sauk River Major Watershed Restoration Plan	\$ 5,538.50	

6:10 4. Open Discussion from the Public
Opportunity for the public to address the SRWD Board of Managers.

6:20 5. OLD BUSINESS

- a. Ditch / Permit Coordinator Position Hire** **BA**
Offer position to selected candidate.
- b. Administrator Position – Springsted Update** **D/BA**
Sharon Klumpp will give presentation of candidates for Administrator position.
- c. CD 51 Appraisal Update** **D**
An update on the progress of the appraisal for the CD51 buffer areas.
- d. Update on status of Weed Harvester Agreement** **54 D**
Update of the finalization of the weed harvester agreement between the SRWD, BSLA and City of Sauk Centre.

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- e. **Weed Harvester Equipment Liquidation** BA
Discussion of the liquidation of all weed harvester equipment.
 - f. **2014 Plan of Operations / Calendar of Events** 57 BA
Review and approval of 2014 Plan of Operations and 2014 Calendar of Events from the February 18th, meeting.
 - g. **Drainage Project Bonding** D
Discussion of the bonding status for CD 15, CD26, CD 51.
- 8:20 6. NEW BUSINESS**
- a. **Personnel Framework Presentation** D/BA
Presentation of the proposed personnel framework, salary adjustments and job description revisions presented to the Personnel Committee February 11th, 2014.
 - c. **CD 15 / 26 Redetermination of Benefits – Fund Account Transfer** BA
Fund account for the CD 15 / 26 redetermination of benefits needs to be divided between system accounts. A short presentation on formula to do this.
- 8:45 7. Reports**
- a. **Administrator’s Report – Interim Administrator Melissa Roelike**
 - 1. Health Insurance Premiums
 - b. **Attorney’s Report - John Kolb, Rinke-Noonan**
 - 1. SRF Loan holder bankruptcy proceeding update
 - c. **Engineer’s Report - Rebecca Kluckhohn, Wenck Assoc.**
 - 1. Update on CD 26 repair construction
 - 2. Update on CD26 regulatory challenges
 - d. **Permit Program Report – Tara Ostendorf**
 - 1.
 - e. **Calendar Items**
Annual audit commences, review SRWD insurance policies, fill vacant Ditch/Permit Coordinator position, attend MAWD legislative days, interview / select internship candidates, finalize / approve SRWD Board 2013 annual report
 - f. **Board Member Meeting Reports**
- 8:55 8. Items for Next Meeting Agenda**

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9. Upcoming Meetings to be Announced

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
Wednesday, March 19 th – Thursday, March 20 th	MAWD Legislative Days	Capital	TBA
Wednesday, April 09, 2014	Overall Plan presented to BWSR Northern Region Committee		

10. FYI ITEMS

- Staff will be postponing the informational presentation on current projects due to the anticipated timeframe for this meeting. The Board can expect a presentation on those information items at the April meeting.
- Changes to the Comprehensive Plan based on the March 6th, 2014 Board meeting have been incorporated in the draft plan. The plan will be presented to the BWSR Northern Region committee on April 9th, 2014.
- At an upcoming meeting staff will be presenting various scenarios for drainage system buffer maintenance plans in conjunction with the ongoing repair projects. Staff have been discussing management practices with other drainage authorities in the state, as well as talking with consultants on bid items which would need to be addressed in future proposals.

9:00 11. Adjournment

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