

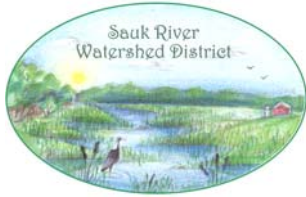
524 4th St South
Sauk Centre, MN 56378
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MEETING MINUTES

Regular Meeting
7:00 p.m. Sauk River Watershed District Office
March 24, 2009

Managers Present:	Dan Coughlin, Chub Hensley, Jim Kral, Larry Kuseske, Sharen Kutter, Richard Raeker, Virgil Rettig and Jim Rothstein.
Staff Present:	Holly Kovarik, Administrator Starla Arceneau
Guests Present:	Steven Wischmann- KDV; Jason Weinerman, BWSR; Chris Meehan and Norm Wenck, Wenck Engineering; Joe Maus, Clarence Mielke, Ron Kleinschmidt, James Julig, Dick Wildele and Jack Gibbons, Osakis Residents; Bob and Jan Bjork and Mike Blenkush, BSLA; Jack Kaschmitter – Farmer.
Manager's Absent:	Bob Mostad

1. **The meeting was called to order by President Kral and the Pledge of Allegiance was recited.**
2. President Kral asked for additions to the agenda.
3. The proposed agenda was reviewed. **A motion was made by Manager Rettig to approve the agenda with additions. Manager Rothstein seconded the motion.** The motion passed with all in favor.
4. Consent Agenda included:
 - a. Approval of minutes of the March 3, 2009 meeting
 - b. Treasurer Report February 27, 2009 – March 11, 2009
 - c. Contracts for Approval
 - a. Wes and Mary Gibson Agreement for Loan not to exceed \$3,000 and Grant not to exceed \$6,750 for a lakeshore restoration.
 - b. Donald & Joann Seaver Agreement for a Loan not to exceed \$3,300 for a septic system upgrade
 - d. Permits for Approval/Extension
 - a. To extend SRWD permit #08-04 Sartell Partners, LLC
 - e. Resolutions
 - 20-09 To approve the new payment processing policy
 - 21-09 To approve the new financial reporting structure for meetings
 - 22-09 Approval of Ditch Inspector to become a Certified Pesticide Applicator
 - 23-09 Battle Point Park Shore land Restoration: Installation and Maintenance Assistant
 - 24-09 Sauk Lake TMDL Public Education Meeting
 - 25-09 Storm Drain Marking Project
 - 26-09 Inclement Weather Policy
 - 27-09 ROCORI Water Fest Donation
 - 28-09 Promotional Items Purchase Request
 - 29-09 Melrose High School Sauk River Watershed Study
 - 30-09 Wetland and Riparian Restoration in Todd County



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After reviewing the items on the consent agenda, four items (d & resolution# 22-09, 24-09 and 26-09) were pulled for further discussions. **A motion was made by Manager Rothstein and seconded by Manager Kutter and carried unanimously to approve the following items on the said agenda:** Approval of minutes of the March 3, 2009 meeting; Treasurer Report February 27, 2009 – March 11, 2009; Contracts for Approval Wes and Mary Gibson Agreement for Loan not to exceed \$3,000; Grant not to exceed \$6,750 for a lakeshore restoration; Donald & Joann Seaver Agreement for a Loan not to exceed \$3,300 for a septic system upgrade; Resolutions 20-09 To approve the new payment processing policy; 21-09 To approve the new financial reporting structure for meeting; 23-09 Battle Point Park Shore land Restoration Installation and Maintenance Assistant; 25-09 Storm Drain Marking Project; 27-09 ROCORI Water Fest Donation; 28-09 Promotional Items Purchase Request; 29-09 Melrose High School Sauk River Watershed Study and 30-09 Wetland and Riparian Restoration in Todd County.

Manager Hensley voiced his concerns that the District needs to give the public and Board proper notice on TMDL meetings. Administrator Kovarik is addressing the board's concerns and will have timelines put in place that will allow notice well in advance. **Manager Coughlin made a motion to approve the Sauk Lake TMDL Public Education Meeting Resolution # 24-09. Manager Kuseske seconded the motion. The motion passed with all in favor.**

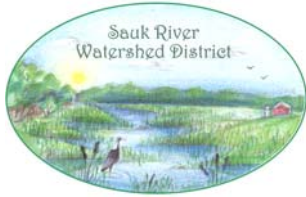
In regards to Resolution 26-09, Manager Hensley opposed due to the District paying a significant amount to legal council to put the original policy in place. Manager Coughlin said that this is an amendment to the current policy that allows the President and Administrator to close the office during inclement weather. President Kral said that day he couldn't see 50 feet out his window and the news said it was going to get worse. Manager Kutter agreed it's not worth a life. Manager Hensley said we are not talking life and death, we are talking compensation. The Post Office and every business on Main Street stayed open without compensation. Manager Hensley said the staff has a floating holiday that can be used and this resolution should be taken up for a vote. **Manager Coughlin made a motion to approve the Inclement Weather Policy Resolution #26-09. Manager Rothstein seconded the motion. The motion passed with Managers Hensley and Kutter opposing.**

Administrator Kovarik reviewed a permit extension for Permit #08-04 and #08-05 for the Sartell Partners, LLC. **Manager Kuseske made a motion to extend Permit #08-04 and #08-05. Manager Coughlin seconded the motion. The motion passed with all in favor.**

Administrator Kovarik asked that the right of way be added to Resolution #22-09. **Manager Rothstein made a motion to approve adding the Right-of-Way to Resolution #22-09. Manager Kuseske seconded the motion. The motion passed with all in favor.**

5. Vickie Willer, the City Sauk Centre's Administrator, gave a brief update on the process and funding of a salt storage building that is located adjacent to the Sauk River. President Kral and Administrator Kovarik then presented Willer a plaque for the 2008 R.I.V.E.R. Award to the City of Sauk Centre for their contribution in helping improve water quality.

Steven Wischman reviewed the July 1, 2007 thru June 30th, 2008 Fiscal Year Audit Report. **Manager Kutter made a motion to approve the July 1, 2007 thru June 30th, 2008 Fiscal Year Audit Report. Manager Rothstein seconded the motion. The motion passed with all in favor.** The board approved by general consensus that Administrator Kovarik sign the pending litigation letter.



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Administrator Kovarik reviewed a call list (Gene Harren, Roger Hoffman, Butch Moritz, Amy Trisko, Jim Kral, Chub Hensley and Jim Rothstein) to help with the 2009 monitoring season. **Manager Kutter made a motion to approve the 2009 call list. Manager Coughlin seconded the motion. The motion passed with all in favor.**

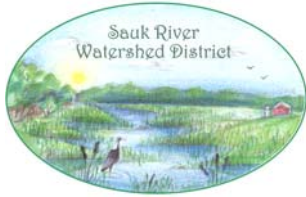
Administrator Kovarik and Andrew Dotseth interviewed the top three candidates (Wenck, Houston and I&S) for the Engineering Request for Qualifications on CD 15 and 26. Kovarik and Dotseth recommended Wenck Associates. **Manager Kutter made a motion to hire Wenck Associates. Manager Rettig seconded the motion. The motion passed with all in favor.**

Administrator Kovarik gave the Committee's recommendation for the 2009 Scholarship Winner. **Manager Rothstein made a motion to approve Joseph Welle of Melrose as the recipient of the 2009 Scholarship. Manager Kutter seconded it. The motion passed with all in favor.**

6. Bob Bjork gave an update on the process of removing carp from Big Sauk Lake. Bjork had requested that some of the weed harvester funds be moved into a carp removal fund. After the contracts were reviewed, it was confirmed by legal and Administrator Kovarik that the weed harvest funds is designated for recreation and navigation only on the lake. These funds cannot be used for a different project. The Big Sauk Lake Association is considering the petition process in helping develop a project for carp removal.

The board reviewed the Battle Point Park Todd County Cost Share Agreement. **Manager Hensley made a motion to approve the Battle Point Park Todd County Cost Share Agreement. Manager Coughlin seconded the motion. The motion passed with all in favor.**

7. The Administrator's Report was reviewed. Kovarik reviewed the following information:
 - a. Pictures were displayed of the flooding that the staff took while they were out monitoring.
 - b. Kovarik mentioned that a draft copy of the Credit Card Policy is in the board packet and will be added to the next regular meeting agenda for approval.
 - c. Kovarik has reviewed the Interim Administrator's pay and \$150 is still due for the last week of work. **Manager Kutter made a motion to pay the \$150. Manager Rothstein seconded the motion. The motion passed with all in favor.**
 - d. Administrator Kovarik recommended denying the request for a \$50 gift card to thank the quilters who assembled the Educational Quilt because it legally falls in line with a gift.
 - e. Kovarik reviewed the Osakis Demo Site Maintenance for a prescribed burn. Kovarik recommended denying the prescribed burn until more information can be found on the demonstration project.



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- f. Kovarik will keep the board apprised of the new changes to the COBRA coverage.
- g. Kovarik gave an update on the Legislative Day. The Board Members that did not attend have a copy of the information given at the Legislative Breakfast.
- h. For Your Information items were reviewed by Administrator Kovarik
 - Clean Water Legacy Budget recommendations
 - Shore to Shore brochure
 - Open House on April 7th for Middle Fork Crow River Watershed District.
 - Douglas County Workshop
 - Eden Valley Wellhead protection meeting on March 25th. Manager Rettig will attend.
 - Kovarik attended the Big Birch Lake Association meeting on Saturday March 21st.
 - Stearns County Farm Bill update information was on the white board for the board to review.
 - Chris Meehan gave an inspection report on a violation on Permit # 07-17.
 - Chevy speedometer will need to be repaired.
 - RMB Contract will be on the next agenda
 - The plotter is not repairable and the staff is working with the insurance adjuster.
 - Approval to set up a Citizen Monitoring Workshop. **Manager Coughlin made a motion to approve a Citizen's Monitoring Workshop. Manager Rothstein seconded the motion. The motion passed with all in favor.**
 - Approval of an extension to Dr. Walkers Contract. **Manager Rettig made a motion to approve the extension to Dr. Walker's Contract. Manager Rothstein seconded the motion. The motion passed with all in favor.**
 - **Call list clarification – Board Members are on the call list are on a voluntary basis, everyone else will get their normal wage.**

Dan Coughlin was asked by a Stearns County Commissioner that the Administrator write Dan Lais a letter requesting the history data on the County Road 71 Bridge. The board approved by general consensus for Administrator Kovarik to write a letter to Lais.

No Attorney Report

8. Open Discussion for the Public – There was lengthy discussion from several Osakis Residents on Judicial Ditch 2 and the Sediment Ponds. Manager Hensley and Administrator Kovarik addressed the residents' concerns.
9. Jack Kaschmitter reported a best management project that he would be interested in working with the District on. Administrator Kovarik asked Mr. Kaschmitter to contact the office and set up a site visit.
10. The meeting was adjourned



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Secretary, Virgil Rettig
Recording Secretary, Starla Arceneau