



524 4th St South
Sauk Centre, MN 56378
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MEETING MINUTES

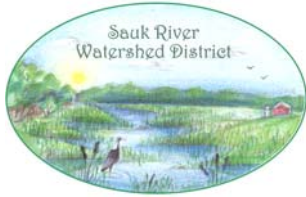
Regular Meeting 7:00 p.m. Sauk River Watershed District Office March 3, 2009

Managers Present:	Dan Coughlin, Chub Hensley, Jim Kral, Larry Kuseske, Sharen Kutter Richard Raeker, Virgil Rettig and Jim Rothstein.
Staff Present:	Holly Kovarik, Administrator Starla Arceneau, Andrew Dotseth
Guests Present:	Jack Gibbons- JD2 Assoc., Nate Hylla-Joint Powers Engineer
Manager's Absent:	Bob Mostad

1. **The meeting was called to order by President Kral and the Pledge of Allegiance was recited.**
2. President Kral asked for additions to the agenda.
3. The proposed agenda was reviewed. **A motion was made by Manager Rothstein to approve the agenda with additions. Manager Coughlin seconded the motion.** The motion passed with all in favor.
4. Consent Agenda included:
 - a. Approval of minutes of the February 17, 2009 meeting
 - b. Treasurer Report February 12, 2009 – February 26, 2009
 - c. Resolutions:
 - 14-09 To approve the printing of the annual report.
 - 15-09 To approve the Project Wet Workshop
 - 16-09 To approve the Wenck Contract Extension GUS TMDL
 - 17-09 To approve the Joint Powers Agreement with Stearns County for the Storm water Compliance Coordinator
 - 18-09 To approve the Web Hosting & Maintenance agreement
 - 19-09 To approve the 2009 Annual Plan & 2008 Annual Report

After reviewing the items on the consent agenda, two items(a & resolution# 15-09) were pulled for further discussions **a motion was made by Manager Kutter and seconded by Manager Kuseske and carried unanimously to approve the following items on the said agenda:**
Approval of Treasurer Report Resolutions 14-09:To approve the printing of the annual report.
16-09: To approve the Wenck Contract Extension GUS TMDL. 17-09: To approve the Joint Powers Agreement with Stearns County for the Storm water Compliance Coordinator. 18-09: To approve the Web Hosting & Maintenance agreement. 19-09: To approve the 2009 Annual Plan & 2008 Annual Report.

Administrator Kovarik reviewed the minor grammar changes to the February 17, 2009 minutes. **Manager Rothstein made a motion to approve the February 17, 2009 minutes. Manager Coughlin seconded the motion. The motion passed with all in favor.**



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Manager Hensley pulled Resolution # 15-09 because for discussion and wanted the resolution to be voted on separately. **Manager Kutter made a motion to approve Resolution 15-09: to approve the Project Wet Workshop. Manager Coughlin seconded the motion. The motion passed with Manager Hensley opposing.**

5. Inspector Dotseth and Joint Powers Engineer Nate Hylla gave a PowerPoint presentation on samples and the data collected on the JD2 Sediment Ponds. This included the following information:
 - Through elevation shots the engineers determined that approximately 247 cubic yards of sediment has collected in the primary pond.
 - Average elevation has gone from 1315 (as built) to 1317.4 (2009 shots).
 - The bottom of the pipe from the primary pond into the secondary is at 1320.
 - Barr had explained previously that at 1/3 the way full the primary pond should be cleaned out. If the primary pond is 1/2 full it will no longer function properly.

Methodology

- Samples were collected using a soil coring device St. Cloud State University (SCSU) and a soil extraction tube (SRWD).
- Samples were collected from 4 strategic areas in the two ponds.
 - The primary pond inlet and outlet, the secondary pond inlet and near the gabion.
- Composite samples were taken.
- Texture analysis was conducted by SCSU.
- Nutrient and Texture analysis was conducted by the U of M Soil testing lab.

Results

- The percent organic material ranges from 1.1% in the secondary pond to 4.5% in the primary pond.
- Soil classification: Predominantly sand with silt.
- Nutrient value: fair/poor
- Phosphorous: Highest 25ppm or 0.05lbs per ton of soil.

Unexpected Results

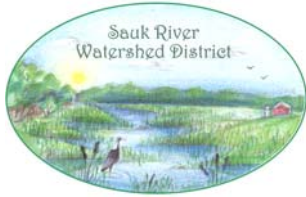
- The soil testing results add more evidence pointing towards a channeling theory in the primary pond.
- There were silts found at the edges of the primary pond and far into secondary pond.
- Heavy sediments were found at center of primary pond and inlet to secondary pond.

Recommendations

- That the primary pond be cleaned out within the next year.
- Sediment is not ideal for crop production but would make ok fill and general purpose soil.
- A recommendation was made to have Nate and Ross help the District conduct a post cleaning survey to not only confirm the work done but to have a baseline for the future.

Rough Estimates

- Rough estimates from two contractors were shared with the board.
- \$6800 - \$7500



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- Can be done in 1 - 2 days

The board approved by general consensus to have Dotseth obtain request for proposals on the Judicial Ditch Primary Pond Cleanout.

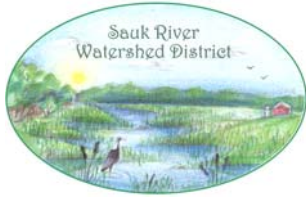
6. Administrator Kovarik mentioned that Resolution 03-09 approved last meeting allocating \$10,000 per year for the Urban Conservationist Position was not correct and should be \$5,000 per year for three years. **Manager Hensley made a motion to approve the actual amount of \$5,000 per year for three years for the Urban Conservationist Position. Manager Kutter seconded the motion. The motion passed with all in favor.**
7. The R.I.V.E.R. Award was postponed until the March 17 regular meeting.
8. The Administrator's Report was reviewed. Kovarik reviewed the following information:
 - a. Kovarik recommended hiring Mike Hayman and Kristen Willer for this year's interns. **Manager Hensley made a motion to hire Mike Hayman and Kristen Willer. Manager Coughlin seconded the motion. The motion passed with all in favor.** According to the pay equity report the Interns wages will be \$10 per hour.
 - b. Kovarik asked for permission to purchase nametags for the staff. **Manager Rothstein made a motion to approve the purchase of name tags. Manager Coughlin seconded the motion. The motion passed with all in favor.**
 - c. Kovarik informed the board that she has been in contact with the credit card company in regards to accruing late fee's on the Districts credit card. Kovarik is working with a Representative from the First State Bank to get these fees reimbursed to the District and to correct the issues with the credit card company.
 - d. Kovarik reviewed the schedule for the Legislative Breakfast.
 - e. Kovarik informed the board that the staff had purchased a boat and canoe \$1000 under the approved amount. The company will store the equipment for the District until it is needed.
 - f. Kovarik mentioned \$500 in maintenance repairs are needed on the two Ford trucks.
 - g. Kovarik praised Borgerding's presentation to the Park Board for the Battle Point Shoreland Restoration Project and handed out the presentation for the board to review a well put together document.
 - h. Kovarik reviewed the changes in the Freedom Information Act.



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- i. Kovarik mentioned the District received some publicity when Hjelm presented at the Agricultural Technology Conference.
- j. Kovarik reviewed a complaint of manure runoff into Westport Lake. Pope County Feedlot Officer Bouwman will contact the landowner to discuss future management practices to control potential discharges.
- k. Kovarik has been in contact with Dan Lais from the Department of Natural Resources (DNR) in regards to County Road 71 Bridge. Lais will send Administrator Kovarik the history the DNR has on this bridge.
- l. The Middle Fork Watershed District will be hosting a Stormwater 101 workshop on March 25, 2009
- m. The Stearns County Soil and Water Conservation District and the University of Minnesota Extension will be conducting a Value of Manure Workshop on March 10, 2009.
- n. Kovarik, Attorney Kolb and Manager Rettig will be meeting with officials from the City of Eden Valley on Thursday, March 5, 2009.
- o. The Request for Qualifications were sent out and are due on March 17th. Administrator Kovarik questioned if the board would like a committee or staff to review the RFQ's. The board approved by general consensus to have staff review and give their recommendations to the Board.
- p. Kovarik asked for two appointments to review the Scholarship Selection Committee. **Manager Coughlin made a motion to have the President and Vice-President on the Committee. Manager Rettig seconded the motion. The motion passed with all in favor.**
- q. Kovarik mentioned the 5th and 6th grade educational quilt that was completed by Grey Eagle Elementary School. The quilt is currently displayed in the office.
- r. Kovarik gave an update on the Fiscal Year audit which is still in progress.
- s. Administrator Kovarik discussed an educational workshop on March 12th to have Jim Klang give an update on the Water Quality Trading process. The Managers and any other interested parties that are interested in learning more about the Water Quality Trading Process should attend the March 12th meeting at the Stearns County SWCD office. There are concerns about the recourses, time and commitment that this process requires. Manager Rothstein asked for legal opinion. At this point Attorney Kolb has only tracked the development of the MPCA proposed rules. Manager Rothstein suggested that the District start the process to put together a task list and a proposal for Attorney Kolb's time. **Manager Rothstein made a motion to begin the**



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process. Manager Coughlin seconded the motion. The motion passed with all in favor.

- t. Kovarik will develop resolutions to start the process of one meeting a month.
 - u. Kovarik gave an update on the Administrator's meeting where they discussed at length the Legislative Breakfast and the revised copy of the Dettmer Legislation.
9. Attorney's Report by John Kolb reviewed the following items.
- a. The updated version of the Dettmer Legislation. Kolb said that this bill is back to committees and has to make it out of Committee's with a favorable recommendation by March 21st or else it is dead. Kolb recommended the Board to revisit the talking points.
 - b. Attorney Kolb and Administrator Kovarik met with the three Viewers. The contract was reviewed and a signed copy should be sent back to the District.
10. Open Discussion for the Public - Jack Gibbons questioned the phosphorus and nitrogen levels in the sediment. Inspector Dotseth reviewed the data and suggested that Mr. Gibbons contact Nelson for more information.
11. Other Business
- a. Manager Coughlin questioned sending Arceneau to the Minnesota Clerks Conference. **Manager Rothstein made a motion to send Arceneau to the Conference. Manager Coughlin seconded the motion. The motion passed with all in favor.**
12. The meeting was adjourned at 8:40 p.m.

Secretary, Virgil Rettig
Recording Secretary, Starla Arceneau