



Regular Meeting_Draft Agenda
Tuesday, April 16, 2013
Located at: SRWD Office at 6:00 p.m.
Agenda Codes: BA-Board Action I-Information

		<u>Packet Page</u>	<u>BA/I</u>												
6:00	1. Call To Order & Pledge of Allegiance-<i>President Harren</i> 6:00 PM meeting called to order by President John Harren, on April 16, 2013 at the SRWD Office, Sauk Centre, MN.														
6:02	2. Additions/or corrections to the agenda items- <i>President Harren</i> Additional items or corrections to be added to the agenda for action or information.		BA												
6:10	3. Consent Agenda (<i>approved by one motion</i>)-<i>President Harren</i>		BA												
	a. <u>March 1-31 2013 Financial Report/Meeting Minutes</u>														
	1. Check Register for General Fund 101	1-2	BA												
	2. Revenue Guideline	3-8	BA												
	3. Expenditure Report	9-39	BA												
	4. Cost Share & Loan Logs	40-61	BA												
	5. March 19, 2013 Meeting Minutes	62-67	BA												
	b. <u>Contracts for Approval-NONE</u> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 10%;"></td> <td style="width: 90%;"></td> </tr> </table>														
	c. <u>Permits recommended for approval-NONE</u> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 10%;"></td> <td style="width: 90%;"></td> </tr> </table>														
	d. <u>Grant Applications for Approval--NONE</u> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 10%;"></td> <td style="width: 90%;"></td> </tr> </table>														
	e. <u>Resolutions for Approval</u>														
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	f. <u>Board Action Items for Approval</u>														
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		71-72	BA												
		73-74	BA												
		75-76	BA												
		77-78	BA												
		79-80	BA												



g. **Loans, Grants, Appropriations-**

• **Grants Project Approvals-NONE**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Encumber</u>	<u>Fund Code:</u>

• **Grant Payment Approvals-**

BA

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Pay</u>	<u>Fund Code:</u>	<u>Pay to:</u>	<u>Partnered with:</u>
City of St Cloud	Street Sweeper	\$54,500	322	City of St Cloud	City of St Cloud
City of St Cloud	Street Sweeper	\$65,500	331	City of St. Cloud	City of St. Cloud

• **Loan Project Approvals-None**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Encumber</u>	<u>Fund Code:</u>	<u>Pay to:</u>

• **Loan Payment Approvals-None**

<u>Landowner:</u>	<u>Project Installed:</u>	<u>Amount to Pay</u>	<u>Fund Code:</u>	<u>Pay to:</u>	<u>Partnered with:</u>

• **Appropriations-**

BA

	<u>Payee</u>	<u>Description of Payment</u>	<u>Amount</u>	<u>Payment Code</u>
1.	Wenck	CD11	\$2,672.30	CD11 Stearns
2.	Wenck	CD51	\$3,660.90	CD51
3.	Wenck	CD51 Zimmerman	\$240.50	CD51
4.	Wenck	General Engineering	\$4,030.34	101
5.	Wenck	CD15-26	\$2,094.30	CD15-26
6.	KDV	Accounting	\$5,157.00	101
7.	Rinke Noonan	CD15-26	\$56.70	CD15-26
8.	Rinke Noonan	CD11 Stearns	\$680.40	CD11 Stearns
9.	Rinke Noonan	General Legal	\$2,849.10	101

6:15 6. **Open Discussion from the Public**

Opportunity for the public to address the SRWD Board of Managers.



- 6:30 7. **Old Business**
- a) **December 31, 2012 Audit Presentation** *(Separate Documents in Packet)* **BA**
A presentation by KDV on the financial statements.

 - b) **Overall Plan Update** **I**
An update on the overall plan status and next steps and special meeting for May.

 - c) **County Ditch 15 and 26 Repair Proceeding Update** *(Separate Documents sent in a separate packet)* **81-82 I/BA**
An update on the repair report and project.

 - d) **Grant Updates** **I**
An update on the submittal of several grants.

1.	MPCA CWP Sauk River Sediment Reduction Protection Project
2.	MPCA CWP Grand Lake Water Quality Protection Project
3.	MPCA CWP Crooked Lake Basin Restoration Project
4.	MPCA CWP Stony Creek Water Quality Enhancement Project

 - e) **Year end adjusting entries** **BA**
Discussion on year end adjusting entries.

 - 7:00 f) **Public Hearing on Grant Projects/Approval of Orders** **83-94 BA**
To take public comment on three grants including: CWF Clean Water Assistance Grant, CWF Accelerated Implementation Project, and CWF Conservation Drainage Grant.

 - g) **Engineering RFP Project Update** **I**
A brief update on the status of the preparation of the documents to formally put the SRWD Engineering services out for proposals. The intent is to have a formal RFP document for the board to review by the May board meeting.

 - 7:15 8. **New Business**

 - a) **LMCIT Claim/Building Updates** **I**
We had leaking on our roof and damage to the building from a contractor doing work on an adjacent building. This has brought to light some concerns with the roof that should be shared with the board.



- | | | | |
|----|---|-------------|------|
| b) | <u>Drainage Assessment Updates</u> | | I/BA |
| | <i>We will provide an update on the drainage assessments as well as we have a few landowner submitted requests that we will be presenting to the board.</i> | | |
| c) | <u>2012 R.I.V.E.R. Award Selection</u> | 95-99 | BA |
| | <i>Please bring your completed forms for compiling and selection of the award winner at the board meeting.</i> | | |
| d) | <u>Thelen Project Updates</u> | | I |
| | <i>Discussion on Thelen advertising campaign.</i> | | |
| e) | <u>Clean Water Fund RFPs</u> | 100-
154 | BA |
| | <i>There are two Request for Proposals for the BWSR Clean Water Fund projects included in your packet for approval.</i> | | |

7:30 **9. Reports**

- a. **Administrator's Report-Administrator Kovarik**
 - 1. **Clarification on Personnel item** BA
To discuss a personnel item and clarify years of service.
 - 2. **Annual Report** 155-
187 BA
To review the Annual Report and approve the report for submittal to the state and officially approve the document for distribution to the public.
- b. **Attorney's Report**
- c. **Engineer's Report**
- d. **Permits**
 - 13-005 River Links Development 188-
192 BA
- e. **Calendar Items:** *volunteer training workshop for monitoring programs, DNR permit for harvester, Board notice for appointments sent to counties, quarterly reports due, Begin 2014 Budgeting and Planning, Appoint budget committee, publish Annual Report, Final Presentation of Audit, Final Presentation/ Approval of Annual Report, Approve intern selections*

e. **Board Member Meeting Reports:**

10. Items for Next Meeting Agenda

Managers and staff can suggest items for discussion for the next board meeting.



11. Upcoming Meetings to Be Announced I

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
5-21-13	SRWD Regular Meeting	SRWD Office	6:00 p.m.

12. INFORMATIONAL ITEMS ONLY:

(THESE ITEMS WILL NOT BE DISCUSSED UNLESS SPECIFICALLY ASKED. THEY ARE CONSIDERED INFORMATIONAL ONLY AND NO ACTION IS REQUIRED BY THE BOARD.)

- **PRAP:** We asked for the PRAP meetings with Stearns County to be delayed until after the Comprehensive Plan was done and the SRWD had time to review its Administrative Rules. BWSR has officially responded and has responded to our request. We will be able to wait till later this year to conduct these meetings.
- **Sewer Update:** The final invoice was paid for the sewer project which was \$4,679.81. The portion of the invoice for repairs to the air conditioning unit was \$2,249.70.

8:30 13. Adjourn

All Sauk River Watershed District meetings are handicap accessible.
 An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.