



**SAUK RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS**

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**Special Meeting MINUTES**

**Monday, April 29th, 2014**

**Located at: SRWD Office at 6:00 p.m.**

<b>Managers Present:</b>	Jim Kral, Larry Kuseske, Bob Mostad, Jason Scherping, Duane Willenbring, Virgil Rettig, Lee Bautch, John Harren, Vern Vangness
<b>Staff Present:</b>	Melissa Roelike, Interim Administrator
<b>Guests Present:</b>	Sharon Klumpp
<b>Manager's Absent:</b>	

1. **The meeting was called to order by President Kuseske at 6:00 p.m. and the Pledge of Allegiance was recited.**
  
2. **Old Business**
  - a. **Discuss Offer to Scott Henderson** – President Kuseske presented the employment agreement with a counter offer by Scott Henderson. Sharon Klumpp from Springstead explained the counter offer by Scott Henderson and the process of updating the Employment Agreement to be more up to standards. Klumpp explained the need for the District to look into its health plan down the road as it refers to dependent care as that can be a concern for new employees. Klumpp reviewed the revised employment agreement and the board made the following changes. **Manager Harren made a motion to do performance reviews at 3, 6, and 12 months and a minimum of annually thereafter. The motion was seconded by Manager Mostad. The motion passed with all in favor. Manager Harren made a motion that orientation for the new Administrator will be given by a committee of the board. The motion was seconded by Manager Rettig. The motion passed with all in favor.** There was discussion about allowing additional compensation for communication devices. It was thought that the cost of the District purchasing the device and paying for service would be cheaper than the \$80 per month additional compensation. **Manager Harren made a motion that the Watershed District will provide a smart phone for professional use to the Administrator. The motion was seconded by Manager Willenbring. The motion passed with all in favor.** The board asked the interim administrator to research options. **Manager Willenbring made a motion to remove language regarding reimbursement for participation in professional organizations. The motion was seconded by Manager Bautch. The motion passed with all in favor. Manager Harren made a motion to authorize Klumpp to rewrite the language stating the board can terminate without cause and will allow a 4 month lump sum severance payment. The motion was seconded by Manager Bautch. The motion passed with all in favor. Manager Harren made a motion to set a special meeting of the full board to review the final revisions to the employment contract for Monday, May**



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12, 2014 at 5:00 p.m. immediately following the budget committee meeting. The motion was seconded by Manager Willenbring. The motion passed with all in favor.

3. **New Business**

a. **Watershed Booklet** – President Kuseske asked if there was interest from the board for printing copies of the Minnesota Watershed District Guidebook from 2008. Roelike stated that she would email a link to the online version of the guidebook.

4. **Items for next meeting agenda** – Manager Rettig made a motion to hold the next special meeting on Monday, May 12<sup>th</sup> at 5:00 p.m. The motion was seconded by Manager Willenbring. The motion passed with all in favor. Manager Mostad asked that the JD2 Sediment Ponds and the weed harvest equipment auction be put on the agenda for the next regular board meeting.

5. **Adjournment** – The meeting was adjourned by general consensus of the board at 8:45 p.m.

**All Sauk River Watershed District meetings are handicap accessible.**

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.