



Regular Meeting Draft Agenda May 20, 2014

Located at: Sauk River Watershed District Office at 6 p.m.
 Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet Page</u>												
6:00	1. Call to Order & Pledge of Allegiance – President Kuseske <i>6 PM meeting called to order by President Kuseske on 5/20/2014 at the SRWD office.</i>													
6:05	2. Additions or Corrections to the Agenda Items - President Kuseske <i>Additional items or correction to be added to the agenda for action or information.</i>													
6:10	3. Consent Agenda (Approved by One Motion)													
	a. <u>Financial Report / Meeting Minutes</u>													
	1. Check Register for General Fund 101	1												
	2. Revenue Guideline	3												
	3. Grant & Cost Share Logs	10												
	4. Expenditure Report	26												
	5. March 20, 2014 Meeting Minutes	61												
	6. May 12, 2014 Special Meeting Minutes	67												
	7. April 29, 2014 Special Meeting Minutes	69												
	8. April 22, 2014 Regular Meeting Minutes	1												
	b. <u>Contracts for Approval</u>													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Contracted With</u></th> <th style="text-align: left;"><u>Project / Description</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Houston Engineering</td> <td>Ditch Inventory & Drainage DB</td> <td style="text-align: right;">71</td> </tr> <tr> <td>Board of Water & Soil Resources</td> <td>Drainage Grant C14-1338</td> <td style="text-align: right;">81</td> </tr> </tbody> </table>	<u>Contracted With</u>	<u>Project / Description</u>		Houston Engineering	Ditch Inventory & Drainage DB	71	Board of Water & Soil Resources	Drainage Grant C14-1338	81				
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	c. <u>Board Action Items for Approval</u>													
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	f. <u>Grant Payment Approvals</u>													

All Sauk River Watershed District meetings are handicap accessible.

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

<u>Landowner / Project</u>				
<u>Name</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>

g. Loan Project Approvals

<u>Landowner / Project</u>				
<u>Name</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>

h. Loan Payment Approvals

<u>Landowner / Project</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Fund Code</u>	<u>Pay To</u>
Dave Welle	Feedlot	\$554.50	224	Arnzen Construction Inc.
Dave Welle	Feedlot	\$10,445.50	224	David Gerads Construction Co.

i. Appropriations

<u>Payee</u>	<u>Description of Payment</u>	<u>\$ Amount</u>	<u>Payment Code</u>
RESPEC	Runoff Rates & HSPF Management Scenarios	\$3,696.26	333
MPCA	SRF Loan Repayment	\$4,855.60	219
MPCA	SRF Loan Repayment	\$9,495.64	215
MPCA	SRF Loan Repayment	\$28,545.95	218
MPCA	SRF Loan Repayment	\$20,008.57	217
MPCA	SRF Loan Repayment	\$28,285.27	208
MPCA	SRF Loan Repayment	\$23,616.99	203
MPCA	SRF Loan Repayment	\$12,234.05	206
MPCA	SRF Loan Repayment	\$12,391.24	202
MPCA	SRF Loan Repayment	\$7,229.75	214
MPCA	SRF Loan Repayment	\$28,118.13	204
MPCA	SRF Loan Repayment	\$1,261.62	207
MPCA	SRF Loan Repayment	\$11,480.59	210
MPCA	SRF Loan Repayment	\$19,610.69	205
MPCA	SRF Loan Repayment	\$8,387.16	209
Wenck	Cd 15 & 26 Construction Support	\$13,675.72	550 & 530
Wenck	2014 Permit Review	\$792.00	101
Wenck	2013 Ditch & Permit Transition support	\$4,222.40	101
Wenck	2014 General Engineering	\$1,216.00	101
Wenck	CD 51 Phase Extended Scope	\$4,069.40	555
Wenck	Technical Assistance - Consulting	\$2,110.00	329
Rinke Noonan	Employee Matters	\$404.00	101
Rinke Noonan	Retainer	\$600.00	101
Rinke Noonan	Weed Harvester Project	\$189.00	572

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Rinke Noonan	General Advice	\$56.70	101
Rinke Noonan	County Ditch 26 Ph. II	\$170.10	550
Rinke Noonan	County Ditch 51	\$1020.60	555
Rinke Noonan	Hagemeier Bankruptcy	\$87.10	101
Rinke Noonan	Drainage System Bonding	\$1,436.50	530, 550, 555

- 6:15 4. Open Discussion from the Public**
Opportunity for the public to address the SRWD Board of Managers.
- 6:30 5. OLD BUSINESS**
- a. PRAP Grant Extension** 86
An extension was granted until November 2014. Need approval for the contract.
 - b. Consultant Project Review and Update** 8
A short presentation of current projects under services with various consultants. There will be a handout at the meeting.
 - c. Weed Harvest Equipment Sale**
Update on the progress of the equipment liquidation/auction.
- 7:00 6. NEW BUSINESS**
- a. Monitoring Presentation** 106
 - 1. Water Sampling SOP** 87
 - 2. Stream Flow Measurement SOP**
 - b. Board/Staff Workshop regarding Administrative Rules and SRWD Permit Program**
 - c. 2014 Summer Events**
Discussion of Summer Events the Board may like to participate in
 - d. Audit Presentation**
Ben Stalpes from KDV will be presenting the District's Annual Audit at 7:30
 - e. JD 2 Sediment Ponds**
Discussion on allowing a landowner to hay the Sediment Pond land. Also, a request was received by a Master Gardener in Douglas County seeking permission to access the ponds to bow or fish out carp to use as compost.
 - f. Close Tile Inlets**
Manager Kral would like to discuss closing tile inlets.
 - g. Administrative Orientation Discussion** 9
Manager Willenbring has submitted a memo for discussion in regards to an orientation session for the new Administrator.
- 8:00 7. Reports**
- a. Administrator's Report – Interim Administrator Melissa Roelike**

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- b. **Attorney's Report** – *John Kolb*
- c. **Engineer's Report** - *Rebecca Kluckhohn*
- d. **Permit Program Report** – *Zach Gutknecht*
 - 1. 14-004 Waite Park 17th & Parkway Improvement
- e. **Ditch Program** – *Zach Gutknecht*
 - 1. **Set Public Hearing for CD 51 Buffer Acquisition**
- e. **Calendar Items** - Approve current appropriations and minutes, ROCORI/Middle Sauk/ Douglas County WaterFest, Discussion of Summer Events Schedule, Conduct Board / Staff Planning Meeting for 2015, Lynn Nelson Anniversary date: 20 years, grant end date
- f. **Board Member Meeting Reports**

8:45 8. Items for Next Meeting Agenda

8:50 9. Upcoming Meetings to be Announced

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
Tuesday, June 10, 2014	Budget Committee	District Office	4:00 p.m.
Tuesday, June 17, 2014	Regular Meeting	District Office	6:00 p.m.

9:00 10. Adjournment

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