

Sauk River Watershed District

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Regular Meeting

Approved

June 21, 2005

President Cook called the meeting to order. Managers present: Cook, Hensley, Hunstiger, Kral, Kuseske, Kutter, Mostad and Rettig. Manager absent: Schmidt. Others present were Steve Klein, Barr Engineering; Jeff Hrubes, MPCA; Paul Munstertiger and Todd Grugel, MN/DOT; John Kolb, Attorney; Julie Klocker, Administrator; Starla Arceneau, Office Administrator.

The proposed agenda was reviewed. A motion was made by Manager Rettig to approve the agenda. Manager Kral seconded it. The motion passed with all in favor.

The minutes for May 15th special meeting are not ready for approval. Manager Kuseske will review at the next board meeting.

The board reviewed the minutes of the June 7 meeting. The minutes were approved by general consensus.

The board reviewed the treasurer's report. Manager Hensley questioned if the consultant itemized invoice for check 14063. No itemized invoice was submitted as of board meeting. The board requested an itemized statement before paying the \$420. Manager Hensley made a motion to approve the treasurer's report comprised of 14086-14139 excluding check 14063 until an itemize statement is turned in. Manager Kral seconded it. The motion passed with all in favor.

Paul Munstertiger and Todd Grugel from MN/DOT attended the meeting to answer questions in regards to their request for a permit extension for the TH27/Osakis Stormwater project. Manager Mostad made a motion to approve the permit extension. Manager Kutter seconded it. The motion passed with all in favor.

Administrator Klocker reviewed several resolutions to enter into MPCA grant and loan contracts plus General Obligation Notes.

Resolution 05-04 in regards to the Big Birch Grant Agreement. Manager Kutter made a motion to approve Big Birch Resolution 05-04. Manager Kuseske seconded it. The motion passed with all in favor.

Resolution 05-05 in regards to the Big Sauk Grant Agreement, a resolution to enter into the Loan Contract and the GO note. Manager Kutter made a motion to approve Resolution 05-05, the Loan Resolution and GO Note. Manager Kuseske seconded it. The motion passed with all in favor.

Resolution 05-06 in regards to the Middle Sauk Grant Agreement. Manager Rettig made a motion to approve Resolution 05-06. Manager Kutter seconded it. The motion passed with all in favor.

Resolution 05-07 in regards to the Osakis Grant Agreement, a resolution to enter into the Loan Contract and the GO note. Manager Kuseske made a motion to approve Resolution 05-07, the Loan Resolution and GO Note. Manager Kral seconded it. The motion passed with all in favor.

Resolution 05-08 in regards to the Osakis Grant Agreement, a resolution to enter into the Loan Contract and the GO note. Manager Kuseske made a motion to approve Resolution 05-08, the Loan Resolution and GO Note. Manager Mostad seconded it. The motion passed with all in favor.

Administrator Klocker gave an update on the Lower Sauk Project. Attorney Kolb and Administrator Klocker are drafting the workplan that will be submitted to the Board of Water and Soil Resources and the MNDNR Division of Waters. Monday, June 27th will be the kickoff meeting with the partners. After reviewing the three Engineering proposals for the Diagnostic Study the staff recommends to appoint Barr Engineering. Manager Mostad made a motion to hire Barr Engineering for the Lower Sauk Diagnostic Study. Manager Hunstiger seconded it. The motion passed with all in favor.

Administrator Klocker reviewed the application for a permit modification to add the new contractor to the Judicial Ditch 2 Sediment Pond NPDES permit. Manager Kral made a motion to change the NPDES Permit. Manager Rettig seconded it. The motion passed with all in favor.

Manager Kutter gave the personnel committee's recommendation for the Weed Crew wage increase. The recommendations are as follow: Harren .75¢, Hoffman and Zenzen .50¢ and Moritz \$1. Manager Kutter made a motion to approve the recommendations. Manager Rettig seconded it. The motion passed with all in favor.

Administrator Klocker reviewed that Bob Duchene turned in 11 beaver tails he trapped on Judicial Ditch 1. Manager Mostad made a motion to pay Duchene \$50 per beaver from the Judicial Ditch 1 account. Manager Kral seconded it. The motion passed with Kuseske abstaining.

Administrator Klocker requested that the Board adopt a policy for reimbursing for beaver removal. The board recommended a written form signed by the Ditch Inspector before reimbursement. Manager Rettig made a motion to approve the form being signed by the inspector before approving reimbursement. Manager Kutter seconded it. The motion passed with all in favor. The Board directed the administrator to develop a draft form.

Manager Kuseske gave an update on the County Ditch 17 maintenance request. Manager Kuseske needs more time to collect the information needed before giving his recommendations.

Manager Kutter handed out a letter to the Board for their review from Mark Hanson. The personnel committee will meet with Administrator Klocker Wednesday night at 5:30 to review the contents.

Administrator Klocker reminded the board to turn into their Benchmarking survey.

Administrator Klocker requested to change the August 16th regular meeting to Cold Spring so that the Board could attend the open house for the Sauk River Chain of Lakes Management Plan. Manager Kutter made a motion to approve the change in the August 16th meeting. Manager Kral seconded it. The motion passed with all in favor.

Manager Hensley mentioned that a Stearns County Commissioner suggested the board meet once a month instead of twice a month. The board tabled until the second meeting in July.

Administrator Klocker informed the board that Governor Pawlenty signed the Omnibus bill that includes the District's increase. The increase can be certified to the Counties in September 2005 payable in 2006.

Administrator Klocker gave an update on the Todd County Parcel Mapping. The District has committed \$5,000 for parcel mapping but is waiting until Gloria Stevenson informs us of whether they received a grant to discuss further funding.

Administrator Klocker reviewed a permit application for Arcon Development. Manager Kuseske made a motion to approve permit 05-08. Manager Rettig Seconded it. The motion passed with all in favor.

Administrator Klocker requested sending the Office Administrator to Los Angeles for a MYOB workshop. The board felt that the Office Specialist should also attend to help with cross training. Manager Hensley made a motion to send the two staff members to the workshop and cover the actual cost. Manager Kutter seconded it. The motion passed with all in favor.

The board reviewed SRF Loan requests. Manager Kutter approved the allocated SRF dollars. Manager Kuseske seconded it. The motion passed with all in favor.

Administrator Klocker reviewed the July 1, 2005 thru June 30, 2006 Pheasant Forever contract agreement. Manager Kuseske made a motion to have Administrator Klocker sign the agreement. Manager Kral seconded it. The motion passed with all in favor.

Attorney Kolb recommended the board amend the MNDOT extension to expire June 17, 2006. Manager Mostad made a motion to use the June 17, 2006 expiring date on the MNDOT extension. Manager Hunstiger seconded it. The motion passed with all in favor.

Kolb also asked if there were any questions regarding the Engineering Liability Memo. The board will discuss the memo at the next regular meeting.

Jeff Hrubes reminded the board that the Osakis funds end May 30, 2006 and that the Osakis Stormwater Ponds will need to be completed before the end of May and not when the MNDOT extension expires.

Steve Klein from Barr Engineering thanked the board for authorizing Barr to complete the Lower Sauk Diagnostic Project and for the vote of confidence. He also complimented the exceptional work that the staff and the administrator do for the district.

President Cook and Manager Kutter will work with Manager Hunstiger to plan a retirement party for Manager Hunstiger.

Manager Kutter made a motion to adjourn the meeting. Manager Kral seconded it. The motion passed with all in favor.

Secretary, Ed Hunstiger
Recording Secretary, Starla Arceneau