

# Sauk River Watershed District

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Regular Meeting

Approved

June 6, 2006

President Hensley called the meeting to order. Managers present: Cook, Hensley, Kral, Kuseske, Kutter, Hermanutz, Mostad, Rettig and Robinson. Also present were: Chris Meehan, Wenck Engineering; Kurt Deter, Attorney; Julie Klocker, Administrator; Starla Arceneau, Office Administrator.

The Board recited the Pledge of Allegiance.

The proposed agenda was reviewed. A motion was made by Manager Robinson to approve the agenda with additional items. Manager Kuseske seconded it. The motion passed with all in favor.

The board reviewed the minutes of the May 16<sup>th</sup> meeting. Manager Kral made a motion to approve the minutes with Manager Hermanutz verification on the rugged lap top. Manager Kutter seconded it. The motion passed with all in favor.

The board reviewed the treasurer's report. Manager Rettig made a motion to approve checks 15206 thru 15272. Manager Kral seconded it. The motion passed with all in favor.

Manager Hermanutz gave a presentation on Phosphorus and Nitrogen and how they affect the lakes and streams in our district. The board thanked Manager Hermanutz for his presentation and asked Administrator Klocker to setup a meeting with local Agencies soon after the summer tour.

Administrator Klocker and Chris Meehan reviewed and recommended the board to approve a permit for the Saddleback Ridge Development. Manager Hermanutz questioned the amount of water and the concentration of phosphorus that's in the water. Administrator Klocker was asked to print the information while Chris Meehan reviewed the permit for the Kraft Drive Extension that will consist of a road extension to limit traffic thru the City of Melrose. Meehan mentioned that the engineer has provided phosphorus and TSS concentrations that Meehan will submit to the board showing an annual discharge of 7.5 pounds of phosphorus per year and 63% removal of sediment from their ponds and have met all the rate requirements and recommends approval. Manager Hermanutz would like to see a conversion number of the pounds of phosphorus before approving the permit. Manager Cook made a motion to approve a permit for the Kraft Drive Extension. Manager Kutter seconded it. The motion passed with Manager Hermanutz opposing due to the lack of information on the amount of phosphorus that will be discharged. Meehan then went back and finished his review of the Saddleback Ridge Development. Manager Kutter made a motion to approve a permit for the Saddleback Ridge. Manager Cook seconded it. The motion passed with Manager Hermanutz opposing due to the lack of information to the amount of phosphorus that will be discharged into the lake.

Administrator Klocker and Chris Meehan reviewed and recommended approval for the River Links Addition. Manager Kral made a motion to approve a permit for the River Links Addition.

Manager Rettig seconded it. The motion passed with Manager Hermanutz opposing due to the lack of information on the amount of phosphorus that will be discharged into Lake Knaus.

Administrator Klocker and Chris Meehan reviewed and recommended approval for the Tri-Quality Estates. Manager Mostad made a motion to approve a permit for the Tri-Quality Estates. Manager Kuseske seconded it. The motion passed with Manager Hermanutz opposing due to the lack of information on the amount of Phosphorus that will be discharged.

Administrator Klocker and Chris Meehan gave a brief update on the status of the Sanctuary Development. As of the board meeting, the final changes have not been submitted. The board tabled until the June 20<sup>th</sup> regular meeting.

Administrator Klocker gave an update on the Osakis TH27 permit. Administrator Klocker recommends extending the permit until June 15<sup>th</sup>, 2007. Manager Kral made a motion to extend the permit for the last time until June 15<sup>th</sup>, 2007. Manager Kuseske seconded it. The motion passed with all in favor.

Administrator Klocker recommended that a few Managers review the permits with the Administrator to determine if a permit is required according to the District's rules. President Hensley recommends that Administrator Klocker continue to review the permits as she has in the past until the local Agencies can meet after the summer tour. Administrator Klocker and Chris Meehan recommended putting together a check list of all the requirements needed to submit a permit application. Manager Kuseske made a motion to have Meehan put together a draft check list of requirements by the June 20<sup>th</sup> regular meeting noting what is required when submitting a permit. Manager Mostad seconded it. The motion passed with all in favor.

Manager Cook gave an update on the summer tour. The Board was encouraged to stop in the office and help prepare the packages for the summer tour. The special board meeting is scheduled for June 12<sup>th</sup> at 4:00 to run through the 2006 Summer Tour program and events. Administrator Klocker asked for guidance on how the staff's hours should be accounted for at the summer tour. The Managers will address the staff's time at the Monday special meeting.

Manager Kutter reported that the Personnel Committee have met and will give their recommendations at the next regular meeting.

Manager Cook gave the rules committee report. The rules are on hold until December. The Code of Conduct is being reviewed by the committee. Attorney Deter is working with Manager Kuseske on the Drainage Policy.

The budget committee met prior to the meeting and will give a full report in a few weeks. The committee asked the board for input on two additional items that could be added to the budget. The first is to add a garage for \$43,000 and the second is to add an additional staff member for \$30,000 to help the Administrator. There were some concerns on funding if there's a chance of raising the general fund, but the board did agree to continue with the budget process with the additional two items.

Manager Rettig suggested raising the Managers Per Diem rate. The board tabled until Administrator Klocker can collect information for the July's meeting.

Manager Kuseske has not heard on the Joint Powers Grant from the Board of Water and Soil Resources. Manager Kuseske reported on a site inspection with Administrator Klocker.

Attorney Deter will give his report at the July 5<sup>th</sup> meeting.

The Calendar was reviewed. The first meeting in July will be on the 5<sup>th</sup> instead of the 4<sup>th</sup> due to Independence Day.

The board reviewed the monthly board's task list.

Administrator Klocker gave updates on the Lower Sauk, SRCL and Big Sauk TMDL's and Eden Valley Projects.

Administrator Klocker reminded the board that the Benchmarking Survey is going to be in the next board packet and that without an annual plan this is how the Administrator determines the next year's priorities.

The board reviewed the SRF requests. Manager Rettig made a motion to approve the applicants. Manager Mostad seconded it. The motion passed with all in favor.

Administrator Klocker reviewed the Pheasants Forever Contract. Manager Kral made a motion to sign the Pheasant Forever Contract. Manager Robinson seconded it. The motion passed with all in favor.

Administrator Klocker reviewed the Upper Mississippi River Source Water Protection Project. Manager Robinson mentioned that the project partners submitted an \$800,000 combined project grant application and funds maybe given to the Sauk River Watershed District.

Manager Cook informed the Board that Darlene Peters has brought the Big Fish Lake issue to the Board of Water & Soil Resources.

Manager Robinson asked when the informational hearing eliminating the South Two River Watershed District. Administrator Klocker encouraged the Managers to attend the hearing on Monday the 19th.

Administrator Klocker gave a brief update on possible funding a position for an Urban Conservation position to implement the Well Head Protection Plans thru the Stearns SWCD.

President Hensley asked when the time clock was ordered. Administrator Klocker has not been ordered yet.

Manager Kral asked if the staff is monitoring the sediment ponds. Manager Kral would like to see the test results when available.

The meeting was adjourned.

Secretary, Virgil Rettig  
Recording Secretary, Starla Arceneau