

Sauk River Watershed District

524 Fourth Street South

Sauk Centre, MN 56378

Phone: (320) 352-2231 Fax: (320) 352-6455

Website: www.srwdmn.org

Regular Meeting
Approved
August 15, 2006

President Kutter called the meeting to order. Managers present: Cook, Kuseske, Hensley, Hermanutz, Kral, Kutter, Robinson, Rettig and Mostad. Also present were: Chris Meehan, Engineer; Noah Czech, Intern; Lynn Nelson, Project Coordinator; Starla Arceneau, Recording Secretary.

The Board recited the Pledge of Allegiance.

The proposed agenda was reviewed. A motion was made by Manager Robinson to approve the agenda. Manager Kral seconded it. The motion passed with all in favor.

The board reviewed the minutes of the August 1 meeting. Manager Robinson made a motion to approve the minutes with new verification (7-2) vote with Manager Mostad abstaining on denying Houston Engineering to be added to the Engineer's list at this time. Manager Kral seconded it. The motion passed with all in favor.

The board reviewed the treasurer's report. Manager Kral made a motion to approve checks 15459 thru 15505. Manager Hermanutz seconded it. The motion passed with all in favor.

Wesley Saunders-Pearce, Nancy Stowe and Mark Deutschman from Houston Engineering attended the meeting to give a presentation on their innovative approach to storm water runoff. The board thanked the Engineers for an informative presentation.

Noah Czech, SRWD summer intern, gave a presentation on what he has learned and accomplished during his internship with the District.

The Budget Public Hearing is scheduled for September 5th at 7:15 pm.

Manager Robinson gave the Personnel Committee Report. Manager Robinson made a motion that's it's mandatory that all employee's use the time clock and that the Office Administrator has authorization to adjust timecards if necessary. Manager Kral seconded it. The motion passed with all in favor. Manager Robinson made a motion to have the pay period changed from a Friday cutoff to Wednesday giving the staff time to complete payroll and an employee if needed may request a one time advance of two days to be taken from their next check. Manager Mostad seconded it. The motion passed with all in favor.

Manager Hensley reported on the search for an Administrator. The committee recommended that they will interview the top four candidates and bring the top two candidates to the full board. Manager Kuseske recommended that the full board review

the applicants. The board asked the staff to distribute all the applications to the full board and staff for their review and to rank each candidate and send the results in a sealed envelope to President Kutter by Friday, August 18.

Manager Hermanutz gave a report on the meeting that was organized by the Board of Water & Soil Resources in regards to Big Fish Lake Alleyway/wetland.

Manager Kuseske gave the ditch report. Kuseske will be meeting with Kurt Deter to review a permit application for maintenance work on CD 26.

Chris Meehan reported on the on-site inspections he completed on the Districts permits. Manager Hermanutz had concerns about children falling into the Sauk River Estates stormwater pond. Meehan mentioned that there's a berm surrounding the pond for safety but will check with the contractors about installing a fence around the pond.

Manager Kral completed an on-site inspection of a 2 acre fisheries pond. Manager Kral made a motion to approve Permit 06-10 with the stipulation that the District be notified when the ponds will be discharged. Manager Hermanutz seconded it. The motion passed with all in favor.

Meehan reported on a possible permit application for the Garden of Peace Cemetery. Meehan will work with the landowner on other infiltration alternatives instead of the proposed berm and swale diversion.

Meehan reported on a permit application for a Sauk River Shoreline restoration project which will consist of installing a soil earthen dam at the upstream extent of the erosion. Water will pool behind the berm and be directed into a 24" corrugated metal pipe to a rip rap plunge pool before entering the Sauk River. Meehan recommended that that silt fences be installed around the downstream portion of the grading limits and to have Todd County SWCD confirm that the earthen dam will not result in the flooding of adjacent properties. The board tabled until the proper verification could be obtained.

The Calendar was reviewed.

There was discussion on whether the staff is required to take a ½ lunch when attending workshops, monitoring or any event that time does not allow a break. Manager Robinson made a motion to encourage the staff to take the lunch break for now and it will be discussed by the personnel committee at a later date. Manager Rettig seconded it. The motion passed with all in favor.

The board reviewed the SRF requests. Manager Kuseske made a motion to approve the applicants. Manager Hermanutz seconded it. The motion passed with all in favor.

Lynn Nelson received a call from a landowner questioning the status of removing the blockage of a natural waterway near Osakis. Manager Kral will do an on-site inspection and give a report at the next regular meeting.

Lynn Nelson gave a power point presentation on the Osakis Flyover Report.

The Office Administrator reported that the two interns Peter Ebnet and Noah Czech have been asked to continue working for the District. Ebnet is not sure of his schedule

until late September, but Czech has committed to two days a week thru December 2006. Manager Cook made a motion to raise Czech wage to \$11 per hour and will negotiate with Ebnet if he decides to continue on with the District. Manager Kral seconded it. The motion passed with all in favor.

The meeting was adjourned

Secretary, Virgil Rettig
Recording Secretary, Starla Arceneau