



Regular Meeting MINUTES

Tuesday, September 16th, 2014

Located at: Sauk River Watershed District Office at 6:00 p.m.

Managers Present:	Larry Kuseske, Jason Scherping, Glen Sanders, Lee Bautch, Duane Willenbring, Tyler Carlson, Bruce Ferris, Tim Hagemeyer
Staff Present:	Scott Henderson, Administrator; John Kolb, District Attorney; Rebecca Kluckhohn, District Engineer; Zach Gutknecht, Ditch and Permit Coordinator
Guests Present:	Will Huston, Bob Bjork, Randy Neumann, Rob Copouls
Manager's Absent:	

1. **The meeting was called to order by President Willenbring at 6:00 p.m. and the Pledge of Allegiance was recited.**
2. **Oath of Office/Bond for newly appointed Meeker County Manager Tim Hagemeyer** – Tim Hagemeyer read and signed his oath of office and bond. The Managers introduced themselves to Manager Hagemeyer and President Willenbring welcomed him to the board.
3. **Additions/corrections to the agenda items** – President Willenbring asked to remove Hagemeyer bankruptcy from the consent agenda so that it can voted on as a separate item. **Manager Bautch made a motion to approve the agenda, minus the pay item for the Hagemeyer Bankruptcy. The motion was seconded by Manager Kuseske. The motion passed with all in favor. Manager Kuseske made a motion to authorize payment to Rinke Noonan for the Hagemeyer bankruptcy in the amount of \$37.80. The motion was seconded by Manager Sanders. The motion passed with most in favor, Manager Hagemeyer abstaining.**
4. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. **Check Register for General Fund 101**
 2. **Deposit Receipts**
 3. **Revenue Guideline**
 4. **Grant, Loan & Cost Share Logs**
 5. **Expenditure Report**
 6. **August 19, 2014 Regular Meeting Minutes**
 - b. **Appropriations**

Payee	Description of Payment	\$ Amount	Fund
Wenck	CD 26 Construction Support	\$3,409.40	550
Wenck	2013 Ditch Transition Support	\$256.00	101



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Wenck	2014 Permit Review	\$944.00	101
Wenck	Little Birch Lake	\$581.00	101
Rinke Noonan	Retainer	\$600.00	101
Rinke Noonan	Cd 11 – Herickhoff	\$258.70	510
Rinke Noonan	CD 26	\$226.80	550
Rinke Noonan	Cd 51 Repair	\$528.10	555
Rinke Noonan	Hagemeier Bankruptcy	\$37.80	101

5. **Open Discussion from the Public** – Todd County Commissioner Randy Neumann introduced himself to the board.
6. **Old Business**
 - a) **Office Roof** – Administrator Henderson gave a brief history of the roofing project. He stated that the bid that was originally approved last year had increased due to the result of the core sample recently taken. There was extensive discussion on roofing options. **Manager Scherping made a motion to approve \$21,315 for the new roof, which includes the 10 year warranty. The motion was seconded by Manager Bautch. The motion passed with all in favor. Manager Kuseske made a motion that if Minnesota Spray Foam doesn’t accept the original motion, that the warranty price be based off of the bid from last year. The motion was seconded by Manager Carlson. The motion passed with all in favor.**
 - b) **Manager Compensation Policy** – Administrator Henderson stated that since there are so many new managers, staff thought it was important to circulate the compensation policy along with a copy of the expense sheet to be used by the Managers to record their time and mileage.
 - c) **Big Sauk Lake Curly Leaf Pondweed 2015 Work Plan** – Administrator Henderson informed the board that he has received and approved the Work Plan. He stated that now a meeting needs to be coordinated with the City of Sauk Centre to make sure they are aware that the District has the funds available for that project. Manager Kuseske gave a brief history for the new managers.
7. **New Business**
 - a) **Code of Conduct** – Administrator Henderson handed out a newly edited version of the Code of Conduct. It was requested that the board read through the code of conduct and be ready for discussion and board action at the next meeting.
8. **Reports**
 - a) **Administrator’s Report** – *Scott Henderson*
 1. **Workshop Discussion** – Administrator Henderson asked the board what their wishes were for board workshops. Several topics were



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mentioned. Manager Carlson suggested that the workshops take place from 4:00 until 5:30 prior to the regular meeting.

- b) **Attorney's Report** – Kale Van Bruggen updated the board on the EPA's Waters of the United States Rule. He also notified the board of BWSR's request to update the drainage manual, which is an 18 month process. There will be focus group meetings coming up.
- c) **Engineer's Report** – Rebecca Kluckhohn informed the board that there will be a meeting with the DNR on September 24th to discuss the District's regulatory requirements to move forward with County Ditches 26 Phase II and 51. She will bring updates to the next meeting.
- d) **Permits Program Report** – *Zach Gutknecht*
 - 1.14-009 – **Black Oak/Getty Wind Farm** – Rebecca Kluckhohn explained the Black Oak Wind Farm project and the recommended permit conditions. **Manager Carlson made a motion to authorize staff to move forward with the engineers to come to an agreement on outstanding permit conditions and to allow staff to approve the permit once the issues are resolved. The motion was seconded by Manager Hagemeyer. The motion passed with all in favor.**
 - 2.14-010 – **Cold Spring Dental** – Zach Gutknecht introduced a permit for the Cold Spring Dental Office. Gutknecht asked for approval with conditions. **Manager Bautch made a motion to approve the permit with conditions. The motion was seconded by Manager Kuseske. The motion passed with all in favor.**
- e) **Ditch Program Report** – *Zach Gutknecht*
 - 1. **Bernie Herickhoff – Pope CD 11** – Zach Gutknecht reported back on the Bernie Herickhoff buffer strip issue. Attorney Kolb sent a letter stating a deadline for Mr. Herickhoff to get his buffer strip planted. Gutknecht explained that he did a site inspection and Mr. Herickhoff has met his requirements as directed by the board. **Manager Bautch made a motion to cease legal action in the Bernie Herickhoff buffer strip issue since requirements have been met. The motion was seconded by Manager Ferris. The motion passed with the majority in favor, Manager Scherping abstaining.**
- f) **Calendar Items** – *None*
- g) **Board Member Meeting Reports** – President Willenbring mentioned the upcoming MAWD Annual Meeting at the Arrowwood Resort in Alexandria and how informative it was last year. Manager Kuseske stated that there is a drainage workshop and a manager's workshop available. Kuseske also reminded the board that the District will need to discuss what resolutions it would like to bring to the MAWD Resolution Committee. He suggested discussing how taxes based on land usage could be adjusted when the land use changes.

9. **Items for Next Meeting Agenda –**

10. **Upcoming Meetings to be Announced**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
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Tuesday, October 21, 2014	Regular Meeting	District Office	6:00 p.m.
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11. **Adjournment – Manager Kuseske made a motion to adjourn the meeting at 8:15 p.m. The motion was seconded by Manager Sanders. The motion passed with all in favor.**