



Watershed District Meeting

MINUTES

Tuesday, November 19, 2019

Located at: Osakis Community Center, Osakis, MN, 6:00 p.m.

Managers Present:	Tyler Carlson, Dennis Ritter, Gary Barber, Larry Ladwig, Lee Bautch, Scott Klatt, Emily Wolf, Donavon McKigney, Bill Becker
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager
Guests Present:	Andrew Hill, James Tholen, Joe & Jackie Franek, Carl Hirte, Dan Morrissette, Ken Rulter, Lil Ortendahl, Laura Backes, Steve Notch, Randy Neumann, Jenny Lafrenz, Bruce Magnus, Bernice Kostrzewski, Kyle Kostrzewski, Dana Hetland, Mike Bowman, Stacy & Dan Foss, Deb Hull, Ron Majerus, Ken Hayes, Jerry Olson, Jane Olson, Brian Sorensen, Jim McComb, Punky Didier, Darrin Hensley, Greg Faber, Al Hanson, Kimra Boogaard, Leonard Boogard, Kim & Peter Koel, Joe Tegels, Jim Torstenson, Curt Blaisdell, Heather Larson, Keith Englund, Wayne Johanson, Laurie Olson, David Olson, Eugene Peterson, Nancy Kasson, Mike Redetzke, Ellsworth Nelson, Sharon Fredrickson, Steve Fredrickson, Terry Hetland, Tim Kalina, Denise Herness, Beth Nathe, Janet Roberts, Daryl Mahlen, Nicole Ginter, Brad Zimmel, Paul Hartmann, Adrian & Pam Panther, Karen Brown, Jerry Rapp, Adam Hjelm, Bill Bjerke, Gary & Jane Kliber, Bill Hollenbeck, Joe & Janet Johnson, Gene Kraemer, Bill Frauly, Linda Randt, Don & Marsha Timmermann, Lee Lueth, Mike & Lindsay Kugel, Joe & Kathy Frey, Becky Callahan, Bonnie Braun, Annie Hemstock, Doug & Carol Oelfke, Bob Brillhart, Gary & Mary Ann Hunstad, Steven Malz, John & Marian Shrode, Chub Hensley, Rick Loxtercamp, Steve & Lori Stixrud, Rod Erickson, Dick Vanstad, Genny Le Brun, Ted Kraemer, Dirk Hagedon, Rafal Zajac, LaDonna Karl, Anne Zerr Kyle Baker, Dan Gladis, Dave Dillabough, John Timmermann, Justin Dahlheimer, Randy Anderson, Don Moore, Jon Wysoski, Sharon Dirkes, Don Dirkes, Dale & JoAnn Rieland, Eric Zwilling
Manager's Absent:	

- 1. Call to Order & Pledge of Allegiance** – The meeting was called to order by President Carlson at 6:00 p.m. and the Pledge of Allegiance was recited.
- 2. Additions/corrections to the agenda items** – President Carlson asked for corrections or additions to the agenda. There were none. **Manager Ritter made a motion to approve the agenda as presented. The motion was seconded by Manager Becker. The motion passed with all in favor.**
- 3. Consent Agenda**



a. **Financial Reports/Meeting Minutes**

1. Checks for October
2. Receipt Book
3. Revenue Guideline
4. Cash Balances
5. Expenditure Report
6. Grants and Loans
7. October 15, 2019 Regular Board Meeting Minutes
8. Permit Status

b. **Appropriations**

<i>Payee</i>	<i>Description of Payment</i>	<i>\$ Amount</i>	<i>Fund</i>
RESPEC	Sauk River 1W1P	\$9,717.50	353
Rinke Noonan	Retainer	\$600.00	101
Rinke Noonan	Contracts	\$56.70	101
Rinke Noonan	JD 2 Sedimentation Ponds	\$1,228.50	571
Rinke Noonan	Clean Water Partnership Projects	\$113.40	505
Rinke Noonan	Stearns CD 17	\$226.80	510
Resilience	JD 2 Sedimentation Ponds	\$758.50	571
MPCA	Middle Sauk River Water Quality Restoration - #18	\$28,118.13	203
MPCA	Middle Sauk River Water Quality Restoration Cont. - #17	\$19,610.69	205
MPCA	Osakis Lake Shoreland Enhancement Project - #14	\$1,261.62	207
MPCA	Restoring Water Resources of the SRCL Cont. - #17	\$8,387.16	209
MPCA	Restoring Water Resources of the SRCL Cont. - #17	\$11,480.59	210
MPCA	Osakis Lake Shoreland Enhancement Continuation - #9	\$2,375.66	221
MPCA	Lower Sauk Water Quality Protection - #9	\$1,175.41	222
MPCA	SRWD Water Quality Protection Project Phase III - #19	\$9,838.15	223
MPCA	SRWD Watershed-wide Groundwater Protection - #10	\$9,722.86	224
MPCA	Middle Sauk River Targeted Reduction & Outreach - #4	\$1,415.90	227
MPCA	SRWD Groundwater Protection Project - #2	\$4,755.03	228

Manager Becker made a motion to approve the consent agenda. The motion was seconded by Manager Barber. The motion passed with all in favor.

4. **Open Discussion from the Public** – President Carlson asked if there was any public comment. There were questions from Paul Hartman about the new building that will be answered during

that line item on the agenda. Randy Neumann asked what motion Manager Barber made at the October Meeting. Manager Barber motioned to establish project 354, Sauk River Watershed Habitat Protection and Restoration Project.

5. **Reports – Action Items, Reports, and Project Updates – Administrator Scott Henderson and staff**

a. Projects and Programs

- i. JD2 Sedimentation Pond-Presentation and Memo – Administrator Henderson gave a presentation that included the history of the ponds. Manager Wolf asked to recuse herself from discussion because of the limited scope and focus of this particular assessment as it includes her employer but will support the board with what they decide. There were questions from the public about the assessment area, possible abandonment of the ponds, the notification process, and the cost. Administrator Henderson and Attorney Kolb answered questions as they arose. Attorney Kolb reviewed with the board what its next steps could be to revise or update the basis and distribution of benefits related to the projects. In order to do that, a new project would have to be initiated to replace the old project and existing benefits determination. President Carlson asked the Administrator to put together data and information on the 3 different mechanisms that the board could consider to move forward and fund continued maintenance if the project remains. Manager McKigney asked if there was a way to determine the efficacy of the ponds and if not, perhaps there needs to be. Attorney Kolb agreed that it would be beneficial.

b. Administration

- i. MAWD Delegation and Resolution – Administrator Henderson asked the board for delegates to vote on resolutions on behalf of the District at the Minnesota Association of Watershed Districts (MAWD) 2019 Annual Meeting. **Manager Ritter made a motion to appoint Managers Barber and Bautch as voting delegates and President Carlson as an alternate for the 2019 MAWD Annual Meeting. The motion was seconded by Manager McKigney. The motion passed with all in favor.** Attorney Kolb spoke on the resolutions and then the board discussed how the delegates should vote. **Manager Bausch made a motion vote in favor of all resolutions except Resolutions #4 and #5. The motion was seconded by Manager Klatt. The motion passed with all in favor.**
- ii. Sauk River 1W1P-Progress Report – Administrator Henderson updated the board on the upcoming meetings and that the process is still moving forward and should still be on schedule for a June BWSR approval.
- iii. District Office-Progress Report – Henderson gave a history of the building project for the public. The district will be bonding for the building and repaying that bond through the general levy for approximately 18 years.

6. **Items for Upcoming Meetings**

7. **Upcoming Meetings to be Announced**

- a. Regular Board Meetings



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1. Thursday, December 19, 2019 – Special Meeting, 6 p.m. *Tentative*
 2. Tuesday, December 17, 2019 – Regular Meeting at the District Office, 4:30 p.m.
 3. Tuesday, January 21, 2020 – Regular Meeting at the District Office, 6:00 p.m.

b. Other Meetings and Events

8. **Adjourn Regular Board Meeting – Manager Ritter made a motion to adjourn the regular meeting at 8:40 p.m. The motion was seconded by Manager Bautch. The motion passed with all in favor.**

**Regular Drainage Authority Meeting
MINUTES**

1. **The Drainage Authority meeting was called to order by President Carlson at 8:45 p.m.**
2. **Additions/corrections to the agenda item** – President Carlson asked if there were changes or additions to the agenda. There were none. **Manager Becker made a motion to approve the agenda as presented. The motion was seconded by Manager Ritter. The motion passed with all in favor.**
3. **Open Discussion from the Public** – There was none. President Carlson closed the public comment portion of the meeting.
4. **Reports**
 - a. Stearns CD 17
 - i. Redetermination of Benefits-Order – Attorney Kolb provided two orders for the board to approve and initiate a redetermination of benefits on CD 17. It was noted that Larry Murphy may not be doing the viewing as stated in the Order. A supplement can be done if there is a change. **Manager Ritter made a motion to approve the Order Initiating Redetermination of Benefits and Appointing Viewers (with a possible viewer change as needed) and the Secretary’s Order. The motion was seconded by Manager Wolf. The motion passed with all in favor.**
 - b. 2019 Drainage Assessments
 - i. Update on Assessments – Administrator Henderson informed the board that notices were sent out for CD 26 and 51 notifying them of the 2020 assessment and optional prepays.
 - c. Ditch and Permit Manager Report – Administrator Henderson relayed a message from Jon Roeschlein apologizing for not being at the meeting.
5. **Items for Upcoming Meetings**
6. **Upcoming meetings to be announced**



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- 7. Adjournment of Drainage Authority Meeting – Manager Wolf made a motion to adjourn the meeting at 9:05 p.m. The motion was seconded by Manager Klatt. The motion passed with all in favor.**