

Sauk River One Watershed, One Plan	Advisory Committee Meeting #1	Date: December 13, 2018
		Time: 1:00 – 4:00 pm
		Location: Sauk Centre City Hall, Sauk Centre, MN

Facilitator: Julie Blackburn

Note taker:

Invitees: Anna Bosch, Jason Weirnerman, Brad Wozney, Craig Wills, Karen Voz, Ryan Lemickson, Leah Hall, Eran Sandquist, James Barthelme, Lisa Vollbrecht, Noah Czech, Dennis Fuchs, Tim Stieber, Deja Anton, Jerry Haggemiller, Danielle Anderson, Dave Rush, Ralph Hanson, Holly Kovarik, Joe Norman, Cole Loewen, Becky Schlorf, Joe Gill, Matt Bruyette, Emily Wilmes

- Objectives:**
- Create understanding of the timeline and pace of process for the entire project
 - Build common ground that will facilitate convergence throughout the planning process
 - Begin the work to create the vision for the watershed, which will be used to establish short and long-term goals
 - Develop the framework of principles and values that will be used to determine priority issues and concerns

Pre-work: Review agenda and come prepared to actively engage on the agenda topics.

Please bring: Your calendar

Agenda Items

Topic	Purpose	Lead	Time allotted
Introductions, review ground rules (attached) & agenda	INFORMATION	Julie Blackburn	10 min.
Plan development governance	INFORMATION	Julie Blackburn	10 min.
Plan Development Timeline <ul style="list-style-type: none"> ✓ What's happened since September ✓ Looking forward through the next 7 months 	INFORMATION	Julie Blackburn	20 min.
Approach to plan and content development <ul style="list-style-type: none"> ✓ Overview of logic model ✓ Review draft table of contents ✓ Partner program inventory status 	INFORMATION	Julie Blackburn	30 min.
Establishing the “why”; finding our common ground and setting the cornerstones for our work. <ul style="list-style-type: none"> ✓ What is the motivation for participating in this process? ✓ What is the most important result that you and your organization wish to obtain as a result of this plan being completed? (not resource based, but as an organization) ✓ What is the desired approach for working together after the plan is approved? 	BRAINSTORMING/ GROUP DISCUSSION	Julie Blackburn	30 min.
Drafting a vision statement <ul style="list-style-type: none"> ✓ Identifying key components of the vision statement ✓ Selection of a team that will draft the vision statement from the key components; for review/recommendation at the January meeting 	BRAINSTORMING/ GROUP DISCUSSION	Julie Blackburn	40 min.

<p>Determining the principles and values that will guide the prioritization process</p> <ul style="list-style-type: none"> ✓ We will brainstorm what matters most when we are prioritizing and various approaches to prioritizing. For example: <ul style="list-style-type: none"> ○ Should we prioritize by geographies <i>or</i> types of resources <i>or</i> specific issues? (e.g., headwater areas, areas with highest loading, areas with least disturbance, etc.) ○ What types of values do we want to consider when prioritizing? (e.g., high quality lakes with declining trends; areas most impacted by flooding; issues that have the greatest potential to cause harm; multiple benefits; least cost improvements, etc.) 	<p>BRAINSTORMING/ GROUP DISCUSSION</p>	<p>Julie Blackburn</p>	<p>30 min.</p>
<p>Schedule Next Meeting(s)</p>	<p>DECISION</p>		<p>10 min.</p>

Post-Meeting Assignments:

Ground Rules:

- We will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes
- We will be respectful and promote open communication
- We will identify clear deadlines for when tasks are assigned to members and strive to meet them (both in developing materials and responding/providing feedback)