

Sauk River One Watershed, One Plan	Policy Committee Mtg. Meeting #2	Date: May 24, 2018
		Time: 9:00 AM
		Location: Business Center, MN National Bank, Sauk Centre, MN

Facilitator:

Note taker:

Invitees:

Dave Rush, Jerry Haggemiller, Danielle Anderson, Ralph Hanson, Holly Kovarik, Lisa Vollbrecht, Scott Henderson, Dennis Fuchs, Susan McGuire, Tim Stieber, Joe Norman, Shannon Wettstein, Jason Weinerman, Brad Wozney, Ken Rutten, Jerry Rapp, Cody Rogahn, Gary Reents, Randy Neumann, Tom Williamson, Steve Notch, Chuck Uphoff, Tyler Carlson

Pre-work:

Think about the priority issues and concerns that you have for the Sauk River Watershed and would like to see in the plan

Please bring:

Plan Development Work Plan, Draft Advisory Committee List, PC Meeting #1 Minutes

Agenda Items

Topic	Purpose	Lead	Time allotted
✓ Introductions, review meeting purpose & agenda ✓ Assign note taker and facilitator for the day	INFO/DECIDE		5 min.
✓ Approval of Minutes and recap from Policy Committee (PC) Meeting #1	INFO	CHAIR	15 min.
✓ Discuss schedule and process for sending plan Notification and kickoff meeting, including: <ul style="list-style-type: none"> • Discuss PC's priority issues and concerns • Discuss review authorities/stakeholders to receive notification • kickoff meeting location(s) • format (Notification is a statutorily required 60-day comment) (Please see Task #2.2 of Plan Development Work Plan)	COMMITTEE ACTION	CHAIR/FACILITATOR	60 min.
✓ Break			15 min.
✓ Advisory Committee Members Confirm Member Selection	COMMITTEE ACTION	CHAIR/FACILITATOR	60 min.
✓ Schedule next meeting, for presentations by top 3 consulting firms	DECIDE	CHAIR	5 min.

Policy Committee Ground Rules

- We will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes
- We will be respectful and promote open communication
- We will identify clear deadlines for when tasks are assigned to members and strive to meet them (both in developing materials and responding/providing feedback)