

Sauk River One Watershed, One Plan	Policy Committee Meeting #14	Date: August 27 th , 2020
		Time: 9:00 am – 12:00 pm
		Location: Remote meeting via Teams, log-in information below

Facilitator: Geoff Kramer/Julie Blackburn/Sarah Boser/Cole Loewen **Note taker:** TBD

Invitees: Policy Committee Ken Rutten, Jerry Rapp, Cody Rogahn, Gary Reents, Randy Neumann, Tom Williamson, Steve Notch, Chuck Uphoff, Bill Becker

Invitees: BWSR Jason Weinerman, Brad Wozney

Consultant / Other Julie Blackburn, Geoff Kramer

- Objectives:**
- Transition update
 - Discussion on plan draft
 - Next Steps

Pre-work: • Submit draft plan comments to Sarah by Friday, August 21st, 2020

Please bring: 3 ring binder, agenda and supplemental information

Agenda Items

Topic	Purpose	Lead	Time allotted
<ul style="list-style-type: none"> ✓ Introductions, review meeting purpose & agenda ✓ Assign note taker ✓ Review minutes from last meeting 	INFORMATION	CHAIR	10 min.
✓ Discuss PC Questions/Comments/Concerns with draft plan	DISCUSSION/DECISION	Sarah/Julie/Geoff	30 min.
✓ Discuss any substantial concerns brought forward by the AC	DISCUSSION/DECISION	Sarah/Cole	20 min.
✓ Review draft Joint Powers Collaborative Agreement, discuss questions/concerns	DISCUSSION	Cole/Sarah	60 min.
✓ Transition Update	INFORMATION	Geoff/Sarah	5 min.
✓ Next Steps/Timeline Review	INFORMATION	Cole	10 min.

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Process Norms

- Follow Robert's Rules of Order
- Everyone will contribute to the conversation
- Strive for consensus and support the final outcomes/decisions
- Decisions will be based in sound science
- All voices count. All opinions are valid, but offer reasoning behind your thinking
- Ask clarifying questions to seek further understanding
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes

Preparation Norms

- Meetings will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Request additional information prior to meeting if necessary
- Clear deadlines for assigned tasks to members will be determined; strive to meet them (both in developing materials and responding/providing feedback)

Communication Norms

- Be respectful and promote open communication
- Listen to understand
- Respect each other's opinions
- Stay on topic and pay attention
- Silence phones and exercise proper meeting decorum