

Watershed District Meeting
MINUTES
Tuesday, August 18, 2020
 Via teleconference, 6:00 p.m.

Managers Present:	Dennis Ritter, Gary Barber, Larry Ladwig, Lee Bautch, Emily Wolf, Donavon McKigney, Bill Becker, Scott Klatt, Paul Hartmann
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
Guests Present:	
Manager's Absent:	

1. **Call to Order & Pledge of Allegiance** – The meeting was called to order by President Becker at 6:00 p.m.
2. **Additions/corrections to the agenda items** – President Becker asked for corrections or additions to the agenda. There were none. **Manager Barber made a motion to approve the agenda as presented. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**
3. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. Checks for July
 2. Receipt Book
 3. Revenue Guideline
 4. Cash Balances
 5. Expenditure Report
 6. July 21, 2020 Regular Board Meeting Minutes
 7. Permit Status

Manager Ritter made a motion to approve the consent agenda. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.
4. **Reports – Action Items, Reports and Project Updates** – *Administrator Henderson and staff*
 - a. **Projects and Programs**
 - i. **JD 2 Sedimentation Pond – Outlet Repair** – Jon Roeschlein, Ditch and Permit Manager, presented the bid package for the JD 2 Outlet Repair with the Engineers' Estimate. He stated that the he was ready to advertise for proposals. There were questions regarding the cost of the project. Administrator Henderson informed the board that the amount of money needed for this repair was included in the last assessment. **Manager Ritter made a motion to move forward with the JD 2 sediment pond outlet repair process. The motion was seconded by Manager Klatt. Roll call vote was taken: Barber, aye; Bautch,**

absent; Hartmann, nay; Klatt, aye; Ladwig, aye; McKigney, aye; Ritter, aye; Wolf, aye; Becker, aye. The motion passed with 7 in favor, 1 against.

- ii. 1W1P Update – Sarah Jo Boser, Water Resource Manager, provided the board an update on the 1W1P process. The draft plan has been sent out to the advisory and policy committees for comments. After comments have been received, the advisory and policy committees will go through the comments, get a consensus, and send one set of comments back to the consultant. The consultant will make edits and then it will be time for public comments.

b. Administration

Public Hearing – 2021 Preliminary Budget 5:00 p.m.

- i. Intent to Change Official Place of Business – Attorney Kolb summarized the Order and statutory requirements to change the place of business. A public hearing will be held on September 15, 2020 at 5 p.m. by alternative means (online via Webex) due to the pandemic. **Manager Barber made a motion to approve the Resolution of Intent to Change the Principal Place of Business of the Sauk River Watershed District. The motion was seconded by Manager McKigney. Roll call vote was taken. Barber, aye; Bautch, nay; Hartmann, nay; Klatt, nay; Ladwig, aye; McKigney, aye; Ritter, aye; Wolf, aye; Becker, aye. The motion passed with 6 in favor, 3 against.**
- ii. MAWD Resolutions – Administrator Henderson informed the board that there had been an idea for a resolution to amend 103E in regards to climate change but after speaking with people more closely involved, now would not be the right time to do that.
- iii. Building Update – Administrator Henderson gave an update on the new building. Construction is still on schedule with the final walk through on September 25th.

c. Committee

- i. Citizen Advisory Committee – Administrator Henderson informed the board that the committee will be meeting on Thursday, August 20th to tour the new building and then to discuss how to get information out.
- ii. Water Quality/Projects – Managers Hartmann, Becker, McKigney – No comments
- iii. Education/Outreach – Managers Ritter, Bautch, Wolf – Manager Wolf mentioned that the committee discussed holding the Regular Meeting and Drainage Meeting on two different nights. There was also discussion on education programming in the schools during the pandemic.
- iv. Rules – Managers Klatt, Ladwig, Wolf – No comments
- v. Budget – Managers Barber, Becker, McKigney – No comments

5. **Items for Upcoming Meetings**

- a. Change of Official Place of Business Hearing
- b. Lessard Sams Outdoor Heritage Council Grant Public Hearing

6. **Upcoming Meetings to be Announced**

- a. Regular Board Meetings

1. Tuesday, September 15, 2020 – Regular Meeting
 2. Tuesday, October 20, 2020 – Regular Meeting
- b. Other Meetings and Events
1. None at this time
7. **Adjourn Regular Board Meeting – Manager Bautch made a motion to adjourn the regular meeting at 6:35 p.m. The motion was seconded by Manager Ritter. Roll call vote was taken. The motion passed with all in favor.**

Regular Drainage Authority Meeting MINUTES

1. **The Drainage Authority meeting was called to order by President Becker at 6:35 p.m.**
2. **Additions/corrections to the agenda item – President Becker asked if there were changes or additions to the agenda. There were none. Manager McKigney made a motion to approve the agenda as presented. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.**
3. **Reports**
 - a. Stearns CD 17 and CD 24 Redetermination of Benefits
 - i. CD 17 Viewer’s Report – Jon Roeschlein, Ditch and Permit Manager, explained the timeline for the Redetermination of Benefits process. The board received the draft Viewer’s Reports, Exhibit A, and Land Class Map for both CD 17 and CD 24. If the Board accepts these reports as draft, staff will proceed with assembling and distributing the Property Owners Reports as required under MS 103E. **President Becker made a motion to receive the CD 17 draft reports and to instruct staff to begin the initial preparations for Owner’s Reports in advance of a final hearing. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.**
 - ii. CD 24 Viewer’s Report - **Manager Bautch made a motion to receive the CD 17 draft reports. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**
 - b. Pope CD 6, CD 11, and JD 1
 - i. Permitting of CSAH 33 Update – Roeschlein informed the board that the Drainage Authority will receive the state WCA permit for the mitigation requirements to lower the culvert under CSAH 33. Once the permit issues are resolved, the Redetermination of Benefits process can be completed.
 - c. Ditch and Permit Manager
 - i. Monthly Report – Written report.
4. **Items for Upcoming Meetings**
 - a. Hearing for Redetermination for Stearns CD 17 and 24

5. **Upcoming meetings to be announced**
 - a. Other Meetings

6. **Adjournment of Drainage Authority Meeting – President Becker made a motion to adjourn the meeting at 6:55 p.m. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**

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