



**Watershed District Meeting
 MINUTES
 Tuesday, May 19, 2020
 Via teleconference, 6:00 p.m.**

Managers Present:	Tyler Carlson, Dennis Ritter, Gary Barber, Larry Ladwig, Lee Bautch, Emily Wolf, Donavon McKigney, Bill Becker
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
Guests Present:	
Manager's Absent:	Scott Klatt

1. **Call to Order & Pledge of Allegiance** – The meeting was called to order by President Carlson at 6:00 p.m.
2. **Additions/corrections to the agenda items** – President Carlson asked for corrections or additions to the agenda. There were none. **Manager Becker made a motion to approve the agenda. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with 7 in favor, Managers Klatt and Barber absent.**
3. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. Checks for April
 2. Receipt Book
 3. Revenue Guideline
 4. Cash Balances
 5. Expenditure Report
 6. April 8, 2020 Special Board Meeting Minutes
 7. April 21, 2020 Regular Board Meeting Minutes
 8. Permit Status

b. **Appropriations**

<i>Payee</i>	<i>Description of Payment</i>	<i>\$ Amount</i>	<i>Fund</i>
Rinke Noonan	Retainer	\$700.00	101
Rinke Noonan	General Advice	\$138.00	101
Rinke Noonan	Permits	\$92.00	101
Rinke Noonan	Clean Water Projects – Eggers	\$345.00	101
Rinke Noonan	Crooked Lake	\$982.50	101
Rinke Noonan	Stearns CD 17 Redetermination of Benefits	\$69.00	535
MPCA	Middle Sauk River Water Quality Restoration - #19	\$28,118.13	204
MPCA	Middle Sauk River Water Quality Restoration Cont. - #18	\$19,610.69	205



MPCA	Osakis Lake Shoreland Enhancement Project - #15	\$1,261.62	207
MPCA	Restoring Water Resources of the SRCL Cont. - #18	\$8,387.16	209
MPCA	Restoring Water Resources of the SRCL Cont. #18	\$11,480.59	210
MPCA	Osakis Lake Shoreland Enhancement Continuation - #10	\$2,375.66	221
MPCA	Lower Sauk Water Quality Protection - #10	\$1175.41	222
MPCA	SRWD Water Quality Protection Project Phase III - #10	\$9,838.15	223
MPCA	SRWD Watershed-wide Groundwater Protection - #11	\$9,722.86	224
MPCA	Middle Sauk River Targeted Reduction & Outreach - #15	\$1,415.90	227
MPCA	SRWD Groundwater Protection Project - #3	\$4,755.03	228
Wenck	Data Analysis	\$1,846.10	571/101
Wenck	Gary Ellis Wetland Restoration	\$1,910.50	101

Manager Ritter made a motion to approve the consent agenda with a correction to the minutes. The motion was seconded by Manager Becker. Roll call vote was taken. The motion passed with 7 in favor, Managers Barber and Klatt absent.

4. **Reports – Action Items, Reports, and Project Updates – Administrator Scott Henderson and staff**

a. **Projects and Programs**

- i. Pope County SWCD – Administrator Henderson read a memo summarizing a request from the Pope County SWCD to exempt the Rosholt Research Farm from Special Assessments. The farm is owned by the Pope SWCD and primarily relies on Clean Water Funds, and general appropriations from legislature and is supported by the University of Minnesota, Minnesota Department of Agriculture, and local cooperatives. The Pope County Board of Supervisors are asking to be exempt from future special assessments for water quality projects and to abate the current assessment amount of \$33.14. **Manager Ritter made a motion to exempt the Rosholt Research Farm from future special assessments for water quality and to abate the current 2020 assessment because they are a non-taxing government authority that also works on water quality. The motion was seconded by Manager Becker. Roll call vote was taken. Motion passed with 8 in favor, Manager Klatt absent.**
- ii. Pope 6 Multiple Purpose Grant Update – Sarah Jo Boser, Water Resource Manager, told the board that the grant for the Pope CD 6 area expires in December of this year. She has been working with the Ditch and Permit Manager to get the grant funds spent in a way that does not impact the

upcoming drainage system repairs. Mailings were sent to landowners in the eligible areas notifying them of the funds. Site visits will be conducted with ISG and landowners on May 21st.

- iii. JD 2 Sedimentation Ponds Inspection Report – Jon Roeschlein, Ditch and Permit Manager, presented the monthly JD 2 Sediment Pond Inspection. The ponds are in good shape but the outlet pipe still needs to be repaired. Roeschlein will be asking the board to get bids at a later date.
- iv. 1 Watershed, 1 Plan – Sarah Jo Boser gave an update on the 1 Watershed 1 Plan. She informed the board that at the next meeting they will be discussing who should be the fiscal agent and coordinating agency.

b. Administration

- i. Building Update – Administrator Henderson gave an update on the new building. The footings are done, the plumbing is roughed in and the floor will be poured soon. He also informed the board that the stormwater pond has been dug and is very large.
- ii. Covid-19 Action Plan – Administrator Henderson provided the board with a copy of the COVID-19 Preparedness Plan.

c. Committee

- i. Citizen Advisory Committee – Administrator Henderson stated that he and Adam plan to have a meeting with the full Advisory Committee during the second week of June.
- ii. Water Quality/Projects – Managers Carlson, Becker, McKigney – No comments
- iii. Education/Outreach – Managers Carlson, Bautch, Wolf – No comments
- iv. Rules – Managers Klatt, Ladwig, Wolf – No comments

5. Items for Upcoming Meetings

- a. 2019 Audit Presentation
- b. Stony Creek and Unnamed Creek 8/9 project initiation discussion

6. Upcoming Meetings to be Announced

- a. Regular Board Meetings
 1. Tuesday, June 16, 2019 – Regular Meeting via teleconference
 2. Tuesday, July 21, 2020 – Regular Meeting
- b. Other Meetings and Events
 1. None at this time

- 7. Adjourn Regular Board Meeting – Manager Becker made a motion to adjourn the regular meeting at 6:40 p.m. The motion was seconded by Manager Ritter. Roll call vote was taken. The motion passed with 8 in favor, Manager Klatt absent.**

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1. **The Drainage Authority meeting was called to order by President Carlson at 6:40 p.m.**
 2. **Additions/corrections to the agenda item** – President Carlson asked if there were changes or additions to the agenda. There were none. **Manager Barber made a motion to approve the agenda as presented. The motion was seconded by Manager Becker. Roll call vote was taken. The motion passed with 8 in favor, Manager Klatt absent.**
 3. **Reports**
 - a. Stearns CD 9
 - i. Pre-Final Inspection – Jon Roeschlein, Ditch & Permit Coordinator, did an inspection on CD 9 and found a couple items left to finish up.
 - b. Ditch and Permit Manager
 - i. Monthly Report – Written report.
 4. **Items for Upcoming Meetings**
 5. **Upcoming meetings to be announced**
 6. **Adjournment of Drainage Authority Meeting** – Manager Barber made a motion to adjourn the meeting at 6:50 p.m. The motion was seconded by Manager Wolf. Roll call vote was taken. The motion passed with 8 in favor, Manager Klatt absent.