

Watershed District Meeting
MINUTES
Tuesday, October 20, 2020
 Via teleconference, 6:00 p.m.

Managers Present:	Gary Barber, Larry Ladwig, Lee Bautch, Emily Wolf, Donavon McKigney, Bill Becker, Scott Klatt, Paul Hartmann
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
Guests Present:	
Manager's Absent:	Dennis Ritter

1. **Call to Order & Pledge of Allegiance** – The meeting was called to order by President Becker at 6:00 p.m.
2. **Additions/corrections to the agenda items** – President Becker asked for corrections or additions to the agenda. There were none. **Manager Barber made a motion to approve the agenda as presented. The motion was seconded by Manager Wolf. Roll call vote was taken. The motion passed with all in favor.**
3. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. Checks for September
 2. Receipt Book
 3. Revenue Guideline
 4. Cash Balances
 5. Expenditure Report
 6. September 15, 2020 Regular Board Meeting Minutes
 7. Permit Status

Manager McKigney made a motion to approve the consent agenda. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.
4. **Reports – Action Items, Reports and Project Updates** – *Administrator Henderson and staff*
 Administrator Henderson informed those who called in for the virtual meeting that a hearing was held at 5:00 p.m. to accept a Lessard Sams grant that awarded \$430,000 to the District for permanent easements to do restoration projects. The motion passed 8-0 to receive that money.
 - a. **Projects and Programs**
 - i. **JD 2 Sedimentation Pond** –
 1. Inspection Report – Written report.
 2. Outlet Repair Update - Jon Roeschlein, Ditch and Permit Manager, informed the board that Blackstone Contractors LLC was awarded the contract to do the work on the outlet repair. The proposal came in under the engineer's estimate. A preconstruction meeting will be held

sometime before mid-November. Blackstone is confident they can get the work done this fall.

- ii. Project #350 – Sarah Jo Boser, Water Resource Manager, informed the board that an amendment was approved for the Middle Sauk Field Runoff Reduction grant to shift the grant focus from cover crops and like practices to continuing the evaluation and assessment work with Houston Engineering. The primary goal of this work will be the development of water storage project locations.
- iii. 1W1P Update – Boser informed the board that the Plan is officially out for public comment. The draft document is on the District’s website. Comments are due by December 18th.

b. Administration

- i. Position Descriptions-Monitoring Coordinator – Administrator Henderson gave a brief history of the combining of the Monitoring Coordinator Position and the Water Resource Manager position. He stated that with the additional duties coming with the 1W1P, and the Environmental Technician position being vacant soon, now would be the ideal time to revert positions back to what they were previous. **Manager McKigney made a motion to approve the job descriptions as presented. The motion was seconded by President Becker. Roll call vote was taken. Barber aye, Hartman nay, Klatt aye, Ladwig aye, McKigney aye, Wolf aye, Becker aye. The motion passed with 6 for and 1 against.**
- ii. Building Update – Henderson informed the board that everything has been moved into the new building. There are still some finishing details that need to be taken care of or things to be fixed. President Becker encourages Managers to stop by to see it. Henderson told the board that the old building was listed for sale with Main Street Real Estate.

c. Committee

- i. Citizen Advisory Committee – Committee members indicated that with the number of Covid 19 cases rising, they would prefer a virtual event. The meeting scheduled for the end of October was then cancelled.
- ii. Water Quality/Projects – Managers Hartmann, Becker, McKigney – No comments
- iii. Education/Outreach – Managers Ritter, Bautch, Wolf – No comments
- iv. Rules – Managers Klatt, Ladwig, Wolf – No comments
- v. Budget – Managers Barber, Becker, McKigney – No comments

5. **Items of Interest**

- a. Conservation in Central Minnesota
- b. Grass Lake Restoration

6. **Upcoming Meetings to be Announced**

- a. Regular Board Meetings
 1. Tuesday, November 17, 2020 – Regular Meeting
 2. Tuesday, December 15, 2020 – Regular Meeting
- b. Other Meetings and Events

1. None at this time

7. **Adjourn Regular Board Meeting – Manager Ladwig made a motion to adjourn the regular meeting at 6:40 p.m. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor.**

**Regular Drainage Authority Meeting
MINUTES**

1. **The Drainage Authority meeting was called to order by President Becker at 6:40 p.m.**
2. **Additions/corrections to the agenda item – President Becker asked if there were changes or additions to the agenda. There were none. Manager Bautch made a motion to approve the agenda as presented. The motion was seconded by Manager McKigney. Roll call vote was taken. The motion passed with all in favor.**
3. **Reports**
- a. Stearns CD 9
 - i. **Repair Discussion – Jon Roeschlein, Ditch and Permit Manager, read a memo of punch list items and the results of each. There was discussion on 600 feet of channel that is comprised of a floating bog. The drainage authority will research ways to accomplish vegetation removal. In the area of adverse drainage caused by the erroneous excavation of the main trunk, tile/side inlets will be installed by a different contractor with the cost taken out of the retainage from M&M.**
 - b. Stearns/Pope JD 1
 - i. **Krantz Lake Dike Repair – Engineer’s Report – Roeschlein presented the Krantz Lake Outlet Repair Report and informed the board that he should be hearing from the DNR soon and will be applying for a permit from Pope County.**
 - c. Stearns CD 17 Redetermination of Benefits
 - i. **Accept Viewers Report – President Becker made a motion to approve the Stearns CD 17 and CD 24 Redetermination of Benefits. The motion was seconded by Manager Barber. Roll Call vote was taken. The motion passed with all in favor.**
 - d. Stearns CD 24 Redetermination of Benefits
 - i. **Accept Viewers Report**
 - e. Ditch and Permit Manager
 - i. **Monthly Report – Written report.**
4. **Items for Upcoming Meetings**
- a. **Hearing for Redetermination for Stearns CD 17 and 24**
5. **Upcoming meetings to be announced**



- a. Other Meetings
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- 6. **Adjournment of Drainage Authority Meeting – Manager Wolf made a motion to adjourn the meeting at 7:05 p.m. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor.**

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