

Watershed District Meeting
MINUTES
Tuesday, December 15, 2020
Via teleconference, 6:00 p.m.

Managers Present:	Gary Barber, Larry Ladwig, Donavon McKigney, Bill Becker, Scott Klatt, Paul Hartmann, Lee Bautch, Emily Wolf
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
Guests Present:	
Manager's Absent:	

1. **Call to Order & Pledge of Allegiance** – The meeting was called to order by President Becker at 6:00 p.m.
2. **Special Election for Vice Chair** - President Becker asked for nominations to fill the Vice-President position. Manager Hartmann nominated Manager Bautch for Vice-President. **Manager Barber made a motion to close nominations and cast a unanimous ballot for Manager Bautch for Vice-President. The motion was seconded by Manager McKigney. Roll call vote was taken. The motion passed with all in favor, Manager Bautch abstaining.**
3. **Additions/corrections to the agenda items** – President Becker asked for corrections or additions to the agenda. There were none. **President Becker made a motion to approve the agenda as presented. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**
4. **Consent Agenda**
 - a. **Financial Reports/Meeting Minutes**
 1. Checks for November
 2. Receipt Book
 3. Revenue Guideline
 4. Cash Balances
 5. Expenditure Report
 6. November 17, 2020 Regular Board Meeting Minutes
 7. Permit Status

Manager Ladwig made a motion to approve the consent agenda. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor.
5. **Reports – Action Items, Reports and Project Updates** – *Administrator Henderson and staff*
 - a. **Projects and Programs**
 - i. **JD2 Sedimentation Ponds-Outlet Repair** – Administrator Henderson gave an update of the outlet repair process. The only thing remaining to be finished is the fish barrier on the inlet.

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- ii. Getchell Creek/CD 26 Project – Sarah Jo Boser, Water Resource Manager, informed the board that 24 people volunteered to be on the project team. There were 3 landowners, along with people from a variety of different agencies. The next step is an internal project meeting with District staff and Houston Engineering to set up project team meetings that will go over what was found in the field and possible project options.
 - iii. IW1P Update – Sarah Jo Boser, Water Resource Manager, informed the board that the Plan is still out for public comment until December 18th. The public hearing is scheduled for January 28th at 6:30 p.m. A format and venue were not decided yet.
- b. Administration
- i. Quiet Title Action – Attorney Kolb explained a Quiet Title Action that the District received on a property in Osakis. Kolb spoke with the Plaintiff’s attorney, who said this is completely administrative. In order to proceed, the Plaintiff’s attorney drafted a Quit Claim Deed for the District to sign and file. **Manager Bautch made a motion to authorize the President and Administrator to execute the Quit Claim Deed. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.**
 - ii. MAWD Annual Meeting and Conference – Will be discussed at the January meeting.
- c. Committee
- i. Citizen Advisory Committee – No meeting
 - ii. Water Quality/Projects – Managers Hartmann, Becker, McKigney – Sarah Jo Boser gave a brief synopsis of what was discussed with the Water Quality/Project committee
 - iii. Education/Outreach – Managers Bautch and Wolf – No comments
 - iv. Rules – Managers Klatt, Ladwig, Wolf – Administrator Henderson gave an update of what was discussed at the Rules Committee meeting.
 - v. Budget – Managers Barber, Becker, McKigney – No comments
6. **Items for Upcoming Meetings or of Interest**
- a. **Timesheets**
7. **Upcoming Meetings to be Announced**
- a. Regular Board Meetings
 - 1. Tuesday, January 19, 2021 – Annual Meeting
 - 2. Tuesday, February 16, 2021 – Regular Board Meeting
 - b. Other Meetings and Events
 - 1. None at this time
8. **Adjourn Regular Board Meeting – Manager Wolf made a motion to adjourn the regular meeting at 6:25 p.m. The motion was seconded by Manager Klatt. Roll call vote was taken. The motion passed with all in favor.**

**Regular Drainage Authority Meeting
MINUTES**

1. **The Drainage Authority meeting was called to order by President Becker at 6:25 p.m.**
2. **Additions/corrections to the agenda item** – President Becker asked if there were changes or additions to the agenda. There were none. **Manager Barber made a motion to approve the agenda as presented. The motion was seconded by Manager Klatt. Roll call vote was taken to approve the agenda. The motion passed with all in favor.**
3. **Reports**
 - a. Ditch and Permit Manager
 - i. Monthly Report – Written report.
4. **Items for Upcoming Meetings**
 - a. Hearing on Outlet Fee for Pope CD 6 from Pope CD 11 and Stearns/Pope JD 1.
5. **Upcoming meetings to be announced**
 - a. Other Meetings
6. **Adjournment of Drainage Authority Meeting** – Manager Ladwig made a motion to adjourn the meeting at 6:30 p.m. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.