

**Watershed District Meeting**  
**MINUTES**  
**Tuesday, January 19, 2021**  
Via teleconference, 6:00 p.m.

<b>Managers Present:</b>	Gary Barber, Larry Ladwig, Donavon McKigney, Bill Becker, Scott Klatt, Paul Hartmann, Lee Bautch, Emily Wolf
<b>Staff Present:</b>	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
<b>Guests Present:</b>	
<b>Manager's Absent:</b>	

1. **Call to Order & Pledge of Allegiance** – The meeting was called to order by President Becker at 6:00 p.m.
2. **Additions/corrections to the agenda items** – President Becker asked for corrections or additions to the agenda. There were none. **Manager Barber made a motion to approve the agenda as presented. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor, Manager Hartman absent.**
3. **Consent Agenda**
  - a. **Financial Reports/Meeting Minutes**
    1. Checks for December
    2. Receipt Book
    3. Revenue Guideline
    4. Cash Balances
    5. Expenditure Report
    6. December 15, 2020 Regular Board Meeting Minutes
    7. Permit Status

**President Becker made a motion to approve the consent agenda. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor, Manager Hartman absent.**
4. **Reports – Action Items, Reports and Project Updates** – *Administrator Henderson and staff*
  - a. **Projects and Programs**
    - i. **JD2 Sedimentation Ponds-**
      1. **Outlet Repair Inspection** - Jon Roeschlein, Ditch & Permit Manager, reviewed the monthly inspection report with the board, as well as pointing out the outlet repair, fish barrier and stabilization. The only thing left to be completed and installed is the fish barrier on the primary inlet once it's manufactured.
      2. **Project Benefits** – Administrator Henderson summarized a memo from Attorney Kolb that states that if the District wanted to revise or update

the distribution of benefits related to the Sediment Ponds, a new project would need to be initiated. Watershed law provides no mechanism to update or revise the benefits roll for an existing project.

**Manager Barber made a motion to table to an upcoming meeting. The motion was seconded by Manager Wolf. Roll call vote was taken.**

**Motion passed with all in favor, Manager Hartman absent.**

- ii. Big Sauk Lake-Aquatic Invasive Vegetation Removal – Administrator Henderson was asked by the City of Sauk Centre and the Big Sauk Lake Association if their annual work plan can include management of AIS other than/in addition to Curly Leaf Pondweed. Attorney Kolb stated that a project modification was adopted on April 21, 2015, that specifically references management of other AIS and not just plants.
- iii. IW1P Update – Sarah Jo Boser, Water Resource Manager, informed the board about the Public Hearing on January 28, 2021, at 6:30 p.m. via Zoom. After the public hearing, the Policy Committee will meet to approve bringing the plan to their respective boards to determine whether they approve sending the plan to the Board of Water and Soil Resources (BWSR) for approval. The plan must be sent to BWSR by the end of March 2021 to fulfill the planning grant requirements. Once the plan is approved by BWSR, it will go back to each individual board to determine whether they wish to adopt the plan for implementation. The Watershed District would decide whether or not to adopt the plan with the intent of replacing our existing comprehensive plan.
- iv. Getchell Creek Project-Project Team Update – Boser informed the board that the first team meeting will be held January 26<sup>th</sup> via WebEx. Group expectations and goals will be discussed, as well as going over the consensus

b. Administration

- i. Buffer Violations – Roeschlein let the board know that he found various grass buffer violations on CD 51 on property owned by Ken & Julie Zimmermann, Gary Berndt, and Voxland Enterprises. The violation on Berndt's land was new and a certified notice of non-compliance and corrective action was sent to him in early 2021. He now has 11 months to get the buffer planted and return into compliance. Voxland and the Zimmermann's were notified in September of 2019. Attorney Kolb explained the processes of enforcement, whether it be rule based or drainage code based. **President Becker made a motion to issue a notice to each landowner to appear before the board to show cause why they are "not" in violation. The motion was seconded by Manager McKigney. Roll call vote was taken. The motion passed with all in favor.**
- ii. Annual Meeting
  1. Resolution #01-21-Annual Meeting Items – **Manager Wolf made a motion to approve Resolution #01-21. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**
  2. Board Committee Membership – No changes
  3. Resolution #02-21 Citizen Advisory Committee Appointment – **Manager Bautch made a motion to approve Resolution #02-21 with the addition**

**of Matt Symalla. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.**

- iii. Monitoring Coordinator Position Posting – Administrator Henderson informed the board that applications for the Monitoring Coordinator Position are coming in. After the closing date, he and Sarah Jo Boser will rank the applications and the interviews will be done virtually. Manager Barber offered to assist.
- iv. 2021 Staff Compensation – Administrator Henderson presented the proposed 2021 Salary Adjustments. **President Becker approved the pay increases, effective on January 1, 2021. The motion was seconded by Manager Barber. Roll call vote was taken: Barber – aye, Bautch-nay, Hartman-nay, Klatt-nay, Ladwig-aye, McKigney-aye, Wolf-aye, Becker-aye. The motion passed 5 in favor, 3 against.**

c. Committee

- i. Citizen Advisory Committee – No comments
- ii. Water Quality/Projects – Managers Hartmann, Becker, McKigney – No comments
- iii. Education/Outreach – Managers Bautch and Wolf – No comments
- iv. Rules – Managers Klatt, Ladwig, Wolf – No comments
- v. Budget – Managers Barber, Becker, McKigney – No comments

5. **Items for Upcoming Meetings or of Interest**

- a. 1W1P plan and joint powers collaborative approval
- b. Education events

6. **Upcoming Meetings to be Announced**

- a. Regular Board Meetings
  - 1. Tuesday, February 16, 2021 – Regular Board Meeting
  - 2. Tuesday, March 16, 2021 – Regular Board Meeting
- b. Other Meetings and Events
  - 1. Thursday, January 28, 2021 – 1W1P Public Hearing

7. **Adjourn Regular Board Meeting – Manager Bautch made a motion to adjourn the regular meeting at 7:12 p.m. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**

**Regular Drainage Authority Meeting  
MINUTES**

- 1. **The Drainage Authority meeting was called to order by President Becker at 7:12 p.m.**
- 2. **Additions/corrections to the agenda item** – President Becker asked if there were changes or additions to the agenda. Administrator Henderson added item 3f hearing continuation. **President Becker made a motion to approve the agenda as presented. The motion was seconded by Manager Bautch. Roll call vote was taken to approve the agenda. The motion passed with all in favor.**

### 3. Reports

#### a. Stearns CD 24

- i. Continuation of ROB Public Hearing – President Becker re-opened the recessed public hearing for the Redetermination of Benefits on Stearns CD 24. Attorney Kolb presented the Findings and Order Adopting Redetermined Benefits, Awarding Damages, and Confirming Reports. **Manager Barber made a motion to approve the Findings and Order Adopting Redetermined Benefits, Awarding Damages, and Confirming Reports. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor.**

#### b. Stearns CD 17

- i. Continuation of ROB Public Hearing – President Becker re-opened the recessed public hearing for the Redetermination of Benefits on Stearns CD 17. Bryan Murphy, H2Overviewers, explained that after taking public comment, there are some concerns brought up about subsurface water movement. In order to research this, an engineering firm needs to be used. The cost for the extra time from H2Overviewers and the engineering fees is \$9500. **Manager Barber made a motion to approve the additional expense of \$9500 for H2Overviewers time and engineering fees and to extend the public hearing to the March 16<sup>th</sup> drainage authority meeting. The motion was seconded by Manager McKigney. Roll call vote was taken: Barber – aye, Bautch-aye, Hartman-nay, Klatt-aye, Ladwig-aye, McKigney-aye, Wolf-aye, Becker-abstain. The motion passed 6 in favor, 1 against, 1 abstention.**

#### c. Stearns CD 9

- i. Private Tile Connection – Jon Roeschlein, Ditch and Permit Manager, told the board that 3 out of the 4 private tiles that had not been reconnected to branch 1 on the Martha Meyer property were found and reconnected. The 4<sup>th</sup> one, however, was not located after direction from John Funk, the renter, and contractor that originally installed the tile. Roeschlein directed Funk that he would need to find the connection and have it repaired. The connection was found and repaired by Thull Construction at a cost of \$875.50. Due to the tiles not being reconnected at the time of construction, Funk is asking for reimbursement for the cost of what he paid for rent for those acres (\$682) and the cost of weed control (\$105). **Manager Wolf made a motion to deny the request for both payments. The motion was seconded by Manager Hartman. Roll call vote was taken: Barber – aye, Bautch-aye, Hartman-aye, Klatt-aye, Ladwig-aye, McKigney-nay, Wolf-aye, Becker-aye. The motion passed 7 in favor, 1 against.**

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- ii. Repair Continuation-Amphibious Excavator – Roeschlein stated that the repair was finished on CD 9 using an amphibious excavator. Mobilization costs were able to be shared with Rice Creek Watershed District, who also utilized the company for their ditch work. Roeschlein asked for authorization for payment to PCi Dredging for \$23,500. **President Becker made a motion to approve payment to Peterson Companies, DBA PCi Dredging for \$23,500. The motion was seconded by Manager Wolf. Roll call vote was taken. The motion passed with all in favor.**
  
  - d. Annual Meeting
    - i. Resolution DA01-21 – **Manager Bautch made a motion to approve Resolution DA 01-21. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.**
  
  - e. Ditch and Permit Manager
    - i. Monthly Report – Written report.
  
  - f. Pope CD 6/CD 11/JD 1 Continuation of Outlet Fee Hearing – President Becker re-opened the recessed public hearing for the Pope CD6/CD 11 and JD 1 outlet fee. **Manager Bautch made a motion to continue the hearing at the February 16<sup>th</sup> Drainage Authority meeting. The motion was seconded by Manager Klatt. Roll call vote was taken. The motion passed with all in favor.**
4. **Items for Upcoming Meetings**
- a. Hearing on Outlet Fee for Pope CD 6 from Pope CD 11 and Stearns/Pope JD 1.
5. **Upcoming meetings to be announced**
- a. Other Meetings
6. **Adjournment of Drainage Authority Meeting – Manager Ladwig made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor.**