



**Watershed District Meeting  
 MINUTES  
 Tuesday, February 16, 2021  
 Via teleconference, 6:00 p.m.**

<b>Managers Present:</b>	Gary Barber, Larry Ladwig, Donavon McKigney, Bill Becker, Scott Klatt, Paul Hartmann, Lee Bautch, Emily Wolf, Scott Wittkop
<b>Staff Present:</b>	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
<b>Guests Present:</b>	Leon Duchene, Mark Origer
<b>Manager's Absent:</b>	

1. **Call to Order** – The meeting was called to order by President Becker at 6:00 p.m.
2. **Oath of Office/Bond for Appointed Manager**
  - a. **Scott Wittkop-Stearns County Manager** – Scott Wittkop read his Manager’s Oath of Office.
3. **Additions/corrections to the agenda items** – President Becker asked for corrections or additions to the agenda. Administrator Henderson added another name to Resolution #03-21. Henderson also added a line item for buffer violations. **Manager Bautch made a motion to approve the agenda as modified. The motion was seconded by President Becker. Roll call vote was taken. The motion passed with all in favor.**
4. **Consent Agenda**
  - a. **Financial Reports/Meeting Minutes**
    1. Checks for January
    2. Receipt Book
    3. Revenue Guideline
    4. Cash Balances
    5. Expenditure Report
    6. January 19, 2021 Regular Board Meeting Minutes
    7. Permit Status

**Manager Ladwig made a motion to approve the consent agenda. The motion was seconded by Manager Barber. Roll call vote was taken. The motion passed with all in favor, Manager Bautch absent.**
5. **Reports – Action Items, Reports and Project Updates** – *Administrator Henderson and staff*
  - a. **Projects and Programs**
    - i. **JD2 Sedimentation Ponds-**
      1. **Project Benefits** – Administrator Henderson presented a memo written by Attorney Kolb in November of 2019 addressing the concerns of landowners in the benefitting area of the JD 2 Sediment Ponds. The

memo explains the procedure to revise or update the basis and distribution of benefits related to the project. Henderson gave a history of the project for the new board member. There was discussion on ways to spread the cost and it was decided that it would be deferred to the Water Quality Projects committee.

- ii. 1W1P Draft Approval – Administrator Henderson read Resolution #04-21 Submit the Sauk River Comprehensive Watershed Management Plan to the Minnesota Board of Water and Soil Resources. **President Becker made a motion to approve Resolution #04-21. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor.**
- iii. Getchell Creek Project-Project Team Update – Sarah Jo Boser, Water Resource Manager, updated the board on the first Getchell Creek Project Team meeting. They discussed project concepts and possible areas to do them. In the next few weeks, Boser will be reaching out to landowners in the locations determined to be possible water storage areas to get their thoughts and ideas.

b. Administration

- i. Resolution #03-21 Citizen Advisory Committee Appointment – Henderson read Resolution #02-21 Approve Citizen Advisory Committee Members. An addition was made to the resolution for approval. The people asking to be approved to the Advisory Committee are Mitch Manoski, Bob Ritter, Curt Botner, and Matt Symalla. **Manager Barber made a motion to approve Resolution #03-21 with the addition on Matt Symalla. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor.**
- ii. Monitoring Coordinator Position Posting – Administrator Henderson informed the board that the District received 15 applicants for the Monitoring Coordinator Position. Seven candidates were interviewed and the position was offered to one of the candidates and was verbally accepted.

c. Committee

- i. Citizen Advisory Committee – No comments
- ii. Water Quality/Projects – Managers Hartmann, Becker, McKigney – Sarah Jo Boser informed the board that the Water Quality/Projects Committee met and that they discussed the Getchell Project Team meeting, Crooked Lake area, 1W1P, and the Monitoring Coordinator Position.
- iii. Education/Outreach – Managers Bautch and Wolf – No comments
- iv. Rules – Managers Klatt, Ladwig, Wolf – Jon Roeschlein informed the board that the Rules committee met in January and discussed the permitting fees that had been collected. Another meeting has been scheduled for March.
- v. Budget – Managers Barber, Becker, McKigney – No comments

6. Items for Upcoming Meetings or of Interest

- a. Education events
- b. Hearings on buffer violations- The board discussed having a hearing on March 23, 2021 at 6:00 p.m. in which the landowners in violation of the buffer rules will be invited in to approach the board.

**7. Upcoming Meetings to be Announced**

- a. Regular Board Meetings
  - 1. Tuesday, March 16, 2021 – Regular Board Meeting
  - 2. Tuesday, April 20, 2021 – Regular Board Meeting
- b. Other Meetings and Events
  - 1. None

- 8. Adjourn Regular Board Meeting – Manager Barber made a motion to adjourn the regular meeting at 7:27 p.m. The motion was seconded by Manager Klatt. Roll call vote was taken. The motion passed with all in favor, Manager Bautch absent.**

**Regular Drainage Authority Meeting  
MINUTES**

- 1. **The Drainage Authority meeting was called to order by President Becker at 7:28 p.m.**
- 2. **Additions/corrections to the agenda item – President Becker asked if there were changes or additions to the agenda. There were none. President Becker made a motion to approve the agenda as presented. The motion was seconded by Manager Bautch. Roll call vote was taken to approve the agenda. The motion passed with all in favor.**
- 3. **Reports**
  - a. Pope CD 6
    - i. **Outlet Fee Hearing Continuation – Attorney Kolb read the Findings and Order Adopting Outlet Benefits Determinations and Confirming Reports. Manager Barber made a motion to approve the Findings and Order Adopting Outlet Benefits Determinations and Confirming Reports for CD 6. The motion was seconded by Manager Bautch. Roll Call vote was taken. The motion passed all in favor with Managers Wittkop and McKigney abstaining.**
  - b. Pope CD 6 & 11 and Stearns/Pope JD 1
    - i. **Repair Findings and Order – Attorney Kolb explained the Order for Repair Under Statutes Section 103E.705 for Pope County Ditches 6 and 11 and Stearns/Pope Judicial Ditch 1. The orders are very similar as the ditches are all dependent on each other. Kolb gave a brief history of the Pope ditches and the process of getting to this point. Manager Bautch made a motion to approve the Order for Repair Under Statutes Section 103E.705 for County Ditch 6. The motion was seconded by Manager Klatt. Roll call vote was taken. The motion passed with all in favor with Managers Wittkop and McKigney abstaining. Manager Bautch made a motion to approve the Order for Repair Under Statutes Section 103E.705 for Pope County Ditch 11. The motion was seconded by Manager Ladwig. Roll call vote was taken. The motion passed with all in favor with Managers Wittkop and McKigney abstaining. Manager Bautch made a motion to approve the Order for Repair Under Statutes Section 103E.705 for Pope/Stearns Judicial Ditch 1. The motion was seconded by Manager Ladwig.**

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**Roll call vote was taken. The motion passed with all in favor with Managers Wittkop and McKigney abstaining.**

- c. Ditch and Permit Manager
  - i. Monthly Report-written report
- 4. **Items for Upcoming Meetings**
  - a. Continuation of Stearns CD 17 ROB Hearing.
- 5. **Upcoming meetings to be announced**
  - a. Other Meetings
- 6. **Adjournment of Drainage Authority Meeting – Manager Barber made a motion to adjourn the meeting at 7:56 p.m. The motion was seconded by Manager Bautch. Roll call vote was taken. The motion passed with all in favor.**

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