



**Watershed District Meeting
 MINUTES**

Tuesday, July 20, 2021

Located at: Sauk River District Office, Sauk Centre, MN, 6:00 p.m.

Managers Present:	Donavon McKigney, Bill Becker, Scott Klatt, Paul Hartmann, Lee Bautch, Scott Wittkop, David Zerr, Kevin Lahr, Curt Botner
Staff Present:	Scott Henderson, Administrator; John Kolb, Attorney; Sarah Jo Boser, Water Resource Manager; Jon Roeschlein, Ditch & Permit Coordinator
Guests Present:	Steve Malz, Randy Neumann, Cody Rogahn, Janice Hauri, Gary Barber, Jerry Rapp, Melissa Dilley, Jeremy Stover, Susan Capitola, Bonnie Olson, Ken Rutten, Jennifer Olsen, Tony Schlangen, Mike Zimmermann, Leo & Dana McKigney, Todd Malecha, Steve Notch
Manager's Absent:	

1. **Call to Order** – The meeting was called to order by President Becker at 6:00 p.m. The Pledge of Allegiance was recited.
2. **Oath of Offices/Bond for Appointed Managers**
 - a. **David Zerr, Douglas County Manager** – David Zerr read his Oath of Office.
 - b. **Kevin Lahr, Stearns County Manager** – Kevin Lahr read his Oath of Office.
 - c. **Curt Botner, Todd County Manager** – Curt Botner read his Oath of Office.
3. **Board Member Introductions** – Each of the board members gave a brief introduction of themselves.
4. **Annual Election of Officers** – President Becker asked for nominations for President. **Manager Bautch made a motion to nominate Bill Becker for President. The motion was seconded by Manager Zerr.** There were no other nominations for President. **The motion passed with all in favor, President Becker abstaining. President Becker made a motion to nominated Manager Bautch for Vice-President. The motion was seconded by Manager Hartmann.** There were no other nominations for Vice President. **The motion passed with all in favor, Manager Bautch abstaining. Manager Bautch made a motion to nominate Manager Klatt for Secretary. The motion was seconded by President Becker.** There were no other nominations for Secretary. **The motion passed with all in favor, Manager Klatt abstaining. President Becker made a motion to nominate Manager McKigney for Treasurer. The motion was seconded by Manager Bautch.** There were no other nominations for Treasurer. **The motion passed with all in favor, Manager McKigney abstaining.**
5. **Additions/corrections to the agenda items** – President Becker asked for corrections or additions to the agenda. There were none. **Manager Bautch made a motion to approve the agenda as presented. The motion was seconded by Manager Zerr. The motion passed with all in favor.**
6. **Consent Agenda**

a. **Financial Reports/Meeting Minutes**

1. Checks for June
2. Receipt Book
3. Revenue Guideline
4. Cash Balances
5. Expenditure Report
6. June 15, 2021 Regular Board Meeting Minutes
7. Permit Status

Manager McKigney and Sarah Jo Boser made two additions to the minutes. **Manager Hartmann made a motion to approve the consent agenda with the additions to the minutes. The motion was seconded by Manager McKigney. The motion passed with all in favor.**

7. **Reports – Action Items, Reports and Project Updates – Administrator Henderson and staff**

a. **Projects and Programs**

i. **Project 2001-01 – JD 2 Sedimentation Ponds**

1. Lake Osakis/Miller Bay presentation by Janice Hauri – Landowner presentation. **Manager McKigney made a motion that staff work with the landowners to answer the questions presented to the board. The motion was seconded by Manager Zerr. The motion passed with all in favor.**
2. Sedimentation Pond Inspection Reports – Jon Roeschlein, Ditch and Permit Manager, presented the June and July Inspection Reports for the Sedimentation Ponds and answered any questions that the managers had.
3. Bathymetric Survey Results – Roeschlein showed bathymetric survey results for both the primary and secondary ponds. The results showed the accumulation of sediment since the last cleanout. Going off of those results, it would appear that the primary pond will potentially need to be cleaned out in a year or two.

ii. **Project 349 – Getchell Creek Stabilization**

1. Update – Sarah Jo Boser, Water Resource Manager, informed the board that landowners in the affected area of the proposed stream stabilization work were invited to meet with staff to discuss the proposed work and answer any other questions they may have. Several landowners requested individual site visits. Once staff knows which landowners want to move forward with the proposed work, final design work can begin and the District can go out for bids. Boser provided a breakdown of land values by type of land as was requested at the June meeting.

iii. **Big Sauk Lake Project 2003-01 Aquatic Invasive Species**

1. 2021 Budget and Carp Management Proposal – Administrator Henderson provided an amended aquatic plant management project annual work plan and budget to include invasive fisheries control (carp).

Attorney Kolb gave a brief history of the project for the new members of the board. **Manager Bautch made a motion to approve the amended Annual Work Plan and Budget for the Big Sauk Lake Aquatic Plant Management Project. The motion was seconded by Manager McKigney. The motion passed with all in favor.**

b. Administration

- i. 2022 Preliminary Budget – Administrator Henderson informed the board that the Budget Committee met and settled on an overall general levy budget of \$890,447. **Manager McKigney made a motion to approve the preliminary 2022 Budget. The motion was seconded by Manager Lahr. The motion passed with all in favor.**
- ii. Zimmermann 103F Buffer Enforcement – Attorney Kolb reviewed the timeline of events for 103F.48 Violation by Ken Zimmermann. Mike Zimmermann was at the meeting on behalf of his dad and responded. Zimmermann’s are able to try to get an exemption to the buffer rule but they have to work with the Stearns Soil and Water Conservation District to get it. **President Becker made a motion to table discussion and explore the option of purchasing the buffer area. The motion was seconded by Manager Zerr. The motion passed with all in favor, Manager Lahr abstaining.**
- iii. District Office Open House – Administrator Henderson stated that since restrictions have been lifted, the District should have an open house before the September board meeting. The board agreed by general consensus.

c. Committees

- i. Citizen Advisory Committee – Administrator Henderson informed the board about the last meeting. One Advisory Committee member asked what the board would like to see from the Advisory Committee. Managers Bautch and Wittkop suggested a board member attend the advisory meetings as a liaison. Managers McKigney and Bautch both voiced their thoughts about how knowing that the CAC is discussing topics of interest and weighing in on them does factor in the way the managers make their decisions.
- ii. Water Quality/Projects – Managers Becker, Hartmann, and McKigney – No comments.
- iii. Rules – Manager Klatt – No comments.
- iv. Education/Outreach – Managers Bautch– No comments.
- v. Budget – Managers Becker, McKigney, Klatt – No comments.

8. **Items for Upcoming Meetings or of Interest**

- a. LSOHC Sauk River Habitat Protection/Restoration Phase 3 Public Hearing
- b. 2022 Draft Budget Public Hearing

9. **Upcoming Meetings to be Announced**

- a. Regular Board Meetings
 1. Tuesday, August 17, 2021 – Regular Board Meeting
 2. Tuesday, September 21, 2021 – Regular Board Meeting

-
- b. Other Meetings
 - 1. None

- 10. **Adjourn Regular Board Meeting – Manager Bautch made a motion to adjourn the regular meeting at 7:48 p.m. The motion was seconded by Manager McKigney. The motion passed with all in favor.**

**Regular Drainage Authority Meeting
MINUTES**

- 1. **The Drainage Authority meeting was called to order by President Becker at 7:54 p.m.**
- 2. **Additions/corrections to the agenda item** – President Becker asked if there were changes or additions to the agenda. There were none. **The agenda passed as presented.**
- 3. **Drainage Specific Public Comment Period** – There was public comment on how to maintain CD 6, Counties taking back ditches, ditch financing, and grants.
- 4. **Reports**
 - a. Stearns County Ditch 9
 - i. Allan Gregory-Damage Request – Administrator Henderson presented a letter from an Attorney for Allan Gregory in regards to damages done on his property by the contractor doing repair work on CD 9 in 2019. The board asked Jon Roeschlein, Ditch and Permit Manager, to get current pictures for the next board meeting. Attorney Kolb suggested staff set up an on-site meeting with the landowner and their attorney. **Manager Botner made a motion to table discussion to the August meeting having current pictures available. The motion was seconded by Manager Bautch. The motion passed with all in favor.**
 - b. Stearns/Pope JD 1, Pope CD 6 and CD 11
 - i. Discussion of Repair Options of Pope CD 6 – Jon Roeschlein, Ditch and Permit Manager, reminded the board of discussion had at the last meeting regarding doing a partial repair of the main channel CD 6 and part of branch 2. There was discussion on the costs and methods to do the work. **President Becker made a motion to go out for bids with alternates. The motion was seconded by Manager Hartmann. The motion passed with all in favor, Manager McKigney abstaining.**
 - c. Future Drainage Authority Meetings
 - i. Separate the meetings into two different days/times – Many members of the board were not in favor of splitting the meetings and having 2 meeting nights. Administrator Henderson said that time and mileage for drainage meetings should be tracked separately and that it would be done internally.



- d. Ditch and Permit Manager
 - i. Monthly Report-written report

5. **Items for Upcoming Meetings**
 - a. Draft assessments for collection starting in 2022.

6. **Upcoming meetings to be announced**
 - a. Other Meetings

7. **Adjournment of Drainage Authority Meeting – Manager Bautch made a motion to adjourn the meeting at 9:00 p.m. The motion was seconded by Manager McKigney. The motion passed with all in favor.**