

Sauk River One Watershed, One Plan	Policy Committee Meeting #18	Date: July 9 th , 2021
		Time: 9am-11am
		Location: SRWD Office 642 Lincoln Road Sauk Centre, MN 56378

Facilitator: Sarah Boser/Cole Loewen **Note taker:** Sarah Boser

Policy Committee Ken Rutten, Jerry Rapp, Cody Rogahn, Gary Reents, Randy Neumann,
Tom Williamson, Steve Notch, Chuck Uphoff, Bill Becker

Invitees: BWSR Jason Weinerman, Brad Wozney

Consultant / NA
Other

- Objectives:**
- Update on plan approval process
 - Final grant report information
 - JPA

Pre-work: • Review draft Joint Powers Agreement, bring comments and questions

Please bring: 3 ring binder, agenda and supplemental information

Agenda Items

Topic	Lead	Time allotted
1) Review and Approve Minutes and Agenda	President Uphoff	5 min.
2) Update on plan approval process a) Sarah will present to Central Region Committee b) CWMP to full BWSR Board in August c) After BWSR approval, each individual Board will be asked to approve plan d) Boards will also be asked to approve the Joint Powers Collaborative Agreement	Sarah	20 min.
3) Final Grant Report/Expenditure Summary	Sarah	30 min.
4) Joint Powers Collaborative Agreement	Sarah	60 min.
5) Advisory Committee Update – Subcommittees: a) Project Ranking Tool b) Sharepoint/Team Collaboration Platform c) Procedure & Policy Document Development	Sarah	5 min.
6) Ask PC if anyone would like to attend BWSR Central Region Committee meeting on August 4 th (1-2 members of PC) to give feedback on the process from an elected officials standpoint.	Sarah	5 min.

Process Norms

- Follow Robert’s Rules of Order
- Everyone will contribute to the conversation
- Strive for consensus and support the final outcomes/decisions
- Decisions will be based in sound science
- All voices count. All opinions are valid, but offer reasoning behind your thinking

- Ask clarifying questions to seek further understanding
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes

Preparation Norms

- Meetings will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Request additional information prior to meeting if necessary
- Clear deadlines for assigned tasks to members will be determined; strive to meet them (both in developing materials and responding/providing feedback)

Communication Norms

- Be respectful and promote open communication
- Listen to understand
- Respect each other's opinions
- Stay on topic and pay attention
- Silence phones and exercise proper meeting decorum