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| <b>Sauk River<br/>CWMP</b> | <b>Implementation and<br/>Technical Team</b><br><br>Meeting #1 | <b>Date:</b> Wednesday, September 22 <sup>nd</sup> , 2021 |
|                            |  | <b>Time:</b> 9am-noon                                     |
|                            |  | <b>Location:</b> SRWD Office                              |

## IN PERSON

SRWD Office  
642 Lincoln Road  
Sauk Centre, MN 56378

|                     |  |                                |
|---------------------|--|--------------------------------|
| <b>Facilitator:</b> | Cole Loewen, Fiscal Agent; Sarah Boser, Plan Coordinator   | <b>Note taker:</b> Sarah Boser |
| <b>Attendees:</b>   | <a href="#">Cole Loewen, Jason Weirnerman, Brad Wozney, Dennis Fuchs, Danielle Anderson, Deja Anton, Adam Ossefoort, Sarah Boser</a>                 |                                |
| <b>Absent</b>       | <a href="#">Holly/Pope SWCD, Lisa Vollbrecht/City of Saint Cloud</a>   |                                |
| <b>Objectives:</b>  | <ul style="list-style-type: none"> <li>➤ Watershed Based Implementation Funding (WBIF) Review</li> <li>➤ Work plan process/budget request</li> </ul> |                                |
| <b>Pre-work</b>     | Review meeting materials, come prepared to ask questions and provide feedback  |                                |

## Agenda Items

| Topic  | Purpose       | Lead  | Time allotted |
|--|---------------|-------|---------------|
| <ul style="list-style-type: none"> <li>• <u>Approval of the Sauk River CWMP and JPA – 120 days from August 26<sup>th</sup>, 2021 (formal acceptance/adoption due by December 24<sup>th</sup>, 2021)</u></li> <li>• <u>For Meeker County – doesn't want to sign on to agreement, Meeker SWCD doesn't want to sign the agreement, but supports the work of the partnership and is willing to work with them. Brad will contact the Board Conservationist from Meeker to talk about adopting the plan in place of the current county water plan within the Sauk River Watershed.</u></li> <li>• <u>Stearns County plans to discuss approval of CWMP &amp; JPCA on 5<sup>th</sup> of October</u></li> <li>• <u>Todd County Oct. 5<sup>th</sup></u></li> <li>• <u>Todd SWCD Oct 14<sup>th</sup></u></li> <li>• <u>Douglas SWCD will adopt in October, Danielle has been communicating with County</u></li> <li>• <u>SRWD planning to have a workshop in the next few weeks and adopt in October.</u></li> <li>• <u>Several partners will be doing workshops on the plan, BWSR, Cole and Sarah, willing to attend and share presentations to help the other partners with</u></li> </ul> | Informational | Sarah | 15 min.       |

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| <p><u>this.</u></p> <ul style="list-style-type: none"> <li>• Now eligible for budget request/work plan for initial allocation of WBIF – could have funding in hand by February! <ul style="list-style-type: none"> <li>○ <u>Items to complete prior to creating the budget request (policies/procedures, agreements, etc.)</u></li> <li>○ <u>Discussion on fiscal agreement – because of Chippewa situation, we should expect extensive discussion on this document to explain it to the Commissioners and reassure them about the conditions. Plan to do a workshop with the PC on the fiscal agreement.</u></li> <li>○ <u>Reviewed Cost Share/Project Approval Policy and made changes as needed. Establish a preliminary eligibility stage, and when approved through that process, move to a formal encumbrance process with final/mostly final documentation for the project. Discussion about the role of the local boards and when they have a say in the projects moving forward – they will still have a say in the projects their office is moving forward, but it is up to the local LGU to bring the information to them.</u></li> <li>○ <u>Group would like to create a shared spreadsheet to help track funding available, project progress, and paperwork that has been submitted to Cole.</u></li> <li>○ <u>Prioritization based on CWMP narrative (see handout)</u></li> </ul> </li> </ul> | <p>Discussion/Decision</p> | <p>Sarah/Cole</p> | <p>60 min.</p> |
| <ul style="list-style-type: none"> <li>• <u>Review WBIF Requirements and the Prioritize, Target, Measure process</u></li> <li>• <u>Funds will be available in October 2021, so the partners are able to apply for funding at that time.</u></li> <li>• <u>WBIF are intended to move the needle for water quality and make meaningful change. To do this, where do we want to put forth the effort?</u></li> <li>• <u>Need to identify a few priority resources to be able to make measurable differences towards the goals.</u></li> <li>• <u>Streambank or in-channel work will require additional fiscal and O&amp;M assurances.</u></li> <li>• <u>In lake treatment (such as alum) – feasibility study completed prior to the workplan.</u></li> <li>• <u>Feedlots will need the feedlot spreadsheet</u></li> <li>• <u>10% match for WBIF – we will likely be able to cover this with staff time</u></li> <li>• <u>Expectations are similar to competitive grants</u></li> </ul>   | <p>Informational</p>       | <p>Jason/Brad</p> | <p>30 min.</p> |

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| <ul style="list-style-type: none"> <li>• <u>Milestone document will be required annually – what can we accomplish?</u></li> <li>• <u>What resources can we make the biggest impact on right away?</u></li> <li>• <u>Stearns SWCD: North Brown’s, Backes Lake, Melrose and Cold Spring DWSMAs, Irrigation – Bonanza Valley</u></li> <li>• <u>Douglas SWCD: Crooked Lake, Miller Bay</u></li> <li>• <u>Todd SWCD: Miller Bay, Sauk Lake washouts/sedimentation, soil health/cover crop, Lake Osakis CLP, Long-Higgins, Fairy Lake – wetland restoration and erosion in farm field contributing to Ashley Creek</u></li> <li>• <u>SRWD: Lake Osakis/JD2/Miller Bay, Getchell Creek</u></li> <li>• <u>Request for funding will not have questions like previous grant application, just filling in workplan activity categories.</u></li> </ul> |          |            |         |
| <ul style="list-style-type: none"> <li>• Outreach and Education Program – Subcommittee Appointments <u>Brittany Lenzmeier, Jessica Albertson, Adam Hjelm, Sarah Boser, Todd County/SWCD will let me know who, Jason Weinerman</u></li> </ul>  | Decision | Sarah      | 15 min. |
| <ul style="list-style-type: none"> <li>• Cost Share Policy and Procedure Documents</li> </ul>   | Decision | Sarah/Cole | 45 min. |
| <ul style="list-style-type: none"> <li>• Upcoming Meetings – Rotating Locations? <u>Keep meetings at SRWD office for now, Jan. meeting may be in the smaller conference room.</u></li> </ul>  | Decision | Sarah      | 15 min. |

**Items for Future Meetings**

- Project ranking discussion

**Ground Rules:**

- We will start / end on time
- Members will complete pre-work, read materials, and be prepared to meet
- Note-taker is to capture highlights of the discussion and decisions made, but not detailed minutes
- We will be respectful and promote open communication
- We will identify clear deadlines for when tasks are assigned to members and strive to meet them (both in developing materials and responding/providing feedback)