



642 Lincoln Road
Sauk Centre MN 56378
Phone: (320)-352-2231
Fax: (320)-352-6455
Web: www.srwdmn.org

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New SRWD On-line Permit Application process now available

The Sauk River Watershed District (SRWD) is continuing to improve the efficiency of their permitting program. The SRWD has launched a new on-line permit application process in an effort to make it easier for constituents to submit applications and improve the time efficiency of processing.

The new on-line application form can be found here:
<https://ms4prod.ms4front.net/#/applications/srwd/permit>

We have also posted a link to this form on our web page at www.srwdmn.org.

We encourage everyone to use the new form as it will save time and reduce paper use. Folks can still submit their applications as before if they rather do so. A hard copy application will still require staff to enter the information into the system for processing.

Using the on-line application process also allows applicants to attach required documents as part of their submittal. Items like maps, construction plans, erosion control plans, operation and maintenance plans, authorized agent agreements, timeline notice, etc. Applicants can sign their applications digitally as well.

Fees for permits will still need to be provided by check or cash as there is currently no other means to provide those. However, fees can be mailed to the SRWD or dropped off during our normal business hours, 8:00 a.m to 4:30 p.m., Monday thru Friday.

“I’m sure there will be some kinks to work out”, says Jon Roeschlein, SRWD Administrator. “We have done extensive testing of the system to be sure it will function as expected. However, it has been my experience that, no matter how much testing one does, there is always a situation that you don’t plan for. We hope folks will use the new system and let us know of any issues they encounter. We can’t address them if we don’t know about them.”

As this process moves forward, we ask the public to provide feedback on the use of the new system or if they encounter any problems. Contact the SRWD with any questions or comments.

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