



**Sauk River Watershed District**

642 Lincoln Road  
Sauk Centre MN 56378  
Phone: (320)-352-2231  
Fax: (320)-352-6455  
Web: [www.srwdmn.org](http://www.srwdmn.org)

The Sauk River Watershed District is currently seeking applications for the position of Ditch and Permit Manager.

Classification: Permanent, Full-time  
Starting Pay Range: \$27.30 - \$32.89 per hour (\$56,800.00 - \$68,000.00 annually) Dependent on qualifications  
Location: Sauk Centre, Minnesota  
Benefits: Medical, PERA, Vacation and Sick Leave, Health Care Savings Plan and Paid Holidays  
Close Date: 4:30 p.m., July 26<sup>th</sup>, 2024

### **General Description**

Responsible for management of activities outlined in MN State Statute 103.E Drainage Law as it applies to the daily activities of the District's public drainage system authority, including scheduled inspection and reporting, landowner petition procedures and record maintenance. Responsible for review, documentation, and action regarding all permitted activities subject to District Administrative Rules within the framework specified by District Rules and policies. Responsible for periodic review of District Administrative Rules and processes and recommendations for modification to the Board and Administrator. Assists District staff with field work pertaining to construction, survey and mapping functions.

### **Qualifications**

Two year post-secondary associate degree in Environmental Science or related field preferred with two plus years' experience required. Bachelor's degree preferred in one of the following disciplines: Civil, Environmental or Agricultural Engineering, Hydrology, Geology, Hydrogeology, Natural Resources and Environmental Studies, Soil Science, Water Resource Management or related field of study. 2-5 years prior experience in a technical capacity working with soil and water resource management, water planning or regulation, hydrology or related technical or regulatory work. Basic understanding of survey techniques including ability to accurately report elevation data of water control structures.

### **How to Apply**

Mail or email a letter of application and resume to include 3 references to [srwd@srwdmn.org](mailto:srwd@srwdmn.org). A full job description is available online at [www.srwdmn.org](http://www.srwdmn.org) or by emailing [srwd@srwdmn.org](mailto:srwd@srwdmn.org).