



Sauk River CWMP Implementation Team Meeting

MEETING INFORMATION

Date and Location: September 25th, 2024; Sauk River Watershed District Office

Time: 9 AM to noon

Invitees Noah Czech (St Cloud), Adam Ossefoort (Todd Co), Danielle Anderson (Douglas SWCD), Dave Rush (Douglas County), Deja Anton (Todd SWCD), Dennis Fuchs (Stearns SWCD), Jon Roeschlein (SRWD), Holly Kovarik (Pope SWCD), Ralph Hanson (Pope Co), Becky Schlorf (Stearns Co Env), Zach Guttormson (BWSR) Brittany Lenzmeier (Stearns SWCD), Drew Kessler (Houston Engineering), Jerome Haggemiller (Douglas SWCD), Kyle Weimann (Stearns SWCD), Jason Weinerman (BWSR), Brad Wozney (BWSR), Jessica Albertsen (Douglas SWCD), Nicole Brede (Pope SWCD), Sarah Katterhagen (Todd SWCD), Allison Lightfoot (SRWD), Chad Martini (Chad.Martini@co.stearns.mn.us); Dave Orłowski (Pope Co), Nancy Uhlenkamp (Todd Co), Tom Anderson (Douglas/Todd Co Ag & Drainage), Stephanie Hatzenbihler (Stearns SWCD), Abigail Parker (SRWD)

Attendees: Jon Roeschlein (SRWD), Jason Weinerman (BWSR), Deja Anton (Todd SWCD), Abi Parker (SRWD), Danielle Anderson (Douglas SWCD), Stephanie Hatzenbihler (Stearns SWCD), Ben Ruley (Stearns SWCD), Becky Schlorf (Stearns County).

Online via Teams: Holly Kovarik (Pope SWCD)

1. Previous Meeting Notes

- Requested to remove the watermark on the notes as it makes it difficult to read. Requested the logo be placed in the header.
- No other revisions to previous notes.

2. Agenda

- Per request Items added to the agenda included discussion for changing Imp Team meeting dates in November and December, and an update on the Landscape Stewardship Plan

3. SRCWMP Tracking Tool Demonstration – Ben Ruley, Stearns SWCD.

- Ben presented the tracking tool and showed team members the data inputs that can be collected for project tracking. Team members were requested to try it out before the



October 25th, 2024 Implementation Team meeting. Ben will work with folks to be sure they can access the tool. Ben could participate virtually in October to answer questions.

4. Fiscal Agent Updates:

- Becky shared the fiscal agent report and amounts left for each Objective for FY22-23 and Supplemental WBIF grants. Nothing spent on FY 25-26. Jason observed that our “burn rate” does not appear fast enough to get the grants spent. Might need to consider a workplan amendment.

**WATERSHED BASED IMPLEMENTATION FUNDS and SUPPLEMENTAL FUNDS
Budget & Expense Report
FY2022-2023**

This budget & expense report reflects allocations & encumbrances processed by the fiscal agent, as well as actual expenditures paid. See "Object7-11 Details" sheet for details on allocations & encumbrances. See "Expense Tracker" for more information.

WBIF GRANT ACTIVITY	SOURCE	GRANT BUDGET	SUM OF		ALLOCATION NS/ NCES +	PERCENT SPENT & ENCUMB
			ENCUMBRA NCES	EXPENDITUR ES PAID TO DATE		
Objective 1: Admin/Coord	WBIF State	\$93,731.80		\$58,777.79		63%
Objective 2: Project Development	WBIF State	\$54,000.00		\$47,446.30		88%
Objective 3: Supplies/Equipment	WBIF State	\$16,000.00		\$-		0%
Objective 4: Planning/Assessment	WBIF State	\$260,389.47		\$64,905.29		25%
Objective 5: Education/Information	WBIF State	\$50,000.00	\$6,200.00	\$26,265.28	\$32,465.28	65%
Objective 6: Technical/Engineering	WBIF State	\$138,489.20		\$20,147.39		15%
Objective 7: Agricultural Practices	WBIF State	\$117,600.00	\$80,750.00	\$8,687.00	\$89,437.00	76%
Objective 8: Conservation Drainage	WBIF State	\$-	\$-	\$-	\$-	
Objective 9: Livestock Waste Management	WBIF State	\$25,000.00	\$-	\$25,000.00	\$25,000.00	100%
Objective 10: Non-Structural Management Practices	WBIF State	\$30,875.00	\$15,000.00	\$-	\$15,000.00	49%
Objective 11: Streambank or Shoreland Protection	WBIF State	\$340,735.53	\$63,323.25	\$111,498.53	\$174,821.78	51%
Objective 13: Urban Stormwater Management	WBIF State	\$10,000.00	\$-	\$-	\$-	0%
TOTAL		\$1,136,821.00	\$165,273.25	\$362,727.58	\$528,000.83	\$608,820.17

Interest Earned (not budgeted) \$24,935.23

	As of August 31, 2024 - updated 09/19/2024
	FY22-23 Grant Required Match is 10%
	\$113,682.10

BUDGETED WBIF MATCH	COMMITTED WBIF MATCH	ACTUAL WBIF MATCH TO DATE
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$175,000.00	\$-	\$-
\$3,808.53	\$1,200.00	\$4,865.58
\$-	\$-	\$-
\$24,200.00	\$19,589.00	\$19,569.00
\$-	\$-	\$-
\$6,250.00	\$7,375.00	\$-
\$25,437.50	\$-	\$-
\$62,491.09	\$58,116.09	\$38,079.25
\$-	\$-	\$-
\$297,187.12	\$86,280.09	\$62,513.83
	MATCH (actual)	\$62,513.83
	DIFF (planned match)	(\$234,673.29)
	DIFF (required match)	(\$51,168.27)

- Discussion ensued on the CRP Incentive grants to understand how to navigate access to the funds in regard to dates of signatures and meshing with the process of FSA. Jason will provide guidance in an email following this meeting. Jason instructed Stephanie to submit a detailed explanation of their potential contracts for this program and he will authorize the expenditure if, in fact, there is a discrepancy in signature dates between FSA and the workplan approval.
- Partners are reminded to get the resolutions approved by their boards ASAP and uploaded to Sharepoint and let Becky know they are there.

5. SR-FY2022-Schwartz Shoreline Project – Objective 13 – Amend Workplan

- Stearns SWCD is requesting to amend the workplan Objective 13 in regard to the Sauk Center High School project. The HS project is moving very slowly and they would like to shift some of these funds to the Schwartz Shoreline project to utilize these funds. A written explanation is included in the meeting packet for reference. Asking for a workplan change to Objective 13 to add Schwartz Shoreline project to the objective. It’s under \$50K and the Implementation Team can make that change with notification of the Policy Committee. Implementation Team consensus was to proceed.

6. General Updates

- Getchell – Working through logistics in regard to how this grant funded project will mesh with drainage law requirements.



- JD #2 Alternatives Analysis – Data is being assembled and prepped for transfer to the USACE to be used as input for their lake response model. There is some sediment core data being provided through the Osakis Lake Association that will likely not be ready for 6 months yet.
- Education and Outreach Report – The committee has settled in on a theme of “Keep it Covered” to encompass more than just the agricultural citizens. Covered soil is healthy soil and the group is looking to instill that behavior in all citizens of the watershed. Implementation Team members made additional suggestions that will be taken back to the E&O Committee for further development.
- Regulatory review proposals have been received from Houston Engineering and Moore Engineering. Houston Engineering estimated \$19,900 to complete the work. Moore Engineering estimated \$28,700. Both proposals were similar in deliverables. The Team selected Houston Engineering. Roeschlein will move the project forward and obtain the necessary contractual agreements. (Follow up with Houston Engineering is anticipated to take 6 months or thereabouts to complete.)

7. Land Stewardship Plan – Stephanie provided an update on the Land Stewardship Plan. Email Response was included in the meeting packet. \$26K total cost. MnDNR Has Funds for half and we would need to commit \$13K. Takes 4-5 months to complete. Two half day meetings and one 1-hour meeting virtually. Will be some time before they could get to the Sauk, likely a year from now. Implementation team feels it is worthwhile to proceed. Discussed where we would appropriate the funds from. Not sure at this point but the decision is not necessary now.

Upcoming Policy Committee Agenda Items - The Implementation Team discussed items for the upcoming Policy Committee Agenda:

- Regulatory Review
- Virtual Meeting Policy Proposals
- Tracking Tool Update
- Objective 13 - report change to the workplan.

Close out and Next Meeting – Suggested to adjust the implementation team meetings in November and December. The popular date for November is November 18th, 2024 from 1-4 p.m. The popular date for December is December 19th, 2024 1-4 p.m. Consensus was to reschedule for these dates.

Next meeting is October 23rd, 2024, 9-Noon at the SRWD Office.

Meeting adjourned at 11:30 a.m.