



Sauk River CWMP Implementation Team Meeting

MEETING INFORMATION

Date and Location: December 19th, 2024; Sauk River Watershed District Office

Time: 1-4 pm

Attendees: Steve Zeece (SRWD) Abi Parker (SRWD), Jason Weinerman (BWSR)

Online via Teams: Danielle Anderson (Douglas SWCD) Deja Anton (Todd SWCD) Angela Beckman (Stearns Env), Becky Schlorf (Stearns Env), Stephanie Hatzenbihler (Stearns SWCD), Jerry Haggemiller (Douglas SWCD) Greg Berg (Stearns SWCD)

Introductions Previous Meeting Notes

- No revisions to November meetings notes.

Fiscal Agent Updates:

- Becky Schlorf of Stearns County Environmental Services provided a verbal update on all of the SRW Collaborative's grants.
- **Fiscal Report Discussion Notes:**
- Fy22 expenditure rate of 32.87 %
 - Reallocation approved by BWSR moving funding to objective 7. Tracking Sheets copy below reflects this change
- Fy24- Adjustment approved and tracking sheet is up to date.
 - Funds are available for partners to request
- CRP 24 pilot- Reimbursement requested for admin time- Fiscal agent addressing issue with staff billing rates- A new billing rate form, approved in August 2024, will be used to resolve this issue.
- CRP 25- Grant agreement on hold until federal farm bill is approved.



WATERSHED BASED IMPLEMENTATION SUPPLEMENTAL FUNDS
Budget & Expense Report
FY2022-2023

As of September 30, 2024 - updated 11/13/2024

This budget & expense report reflects allocations & encumbrances processed by the fiscal agent, as well as actual expenditures paid. See "Object7-11 Details" sheet for details on allocations & encumbrances. See "Expense Tracker" for more information.

FY22-23 Grant Required Match is 10%
 \$ 30,427.10
 Grant Spending Deadline: 12/31/2026

WBIF GRANT ACTIVITY	GRANT BUDGET	SUM OF ALLOCATIONS + ENCUMBRANCES	SUM OF ACTUAL EXPENDITURES PAID TO DATE	ALLOCATIONS/ ENCUMBRANCES + ACTUALS	Loewent, Cole: Allocation & Encumbrances are only used for objectives 7-11	SPENT PERCENTAGE	BUDGETED WBIF MATCH	COMMITTED WBIF MATCH	ACTUAL WBIF MATCH TO DATE
Objective 4: Planning/Assessment	\$ 105,000.00	\$ -	\$ -	\$ 105,000.00		0%	\$ 175,000.00	\$ -	\$ -
Objective 6: Technical/Engineering	\$ 29,271.00	\$ -	\$ -	\$ 29,271.00		0%	\$ -	\$ -	\$ -
Objective 7: Agricultural Practices	\$ 30,000.00	\$ 15,000.00	\$ -	\$ 15,000.00		50%	\$ -	\$ -	\$ -
Objective 11: Streambank or Shoreland Protection	\$ 130,000.00	\$ 21,500.00	\$ -	\$ 21,500.00	\$ 108,500.00	17%	\$ 32,500.00	\$ -	\$ -
Objective 13: Urban Stormwater	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	100%	\$ -	\$ -	\$ -
TOTAL	\$ 304,271.00	\$ 46,500.00	\$ -	\$ 46,500.00	\$ 257,771.00	15%	\$ 207,500.00	\$ -	\$ -

MATCH (actual)	DIFF (planned match)	DIFF (required match)
\$ -	\$ (207,500.00)	\$ (30,427.10)

THIS SHEET IS UPDATED MANUALLY



**WATERSHED BASED IMPLEMENTATION FUNDS
Budget & Expense Report
FY2024**

This budget & expense report reflects allocations & encumbrances processed by the fiscal agent, as well as actual expenditures paid. See "Object7-11 Details" sheet for details on allocations & encumbrances. See "Expense Tracker" for more information.

As of October 31, 2024
 FY24 Grant Required Match is 10%
 \$ 121,286.50

WBIF GRANT ACTIVITY	SOURCE	GRANT BUDGET	SUM OF		SUM OF ACTUAL		ALLOCATIONS/ ENCUMBRANCES + ACTUALS	BUDGET REMAINING	PERCENT SPENT & ENCUMBERED	BUDGETED WBIF MATCH	COMMITTED WBIF MATCH	ACTUAL WBIF MATCH TO DATE
			ALLOCATIONS + ENCUMBRANCES	PAID TO DATE	ENCUMBRANCES + ACTUALS	REMAINING						
Objective 1: Admin/Coord	WBIF State Grant	\$ 52,190.00	\$ -	\$ -	\$ -	\$ -	\$ 52,190.00	0%	\$ -	\$ -	\$ -	
Objective 2: Project Development	WBIF State Grant	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	0%	\$ -	\$ -	\$ -	
Objective 3: Supplies/Equipment	WBIF State Grant	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	\$ 90,000.00	0%	\$ -	\$ -	\$ -	
Objective 4: Planning/Assessment	WBIF State Grant	\$ 53,000.00	\$ -	\$ -	\$ -	\$ -	\$ 53,000.00	0%	\$ -	\$ -	\$ -	
Objective 5: Education/Information	WBIF State Grant	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	0%	\$ -	\$ -	\$ -	
Objective 6: Technical/Engineering	WBIF State Grant	\$ 187,800.00	\$ -	\$ -	\$ -	\$ -	\$ 187,800.00	0%	\$ -	\$ -	\$ -	
Objective 7: Agricultural Practices	WBIF State Grant	\$ 139,375.00	\$ -	\$ -	\$ -	\$ -	\$ 139,375.00	0%	\$ 34,843.75	\$ -	\$ -	
Objective 9: Livestock Waste Management	WBIF State Grant	\$ 140,000.00	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	0%	\$ 35,000.00	\$ -	\$ -	
Objective 10: Non-Structural Management Practices	WBIF State Grant	\$ 98,750.00	\$ -	\$ -	\$ -	\$ -	\$ 98,750.00	0%	\$ 24,687.50	\$ -	\$ -	
Objective 11: Streambank or Shoreland Protection	WBIF State Grant	\$ 266,750.00	\$ 24,637.68	\$ -	\$ 24,637.68	\$ -	\$ 242,112.32	9%	\$ 60,437.50	\$ 8,212.56	\$ -	
Objective 12: Wetland Restoration	WBIF State Grant	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	0%	\$ 6,250.00	\$ -	\$ -	
TOTAL		\$ 1,212,865.00	\$ 24,637.68	\$ -	\$ 24,637.68	\$ -	\$ 1,188,227.32	2%	\$ 161,218.75	\$ 8,212.56	\$ -	

Interest Earned (not budgeted) #####

MATCH (actual) \$ -
 DIFF (planned match) \$ (161,218.75)
 DIFF (required match) \$ (121,286.50)



SWCD Projects Review-

- Loxtercamp Wetland Restoration Project- Stearns SWCD
 - Questions and discussion about water quality and habitat components.
 - Scape material will enable more water storage by the creation of berms, enhancing water quality features.
 - **Approved by consensus.**
 - Fiscal Agent will send official email notice to encumber funds.

General Updates

- **Getchell CIP** –No significant updates to report at this meeting. Recent progress includes surveys conducted by both Houston Engineering, and SRWD Staff working with MNDNR River Geomorphologist, Nick Proulx whom will provide services to assist with the Getchell Stream Project.
 - i. Survey data gathered by N Proulx and SRWD Staff is being utilized to inform the design and dimensions of the channel and meanders.
 - ii. Stearns SWCD has completed their initial outreach for easements. Some hesitancy from landowners related to project footprint and proximity to building sites.
 - iii. SRWD will perform further outreach, utilizing a non-binding MOU document stating landowners are willing to participate in the project.
 - iv. OHF funding supports construction for first two landowners. With properties existing between 2 road crossing, acting as transitional points if the project is to be done in phases/as funding allows.
- **Project Request Form & checklist**
 - i. Angela B., Stearns Env, virtually presented a revised version of the Long Prairie River group's project request form and checklist- both items encompassed within 1 document.
 - ii. Document is available for review on SharePoint, by clicking this [link](#).
 - iii. Generally positive comments from would-be users of this form.
 - iv. **Action- TABLED**
 - 1. Partners opted to table discussion to allow time for all partners to conduct their independent review.
 - 2. Committee additionally recommends converting file from word to excel format.
- **JD #2 Alternatives Analysis** –
 - i. J. Noren, USACE Staff is currently building and calibrating the Osakis Lake Response model.
 - ii. Up to 15 total sediment cores from 5 sites will be taken from the northeast sub basin and town bay of Osakis Lake to understand internal loading.
 - iii. Drone survey by SRWD technician is complete and under review by engineering consultants.



1. A traditional field survey was conducted to confirm aerial interpretation and determine near channel volumes of eroded material. Data is being processed.
 - iv. Project Team will not be held until data processing is complete- anticipated in January or February.
- **Plan Tracking Tool Update-** Training meeting held a couple days prior to this meeting. Tracking tool is up and running, with initial feedback being tool is user friendly. A link to the tracking tool and training document is [here](#).
 - i. Partners should work to have the majority of their projects entered into the tracking tool prior to the Feb PC meeting.
 - **Education and Outreach Report –**
 - i. Brittany L. has accepted a new employment opportunity with a neighboring SWCD and will no longer work in the SRW.
 - ii. Stephanie will lead/coordinate in the interim until SRWD’s new Education Staff-person begins in February.
 - **Regulatory review-**
 - i. No Updates at this time- Jon will provide update to PC at their next meeting

Land Stewardship Plan –

- No updates at this time

Upcoming Policy Committee Agenda Items – (Feb 20th mtg)

- Previous meeting minutes
- Fiscal Agent Report
- Tracking Tool Demonstration
- Convention Forum- Recommended by BWSR (to discuss takeaways from PC Committee member’s recent convention/meetings
- Election of Officers

Close out and Next Meeting –

- January __22nd__ 2025 9am- noon
- Meeting adjourned at 2:15 pm