

**Regular Sauk River Watershed District Meeting  
Draft Agenda**

**August 19<sup>th</sup>, 2025 @ 6:00 p.m. at Sauk River Watershed District Office**

*PUBLIC COMMENT PERIOD STARTS AT 5:45 p.m.*

Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

<u>Time</u>		<u>BA / D / I</u>
<b>5:00</b>	<b>Board Workshop – Salary Schedule Maintenance – Dr. Tessia Melvin, David Drown and Associates</b>	
<b>5:45</b>	<p><i>Public Comment</i> – Opportunity for the public to address the SRWD Board. Each individual addressing the Board shall keep their comments to a minimum and are limited to 4 minutes. <b><u>Begin your comments by stating your name and address for the record.</u></b></p> <p><u>There is one Public Hearing scheduled during this meeting. The President may re-arrange the schedule of agenda items to accommodate the assigned time designation for this hearing. Depending on discussion and the amount of public participation, the meeting may deviate from the order and estimated schedule, and may last longer than anticipated.</u></p>	
<b>6:00</b>	<p><b>1. Call to Order – President Becker</b></p> <p><b>Pledge of Allegiance</b></p> <p><b>2. Additions/corrections to the agenda items - Approve</b></p> <p><b>3. Consent Agenda (Approved by One Motion)</b></p> <p style="padding-left: 20px;"><b>a. Financial Report / Meeting Minutes / Permit Report</b></p> <p style="padding-left: 40px;">i. Previous Month’s Checks</p> <p style="padding-left: 40px;">ii. Updated Receipt Book</p> <p style="padding-left: 40px;">iii. Updated Revenue Guideline</p> <p style="padding-left: 40px;">iv. Current Cash Balances</p> <p style="padding-left: 40px;">v. Current Expenditure Report</p> <p style="padding-left: 40px;">vi. July 15<sup>th</sup>, 2025 Regular Board Meeting Minutes</p>	<p><b>BA</b></p> <p><b>BA</b></p>
<b>6:15</b>	<p><b>5. Reports - Action Items, Reports and Project Updates – Administrator Jon Roeschlein and staff</b></p> <p style="padding-left: 20px;"><b>a. Administration</b></p> <p style="padding-left: 40px;">i. Administrator Report - Roeschlein</p> <p style="padding-left: 80px;">a. HR Consultant Contract</p> <p style="padding-left: 80px;">b. Seasonal Technician Position Report</p> <p style="padding-left: 40px;">ii. Monitoring Department Report – Parker</p> <p style="padding-left: 40px;">iv. Education and Outreach Department Report - Klebe</p>	<p><b>I</b></p> <p><b>BA</b></p> <p><b>I</b></p> <p><b>I</b></p>

**All Sauk River Watershed District meetings are handicap accessible.**

An attempt will be made in advance to accommodate any other individual need for special services. Call the above number if any special arrangements need to be made.

	iv.	Water Resources Manager Report - Zeece		I
	v.	Permit Manager Report - Wittkop		I
		a. Permit Summary Table		
<b>6:30</b>		<b>SRWD 2026 Preliminary Budget Hearing (Board President will adjust agenda items to keep this item on schedule as noticed)</b>		<b>BA</b>
	vii	Environmental Technician Report		I
<b>6:45</b>	<b>b.</b>	<b>Projects</b>		
	i.	Long (Higgins) Lake Outlet Project – Roeschlein		
	ii.	JD #2 Sed Ponds – Inspection Report		
	<b>c.</b>	<b>Committees</b>		
	i.	Water Quality/Projects – Managers Becker, Hartmann, McKigney –		
	ii.	Rules – Managers Klatt, Lahr, Mensen		
	iii.	Public Relations / Education – Managers Proell, Zerr, Miller		
	iv.	Budget Committee – Executive Board		
	v.	Personnel Committee – Executive Board		
<b>6:55</b>	<b>5.</b>	<b>Items for Upcoming Meetings or Information of Interest</b>		
	i.	September 16 <sup>th</sup> , 2025 - <b>Board Workshop; City of Freeport Wastwater Treatment and Municipal Water system; Getchell Creek Proposed Project Sites</b>	<b>4:00 p.m.</b>	I
	ii.			I
	<b>6.</b>	<b>Upcoming Meetings to be Announced</b>		
	<b>a.</b>	<b>Regular Board Meetings</b>		
	1.	<b>Tuesday, September 16<sup>th</sup>, 2025 Regular Board Meeting, Freeport Senior Center - <a href="https://www.cityoffreeportmn.gov/312-2nd-ave-sw">312 2nd Ave SW, Freeport, MN 56331-9007</a></b>	6:00 p.m.	I
	2.	Tuesday, October 21 <sup>st</sup> , 2025 Regular Board Meeting, SRWD Office	6:00 p.m.	I
	<b>b.</b>	<b>Other Meetings</b>		
<b>7:00</b>	<b>7.</b>	<b>Adjourn</b>		

# Regular Sauk River Drainage Authority Meeting

## Draft Agenda

August 19<sup>th</sup>, 2025, at Sauk River Watershed District Office

Immediately following the Regular Watershed District Meeting  
Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

<u>Time</u>		<u>Packet Page</u>	<u>BA / D / I</u>
7:05	1. Call to Order – <i>President Becker</i>		
	2. Additions/corrections to the agenda items - Approve		BA
	3. Public Comment Period regarding Drainage Specific Topics that are not on the agenda for discussion. <i>Opportunity for the public to address the SR Drainage Authority. Each individual addressing the Board shall keep their comments to a minimum and are limited to 4 minutes. <b><u>Begin your comments by stating your name and address for the record.</u></b></i>		I
7:10	4. Reports		
	a. Ditch Manager – Monthly Report; Wittkop		
	b. Buffer Violation – SCD #9, Albert Yarke - correspondence		
7:45	5. Items for Upcoming Meetings or Information of Interest		
	6. Upcoming Meetings to be Announced		
	a. Regular Drainage Meetings		
	i. Tuesday, September 16 <sup>th</sup> , 2025 Regular Board Meeting, Freeport Senior Center - <a href="#">312 2nd Ave SW, Freeport, MN 56331-9007</a>	TBD	I
	ii. Tuesday, October 21 <sup>st</sup> , 2025 Regular Board Meeting, SRWD Office	TBD	I
7:45	7. Adjourn		