



Sauk River Watershed Collaborative Implementation Team Meeting

MEETING INFORMATION	
Date and Location:	October 29th, 2025; Sauk River Watershed District Office
Time:	9am- noon
Attendees:	Steve Zeece (SRWD), Jon Roeschlein (SRWD), Kory Klebe (SRWD), Stephanie Hatzenbihler (Stearns CD), Adam Ossefoort(Todd SWCD), Danielle Anderson (Douglas SWCD), Emily Forbord (Stearns County ES), Jason Weinerman (BWSR), Deja Anton (Todd Co SWCD) Online via Teams: Nicole Brede, Holly Kovarik

Review Previous Meeting Notes & Introductions;

No edits or corrections to the previous meeting minutes.

Fiscal Agent Updates

Fy 22 & Supplemental

- Total grant budget \$1,136,821
- Sum of expenditures- \$584,550.10 (51%)
- Sum of allocations and encumbrances- \$863,753.18 (76%)
- Interest earned (unbudgeted)- \$31,405.15
- The next 40% of the grant has been requested by the fiscal agent. Schedule is 50%-40%-10%

Fy2024

- Total grant budget- \$1,212,865
- Sum of expenditures- \$ 63,607.95
- Budget remaining- \$1,081,576.87

Fy2024 Audit Update-

There have been no issues or concerns identified by the Stearns County auditor.

Fy2024 Workplan Proposed Revision Update

Fiscal agent updatef the objectives from where funds were moved into the Cold Spring Dam Feasibility Study.



FY 2027 WBIF- Opens July 2026

Draft Cost Share Funding Policy Update:

The agenda item for the collaborative agreement was to discuss and determine if partners were concerned about the timeframes for major work plan changes, which could lead to a discussion on potential solutions such as amendments to the collaborative agreement or re-evaluating the structure of the watershed group (maybe consider a JPE?). If there was interest in changing something, then it could be taken to the PC for further discussion. It is also a good reminder for the partners of the language in the signed agreement. All should know this language and follow it.

CRP Update

-Fiscal Agent reminded the group to submit their reimbursements- only Stearns CD has requested

SRWC Totals							
Grants	Grant Total	Admin (10%)	Admin Spent	CRP Cost-Share	Encumbered	Paid	
FY2024	\$ 30,000.00	\$ 3,000.00	\$ 1,075.91	\$ 27,000.00	\$ 26,998.00	\$ 4,057.00	
FY2025	\$ 100,000.00	\$ 10,000.00	\$ -	\$ 90,000.00	\$ 87,661.00	\$ -	
Total	\$ 130,000.00	\$ 13,000.00	\$ 1,075.91	\$ 1,075.91	\$ 117,000.00	\$ 114,659.00	

Grants	Encumbered	Encumbered %	Paid	Paid %
FY2024	\$ 26,998.00	99.99%	\$ 4,057.00	15.03%
FY2025	\$ 87,661.00	97.40%	\$ -	0.00%
Total	\$ 117,000.00		\$ 114,659.00	\$ -

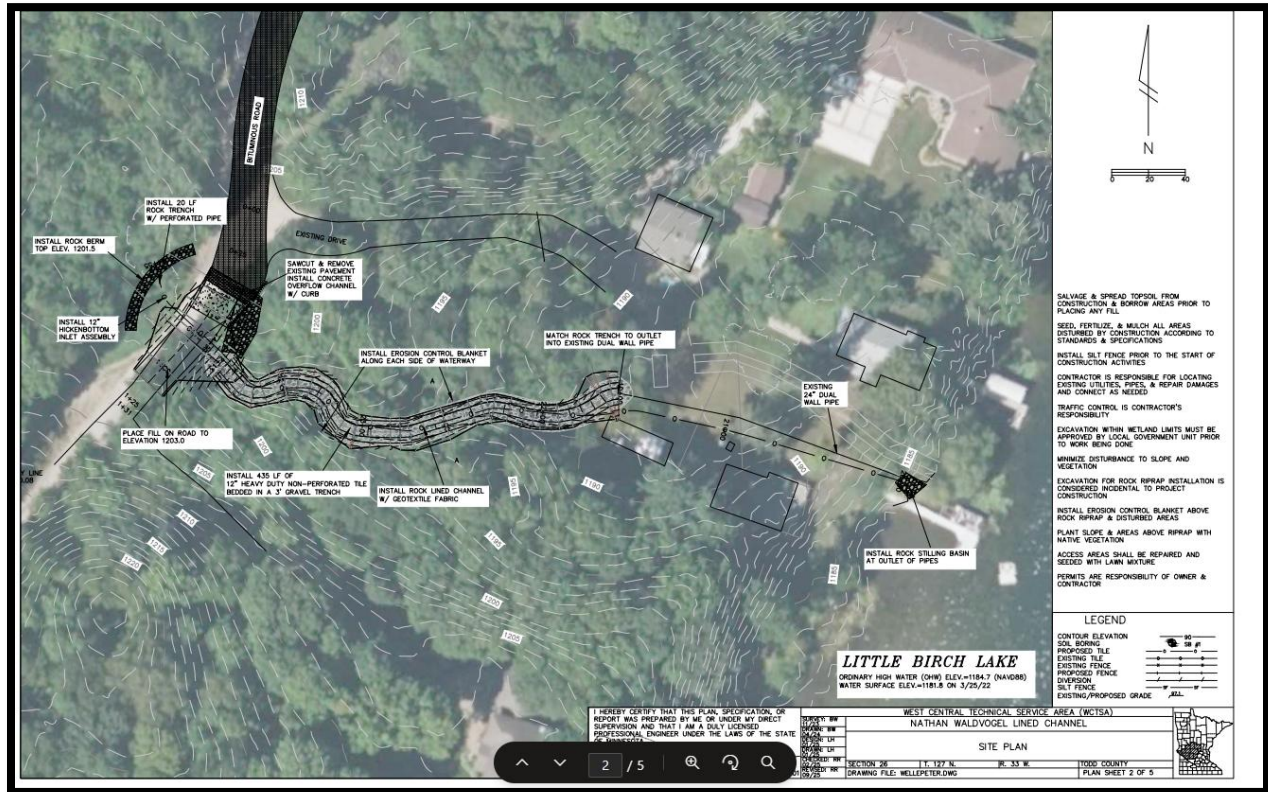
Others discussion notes from the fiscal report:

- Concerns were voiced by BWSR staff regarding meeting pollution reduction goals.
 - BWSR Staff further explained that it is a statewide trend with 1W1P groups failing to meet their initial pollution reduction. BWSR staff clarified, that while it is part of a larger trend, we need to be aware of the low progress to date.

SWCD Projects Review-

Todd SWCD- Woldvogel Gully repair- **Approved**

Note: The group consensus was that this project belongs under obj 11 as the bulk of the work and expenses relate to shoreline protection rather than structural AG practices.



Sauk River Chain of Lakes Cold Spring Dam Rock Arched Rapids-


The group discussed funding possibilities to support the feasibility study. Group members advised this study could be prioritized and funded in upcoming workplan(s). CPL grants and USWFS funding were additionally discussed as funding sources.

Discussion also occurred around potential water quality benefits.



General Updates

[New Project Request Form](#)- Collaborative members are instructed to use this new form.

		Sauk River Watershed Collaborative Funding Request Form and Project Checklist	
Request Form			
Form will be used to track potential projects funded by Watershed-Based Implementation Funding. Projects will be reviewed by the Implementation Team. Submit the request, along with supporting documents as listed on appropriate checklist, to the Plan Coordinator and Fiscal Agent.			
Grant ID		Project ID Number	
LGU Making Request		Date of Request	
Project Name			
Project Site Address			
Practice Code & Type		Supporting Practice Codes	
Management District		HSPF Reaches	
Site/Problem Description			
Priority Area/Sub Watershed		Number/Units	
Longitude, Latitude		Qtr, Sec, Twp, Rg	
Design Plan Date		Projected Construction Date	
Total Project Budget		Funding Request	
Match Amount(s), Source(s)		Tech Approval Authority	
CWMP Reference			
Biennial Work Plan Reference			
Grant Work Plan Reference			
Estimated Reductions			
To be completed before Implementation Team Approval.			
TSS		E coli	
N		BOD	
TP		CFU	
Calculator Used		AC/Ft	
> ≡ <u>Request Form</u> Checklist Request Modifications +			
Workbook Statistics			

Pollutant reduction Calculator- It was reported by Douglas SWCD staff that the MPCA, in the near future will be phasing out of using Tableau and will use the [“Beet”](#) calculator for pollution reductions

https://data.pca.state.mn.us/views/BMPeffectsestimatortoolBEETplanner/BEETplannerwatersheds?%3Aembed=y&%3AisGuestRedirectFromVizportal=y&%3Adevice=desktop&%3Aoriginal_view=yes

Getchell Creek/Stearns CD 26 Capital Improvement Project



Letters were sent to landowners advising final recommendations for revisions are due by 9/5/2025 and should be sent directly to the contractor. The next step will be to coordinate with all landowners to

JD2 Project Team & USACE Alternatives Updates

The next project team meeting will be held on 9/15. At this meeting Staff from the St Croix Research Lab will present the results from the sediment cores taken through the ice last winter.

Landscape Stewardship Plan

Plan Tracking Tool Updates & Reminder

Education and Outreach Committee:

Regulatory Review- Report was presented to the Policy Committee at the August meeting. Voting was tabled until the Q4 meeting to allow members time to thoroughly review. Once approved the next step will be to convene the regulatory agency staff and decide how to move forward with implementation actions based upon the report findings.

Upcoming 11/20 Policy Committee Agenda Items & Updates

Previous Meeting Minutes

Fiscal Agent Report with FY26/27 update

Project Highlight- Julig Livestock

Regulatory Review

FY2024 Reallocation

~~Collaborative Agreement adjustment~~

Cold Spring Dam

Cost Share Policy Revisions

Regulatory Review

Closeout & Next Meeting Dates

11/24, 12/24